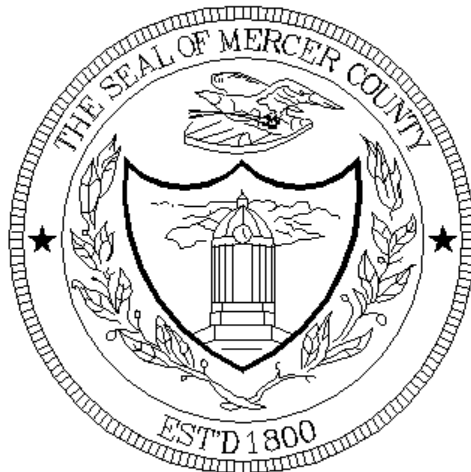


**FEE SCHEDULE  
MERCER COUNTY  
Effective, January 1, 2005**



**REGISTER OF WILLS  
AND  
CLERK OF ORPHANS' COURT**

**KATHLEEN M. KLOOS**

*112 Mercer County Courthouse  
Mercer, Pennsylvania 16137  
(724) 662-3800  
(724) 662-1604 Fax Number*

[www.mcc.co.mercer.pa.us](http://www.mcc.co.mercer.pa.us)

IN THE COURT OF COMMON PLEAS OF MERCER COUNTY, PENNSYLVANIA  
ORPHANS' COURT DIVISION

**FEE SCHEDULE**  
**EFFECTIVE JANUARY 1, 2005**  
**REGISTER OF WILLS FEES**

\*\*\*ALL PROBATE AND FIRST FILINGS MUST BE  
ACCOMPANIED BY A DEATH CERTIFICATE\*\*\*

**PROBATE OF WILL (Without Letters)**

JCP Fee	\$23.50	
Automation Fee	5.00	
Will	20.00	
(\$20 1 <sup>st</sup> 5 pages; \$5 ea. add'l page)		
Death Certificate	5.00	
Inventory	<u>20.00</u>	\$73.50

**FOR GRANTING LETTERS TESTAMENTARY AND  
LETTERS OF ADMINISTRATION:**

JCP Fee	\$23.50	
Automation Fee	5.00	
Will/Codicil (\$20 1 <sup>st</sup> 5 pages; \$5 ea. add'l page)	20.00	
Inventory/Rev 1500	<u>20.00</u>	\$68.50

Supplemental Inheritance Tax Return	\$20.	
Insolvent Inheritance Tax Return	10.	
Copy of Form 706 (Federal), if filed	20.	
(\$20.-1 <sup>st</sup> 5 pages; \$5 ea. add'l page)		

**FOR ESTATE VALUES:**

NOT EXCEEDING \$5,000.	\$ 40.
From \$5,001. to \$10,000.	\$ 60.
From \$10,001. to \$20,000.	\$ 70.
From \$20,001. to \$30,000.	\$ 90.
From \$30,001. to \$40,000.	\$100.
From \$40,001. to \$50,000.	\$115.
From \$50,001. to \$75,000.	\$130.
From \$75,001. to \$100,000.	\$150.

\*\*\*Each additional \$100,000 or any fraction thereof .....\$ 50. \*\*\*

**\*\*\*NOTE: Where the gross value of an estate has been underestimated on the Petition for Letters, probate fees will be adjusted and a billing statement rendered for the balance. Additional probate fees will be due and payable within thirty (30) days from the date of the billing statement. Any balances more than thirty (30) days in arrears will be charged interest at the rate of 1% per month.**

**\*\*\*ALL FEES MUST BE PAID IN FULL BEFORE ANY FINALIZATION/ESTATE SETTLEMENT WILL BE ACCEPTED FOR FILING.\*\*\***

**AMENDMENT TO PROBATE**

Within 3 months (Petition to the Register of Wills)		\$ 30.
After 3 months from date of probate (Petition to Orphans' Court)		
O.C. Petition	\$25.	
Certified Order to Register of Wills	5.	
Open & Amend Record/Reissue Letters	<u>30.</u>	\$60.

<b><u>LETTERS</u></b> (Administration D.B.N. or Administration D.B.N.C.T.A. or Pendente Lite)		\$50.
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<b><u>AFFIDAVIT</u></b> (1 <sup>ST</sup> 5 pages; ea. add'l page \$5.)		\$ 5.
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**ANCILLARY LETTERS** (Follow regular estate fee schedule above—  
Based on PA assets only)

<b><u>BAD CHECK</u></b>		\$25.
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<b><u>BOND</u></b>		\$10.
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<b><u>CAVEAT</u></b>		\$10.
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<b><u>CERTIFICATE OF AWARD OF REAL ESTATE</u></b> (Original to attorney for recording; copy stays in our file)		\$20.
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<b><u>CERTIFICATE OF PAYMENT OF TAX</u></b>		\$15.
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<b><u>CERTIFICATIONS</u></b>		\$ 5.
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<b><u>CERTIFICATIONS WITH COVER SHEET/GOLD SEAL</u></b>		\$10.
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<b><u>CLAIM</u></b> (5 pages or less)		\$10.
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If no estate opened:	JCP	\$23.50	
	Auto. Fee	5.00	
	Death Certificate	5.00	
	Claim	<u>10.00</u>	\$43.50

<b><u>COMMISSION</u></b>		\$30.
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<b><u>COMMONWEALTH PETITION FOR CITATION</u></b>		\$50.
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<b><u>COPY FAIR</u></b>		\$20.
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<b><u>DEATH CERTIFICATE (FILING ONLY)</u></b>	<b>\$10.</b>
• Plus:	
JCP Fee	\$23.50
Automation Fee	\$ 5.00
<b><u>DISCLAIMER OF INTEREST</u></b>	<b>\$10.</b>
<b><u>ELECTION TO TAKE AGAINST WILL</u></b>	<b>\$15.</b>
• WITHDRAWAL	<b>\$10.</b>
<b><u>ENTRY/WITHDRAWAL OF APPEARANCE BY ATTORNEY</u></b>	<b>\$ 5.</b>
<b><u>EXCEPTIONS/OBJECTIONS (1<sup>st</sup> 5 pages)</u></b>	<b>\$15.</b>
• Each additional page \$5.	
<b><u>EXEMPLIFICATION OF RECORD</u></b>	
• Filing & Recording from another county/state (1 <sup>st</sup> 5 pages)	<b>\$25.</b>
• Issuance under triple seal (in-state or out- of- state-1 <sup>st</sup> 5 pages)	<b>\$30.</b>
***Each additional page \$5.***	
<b><u>FAMILY SETTLEMENT AGREEMENT (1<sup>ST</sup> 5 pages)</u></b>	<b>\$50.</b>
• Each additional page \$5.	
<b><u>HEARINGS</u></b>	<b>\$50.</b>
• Plus deposit for Reporter/transcript(s), if necessary	
<b><u>PETITION FOR SMALL ESTATE (1<sup>ST</sup> 5 PAGES)</u></b>	<b>\$25.</b>
• Each additional page \$5.	
<b><u>POSTAGE</u></b> (current rates per ounce + envelope)	
<b><u>PROOF OF PUBLICATION (1<sup>ST</sup> PAGE)</u></b>	<b>\$ 5.</b>
<b><u>REQUEST FOR ESTATE INFORMATION (PER NAME)</u></b>	<b>\$ 5.</b>
• SASE required +.50 per page for copies	
<b><u>RELEASE/RECEIPT BY LEGATEE</u></b> (per signature)	<b>\$ 5.</b>
<b><u>RENUNCIATION PER NAME/SIGNATURE</u></b>	<b>\$ 5.</b>
<b><u>SHORT CERTIFICATE</u></b>	<b>\$ 5.</b>

*NOTE: In cases not specifically provided for in this fee schedule, the Register of Wills shall make the same charge as that imposed for other services of a substantially similar nature.*

## ORPHANS' COURT FEES

### ADOPTIONS

#### ON ALL ADOPTION FIRST FILINGS:

JCP FEE	\$ 23.50
AUTOMATION FEE	\$ 5.00

#### REPORT OF INTENT TO ADOPT (Nonrelative adoptions ONLY) \$130.00

##### INCLUDES:

- Report of Intent to Adopt (filing fee) \$25.
- Act 34 Surcharge (counseling fee) \$75.
- Criminal Background Check \$ 5.
- Child Abuse Clearance \$ 5.
- Report of Intermediary \$10.
- Home Study \$10.

#### FOREIGN ADOPTION REGISTRATION (filing for PA birth certificate) \$50.

- PLUS:
  - JCP Fee \$23.50
  - Automation Fee \$ 5.
  - Adoption Certificate \$ 5.

#### PETITION FOR VOLUNTARY RELINQUISHMENT

- \$ 25.
- Each Certified Court Order \$ 5.

#### PETITION FOR INVOLUNTARY RELINQUISHMENT \$25.

- Each Certified Court Order \$ 5.

#### PETITION TO CONFIRM CONSENT \$25.

- Each Certified Court Order \$ 5.

#### PETITION FOR ADOPTION \$50.

- Each Certified Court Order \$ 5.
- Adoption Certificate \$ 5.

#### PETITIONS (Miscellaneous: 1<sup>st</sup> 5 pages) \$25.

- PLUS FOR 1<sup>ST</sup> FILINGS:
  - JCP Fee \$23.50
  - Automation Fee \$ 5.

#### PROOF OF UNCLAIMED MAIL \$ 5.

#### APPEALS:

- Mercer County Clerk and Register \$75.
- Prothonotary, Superior Court (set by Superior Court) \$73.50

**GUARDIANSHIPS**

JCP FEE	\$23.50
AUTOMATION FEE	\$ 5.
PETITION FOR APPOINTMENT (Emergency/Plenary)	\$25.
CERTIFIED COURT ORDER (Each)	\$ 5.
CITATION	\$10.
GUARDIAN BOND (If Court Required)	\$10.
GUARDIAN INVENTORY	\$20.
GUARDIAN CERTIFICATE/TRUSTEE CERTIFICATE	\$ 5.
GUARDIAN ANNUAL REPORT (1 <sup>st</sup> 5 pages)	\$15.
GUARDIAN COURT ACCOUNT/FINAL ACCOUNTING (1 <sup>st</sup> 5 pages; Each additional page \$5.)	\$125.
JURISDICTION TRANSFERS	\$25.
PETITIONS (Miscellaneous: 1 <sup>st</sup> 5 pages)	\$25.

**MARRIAGE LICENSE**

APPLICATION	\$40.
AUTOMATION FEE	\$ 5.
AFFIDAVIT OF INTERPRETER	\$ 5.
PARENTAL CONSENT	\$ 5.
JUDICIAL WAIVER	\$ 5.
MILITARY WAIVER	N/C
CERTIFIED DUPLICATE MARRIAGE CERTIFICATE	\$ 5.
CERTIFIED MARRIAGE RECORD (Gold Seal/Under Cover)	\$10.
MAILING MARRIAGE LICENSE	\$ 2.

**MINOR'S CLAIM/PETITION FOR SETTLEMENT**

AUTOMATION FEE	\$ 5.
JCP FEE	\$23.50
CERTIFIED COURT ORDER	\$ 5.
PROOF OF DEPOSIT	\$ 5.

**REGISTER OF WILLS AND CLERK OF ORPHANS' COURT**

**MISCELLANEOUS**

ANSWER/RESPONSE/REPLY (1 <sup>ST</sup> 5 pages)***	\$10.
AUDITOR'S CERTIFICATE	\$10.
AUDITOR'S REPORT (1 <sup>st</sup> 5 pages)***	\$25.
BAD CHECKS	\$25.
BIRTH CERTIFICATES (1893-1905)	\$10.
• DELAYED	\$10.
BRIEF (1 <sup>st</sup> 5 pages)***	\$25.
CERTIFICATES OF SERVICE, AFFIDAVIT OF SERVICE, RETURN OF SERVICE (1 <sup>st</sup> 5 pages)***	\$ 5.
COPIES (Per Page/Current rate)	\$.25
COURT ORDER ISSUED BY JUDGE	\$ 5.
DEATH CERTIFICATES (1893-1905)	\$10.
EXCEPTIONS/OBJECTIONS (1 <sup>st</sup> 5 pages)***	\$15.
FAXING (\$1.25/1 <sup>st</sup> page; \$.25 ea. succeeding page)	
FINANCIAL REPORT (1 <sup>st</sup> 5 pages)***	\$15.
FIRST AND FINAL ACCOUNTING (1 <sup>st</sup> 5 pages, advertising included)***	\$125.
INDENTURE PROCESS	\$10.
MISCELLANEOUS PLEADINGS/PETITIONS/MOTIONS (1 <sup>st</sup> 5 pages)***	\$25.
NOTICE	5.
POSTAGE (current rates per ounce + envelope)	
POWER OF ATTORNEY (1 <sup>st</sup> 5 pages)***	\$10.
PRAECIPES	\$ 5.
PRENUPTIAL/POST NUPTIAL AGREEMENT(1 <sup>st</sup> 5 pages)***	\$10.
SHERIFF'S RETURN	\$ 5.
SUBPOENAS	\$10.
TRUSTS (1 <sup>st</sup> 5 pages)***	\$25.

\*\*\*EACH ADDITIONAL PAGE \$5.\*\*\*

NOTE: *All mail requests require SASE or cost postage will be charged.*

*This would include short certificates, receipts, photocopies, etc.*

*Feesched-ex-a.*