MEETING OF THE MERCER COUNTY SALARY BOARD December 17, 2009

Members Present: Commissioners Brian Beader, Kenneth R. Ammann, John N. Lechner, Controller Thomas Amundsen

Motion to Approve the November 19, 2009 minutes.

Moved:		Seconded:
Vote:	Mr. Beader	Mr. Lechner
	Mr. Ammann	Mr. Amundsen

Motion to approve the personnel action as follows:

Motion to create one Lieutenant Position in the Sheriff's Department as of January 3rd, 2010. Moved: Seconded: Vote: Mr. Beader Mr. Lechner

vole.	MIT. Deauer
	Mr. Ammann
	Sheriff Romine

Motion to eliminate one Sergeant Position in the Sheriff's Department as of January 3rd, 2010.

Mr. Amundsen

Moved:		Seconded:
Vote:	Mr. Beader	Mr. Lechner
	Mr. Ammann	Mr. Amundsen
	Sheriff Romine	

Motion to accept the pay rate for the following new hire:

Alisha Glasgow Court Stenographer 1/18/2010 P&A Level 4 Step 6, Grade 2

Moved: Seconded:

Vote: Mr. Beader Mr. Ammann Judge Fornelli Mr. Lechner Mr. Amundsen Changes in employee contributions for benefit costs in the following motions: take effect 01/03/2010, the beginning of the first full pay period of the New Year.

Motion to approve Medical Benefit premium payroll deductions for all non-Union hourly TC&S employees as follows for 2010. Coverage will remain with High Mark Blue Cross/Blue Shield thru the Reschini Group. Effective 1/3/10

2010 Year - Health care Premium Employee Portion (Bi-Weekly)

hthly Bi-Weekly
nium (10%)
609.92 28.15
298.53 59.93
446.12 66.74
584.59 63.13
r

Moved: Seconded:

Vote:	Mr. Beader	Mr. Lechner
	Mr. Ammann	Mr. Amundsen

Motion to approve Medical Benefit premium payroll deductions for all non-Union salaried P&A employees as follows for 2010. Coverage will remain with High Mark Blue Cross/Blue Shield thru the Reschini Group. Effective 1/3/10.

2010 Year - Health care Premium Employee Portion (Bi-Weekly)

			P&A 5/6 Bi-	P&A 7/8 Bi-	
	Monthly	P&A 3/4 Bi-	Weekly	Weekly	P&A 9/10 Bi-
2009 Rates	Premium	Weekly (10%)	(11%)	(12%)	Weekly(13%)
Single	609.92	28.15	30.97	33.78	36.60
Employee/Child(ren)	1298.53	59.93	65.93	71.92	77.91
Employee/Spouse	1446.12	66.74	73.42	80.09	86.77
Family	1584.59	73.13	80.45	87.76	95.08

Moved:

Seconded:

Vote:	Mr. Beader	Mr. Lechner
	Mr. Ammann	Mr. Amundsen

Motion to approve Medical Benefit premium payroll deductions for all Sheriff's Department Employees represented by USW1355-06 pending final approval of the written contract for 2010 as follows. Effective 1-3-10

2010 Year - Health care Premium Employee Portion (Bi-Weekly)				
	Monthly	Bi-Weekly		
2010 Rates	Premium	(13%)		
Single	438.53	26.31		
Employee/Child(ren)	968.31	58.10		
Employee/Spouse	1096.31	65.78		
Family	1170.88	70.25		
Moved:	Seconded:			
Vote: Mr. Beader	Mı	. Lechner		
Mr. Ammann	Mı	. Amundsen		

Motion to approve the pay step increases on their respective anniversaries of Date of Hire for all Mercer County employees who are eligible for such an increase during 2010.

Moved:		Seconded:
Vote:	Mr. Beader	Mr. Lechner
	Mr. Ammann	Mr. Amundsen

Motion to approve additional pay of \$546/year effective beginning on the first Anniversary Date after reaching Step 10 for Professional & Administrative employees approve annually?

Moved:		Seconded:
Vote:	Mr. Beader	Mr. Lechner
	Mr. Ammann	Mr. Amundsen

Motion to correct any clerical errors, additions, deletions or adjustments found in the number and compensation of all County employees for 2010.

Moved:		Seconded:
Vote:	Mr. Beader	Mr. Lechner
	Mr. Ammann	Mr. Amundsen

The following motions approving the number and compensation (annual salary or hourly rate) of the employees reporting to the various departments as listed below, for the year 2010, are effective January 3, 2010 before applying the previously approved pay rate increase adjustments and increases in accordance with the various union contracts and do not include any step increases, upgrades or reclassifications for 2010.

Motion to approve the number and compensation (annual salary or hourly rate) of the
employees reporting to the COMMISSIONERS, as set forth below, for the year 2010:

Department	# of Emp	Position	Salaried Wages	Hourly Wages
Commissioners	1	Chief Clerk	34,657.48	
	3	Administrative Assistant	76,369.54	
Registration and Elections	1	Director	35,385.74	
Liections	4	Clerical Assistant	55,565.74	14.78
	2	PT Machine Custodian		12.00
	1	Rover		12.00
	1	Election Night Worker		74.50 per day
Fiscal	1	Fiscal Administrator	70,205.72	
	1	Fiscal Assistant	27,211.60	
Tax Assessment and Tax Claim	1	Director	56 157 66	
Tax Claim	1 4	Director Clerical Assistants (one unfilled)	56,157.66	13.88 - 14.30
	2	Mapper		15.88 - 14.30
	2	Sr. Procedure Clerk		15.22
	1	Computer Operator		15.84
	1	Administrative Assistant	34,752.12	
	1	Part Time Poster		8.87
Purchasing	1	Purchasing Clerk		14.78
MIS	1	Director	63,679.72	
	1	Network Administrator	49,937.42	
	1	Computer Support Specialist	34,752.12	
	1	Electronic Maintenance Tech	27,201.00	
			27,201.00	
Human Resources	1	Director	47,621.08	
	1	Administrative Assistant	31,666.44	
Maintenance	1	MAINTENANCE LEADER		17.72
	3	MAINTENANCE LEADER		17.72
	1			
	3	CUSTODIAN LEADER		13.47
	4	CUSTODIAN I PT CUSTODIAN I		<u>12.99 – 13.47</u> 11.88 -13.47
				· · ·
Micrographics	1	MICROGRAPHIC TECH		14.78
Central Telephone	1	PBX Operator		14.78

EMA	1	PUBLIC SAFETY DIRECTOR	60,184.02	
	1	DEPUTY DIRECTOR	43,206.54	
	1	ADMINISTRATIVE ASSISTANT	31,666.44	
Bridge/Liquid Fuels	1	ENGINEER	71,609.72	
	1	ADMINISTRATIVE SECRETARY		15.22
	2	BRIDGE MAINTENANCE LEADER		14.58 - 14.99
	1	BRIDGE INSPECTOR		15.07
	1	ENGINEERING TECH		17.72
MH/MR	1	MH/MR ADMINISTRATOR	64,458.42	
	1	PROGRAM SPECIALIST I	30566.00	
	1	ADMINISTRATIVE ASSISTANT	21,799.96	
Veterans' Affairs	1	Director	42,358.68	
	1	Assistant Director	24297.00	
	1	Administrative Assistant	23,205.00	
Conservation	1	MANAGER	56,157.66	
Conservation	1	CLERICAL ASSISTANT	26,026.00	
	1	NUTRIENT MGMT. SPECIALIST	43,206.54	
	1	ENVIRONMENTAL EDUCATION CO	30566.00	
	1	COORDINATOR TECHNICIAN	28,828.80	
	1	PT TEMP SERVICES EQ OPERATOR	20,020.00	10.46
	2	PT ENVIRONMENTAL EDUCATOR		15.00
E911 Center	1	Derrote Director	12 206 54	
	1	Deputy Director	43,206.54	
	4	Supervisor	146,875.82	
	1	System Administrator	34,752.12	
	1	Staff Development Spec Supervisor	38,239.76	
	16	Telecommunicator (Full Time)		13.75 - 15.22
	10	Telecommunicator (Part Time)		8.31 - 15.22
CYS	1	DIRECTOR	45,326.06	
	1	ASST DIR	40,516.06	
	1	CASE NURSE MANAGER	46,736.30	
	1	SYSTEMS SPECIALIST I	34,071.44	
	1	FISCAL OPERATIONS OFC.	34,752.12	
	1	FISCAL OPERATIONS OFF. II	49,167.04	
	1	ADMINISTRATIVE ASSISTANT	34,752.12	

	1	FISCAL ASSISTANT		15.33
	1	PROGRAM SPECIALIST I	42,358.68	
	4	Casework Supervisors	157,084.20	
	21	Caseworkers (2 unfilled)		15.71 – 19.86
	3	Clerk Typist		13.02 - 15.28
Solicitors	2	Solicitors	80,000.00	

Moved: Vote: Mr. Beader Mr. Ammann Seconded: Mr. Lechner Mr. Amundsen

Motion to continue the policy that elected Tax Assessors are paid at the prevailing minimum wage.

Moved:		Seconded:
Vote:	Mr. Beader	Mr. Lechner
	Mr. Ammann	Mr. Amundsen

Motion to approve the number and listed wages for the employees of the PUBLIC DEFENDER reporting to the COMMISSIONERS, as set forth below, for the year 2010:

Public Defenders	# of	Position	Salaried	Hourly
Office	Emp		Wages	Wages
	1	PUBLIC DEFENDER	53,058.46	
	2	ASSISTANT PUBLIC DEF.	127652.98	
	1	FIRST ASSISTANT P.D.	57,318.56	
	6	PT ASSISTANT P.D.	166,131.00	
	1	PARALEGAL/SENT. ADVOCATE	30,555.98	
	1	INVESTIGATOR / INTAKE		
		PERSON	35,385.74	
	1	INVESTIGATOR / INTAKE		
		PERSON (Part Time)		17.13
	3	ADMINISTRATIVE ASSISTANT		
		(One unfilled)	60,389.94	
	1	PDEF-ARRA JUV PROS/DEFEN		
		ALLIA	45,326.06	

Moved:

Seconded:

Vote: Mr. Beader Mr. Ammann Mr. Bogaty Mr. Lechner Mr. Amundsen Motion to approve the number and listed wages for the employees of the JAIL reporting to the COMMISSIONERS and PRISON BOARD, as set forth below, for the year 2010:

Mercer County Jail	# of	Position	Salaried	Hourly
-	Emp		Wages	Wages
	1	Warden	64,458.42	
	2	Deputy Warden	100,301.24	
	6	Lieutenant	254,679.10	
	1	Work Release Coordinator	43,206.54	
	1	Administrative Assistant	38,239.76	
	2	Clerical – Part Time		13.42 - 13.89
	1	FT FACILITY MGMT.		
		ASST./Corrections Officer		18.98
	1	PT FACILITY MGMT. ASST.		14.17
	1	FACILITIES MANAGER	40,342.12	
	1	RECORDS COORDINATOR	34,003.32	
	1	ASST. RECORDS COORDINATOR	29,432.26	
	1	FISCAL ASSISTANT	28,300.22	
	3	JAIL COUNSELOR	109,433.48	
	1	INMATE COUNSELOR PT		13.06
	7	Corrections Officer/Sergeant		18.98
	57	Corrections Officer (Full Time)		15.64 - 18.98
	12	Corrections Officer (Part Time)		15.03 - 15.64

Moved:

Seconded:

Vote: Mr. Beader Mr. Ammann President of Prison Board Mr. Lechner Mr. Amundsen

Motion to approve the number and listed wages for the employees reporting to the CONTROLLER, as set forth below, for the year 2010:

Controller's Office	# of	Position	Salaried	Hourly
	Emp		Wages	Wages
	1	Deputy Controller	43,206.54	
	3	AUDITOR	98334.08	
	1	SECOND DEPUTY/Network		
		Financial Administrator	50,150.62	
	4	SR. PROCEDURE CLERK		15.22
	1	Solicitor	3937.08	

Moved: Vote: Mr. Beader Mr. Ammann Seconded: Mr. Lechner

Controller Amundsen

Motion to approve the number and listed wages for the employees reporting to the DISTRICT ATTORNEY, as set forth below, for the year 2010:

DA's office	# of	Position	Salaried	Hourly
	Emp		Wages	Wages
	1	OFFICE ADMINISTRATOR	50,150.62	
	1	FIRST ASSISTANT D.A.	71,609.72	
	4	ASSISTANT D.A.	208,021.84	
	1	ASST D A-ARRA JUV PROS/DEF		
		ALL	45,326.06	
	6	PT ASSISTANT DA	180,437.00	
	2	PARALEGAL ASSISTANT	55,203.16	
	7	PT INVESTIGATOR - MAIN PSTN		16.45
	2	CLERICAL ASSISTANT PT		11.38 - 12.65
	3		91,435.24	
		ADMINISTRATIVE ASSISTANT		
	1	DIRECTOR - VICTIM WITNESS	50,150.62	
	1	ASST VW COORDINATOR	24,903.32	
	1	JUVENILE VW COORDINATOR	24,903.32	
	1	VW COORDINATOR PT		12.30

Moved:

Seconded:

Vote: Mr. Beader Mr. Lechner Mr. Ammann Mr. Amundsen District Attorney Kochems

Motion to approve the number and listed wages for the employees reporting to the CLERK OF COURTS, REGISTER OF WILLS and CLERK OF ORPHANS COURT, as set forth below, for the year 2010:

Clerk of Courts	# of	Position	Salaried	Hourly
	Emp		Wages	Wages
	1	SOLICITOR	5566.08	
	1	FIRST DEPUTY	34,752.12	
	1	SECOND DEPUTY	31,666.44	
	1	COST COLLECTION COORD-		
		ASST	30,903.08	
	6	SR. PROCEDURE CLERK		13.90 - 14.79
	3	PT SR. PROCEDURE CLERK		11.73 - 13.42
	1	COST COLL COORDINATOR	35,385.74	

Reg. of Will	# of Emp	Position	Salaried Wages	Hourly Wages
	1	SECOND DEPUTY	28,158.26	
	1	FIRST DEPUTY	34,752.12	

Moved:SVote:Mr. BeaderMMr. AmmannMClerk and Register Kloos

Seconded: Mr. Lechner Mr. Amundsen Motion to approve the number and listed wages for the employees reporting to the RECORDER, as set forth below, for the year 2010:

Recorder's Office	# of	Position	Salaried	Hourly
	Emp		Wages	Wages
	1	SOLICITOR	3937.08	
	1	FIRST DEPUTY	28,300.22	
	1	SECOND DEPUTY	23,590.06	
	3	CLERICAL ASSISTANT		14.30
	1	PT CLERICAL ASST.	5,000.00	

Moved: Seconded: Vote: Mr. Beader Mr. Lechner Mr. Ammann Mr. Amundsen Recorder McClelland

Motion to approve the number and listed wages for the employees reporting to the CORONER, as set forth below, for the year 2010:

Coroner's Office	# of Emp	Position	Salaried Wages	Hourly Wages
	9	Deputy Coroners	16615.00	
	1	Administrative Assistant	1500.00	

Moved:

Vote: Mr. Beader Mr. Ammann Coroner McGonigle Seconded:

Mr. Lechner Mr. Amundsen

Motion to approve the number and listed wage for the employees reporting to the PROTHONOTARY, as set forth below, for the year 2010:

Prothonotary's Office	# of	Position	Salaried	Hourly
	Emp		Wages	Wages
	1	SOLICITOR	3937.08	
	1	SECOND DEPUTY	31,666.44	
	1	FIRST DEPUTY	34,752.12	
	2	CLERICAL ASSISTANT		14.32 - 14.79
	1	CHIEF CLERK		15.39

Moved: Vote: Mr. Beader Mr. Ammann Prothonotary Fair Seconded: Mr. Lechner Mr. Amundsen Motion to approve the number and listed wages for the employees reporting to the SHERIFF, as set forth below, for the year 2010:

Sheriff's Department	# of	Position	Salaried	Hourly
	Emp		Wages	Wages
	1	Solicitor	4569.00	
	1	First Deputy	42,391.70	
	1	Deputy Sheriff Captain		20.59
	1	Deputy Sheriff Lieutenant		20.59
	1	Deputy Sheriff Sergeant		19.92
	8	Deputy - Full Time		17.51 - 20.59
	9	Deputy - Part Time		15.89 - 18.39
	3	Administrative Assistant		17.41 - 18.01

Moved: Vote: Mr. Beader Mr. Ammann Sheriff Romine Seconded: Mr. Lechner Mr. Amundsen

Motion to approve the number and listed wages for employees reporting to the TREASURER, as set forth below, for the year 2010:

Treasurer's Office	# of	Position	Salaried	Hourly
	Emp		Wages	Wages
	1	SOLICITOR	3937.08	
	1	FIRST DEPUTY	30,903.08	
	1	SECOND DEPUTY	31,666.44	
	2	CLERICAL ASSISTANT		13.05 -13.47
	1	SR. PROCEDURE CLERK		15.22

Moved: Vote: Mr. Beader Mr. Ammann Treasurer Richardson Seconded: Mr. Lechner Mr. Amundsen

Motion to approve the number and listed wages for the employees reporting to the COURTS, as set forth below, for the year 2010:

Court Administration	# of	Position	Salaried	Hourly
	Emp		Wages	Wages
	5	ADMINISTRATIVE ASSISTANT	162,976.84	
	3	Law Clerks	99,689.46	
	6	Court Stenographer	208,512.72	
	18	Tip Staff		73.50 per day
	16	Court Crier		87.00 per day
	1	Court Reporter		123.75 per day
	1	Master's Specialist	31,666.44	

Jury Commissioners	# of Emp	Position	Salaried Wages	Hourly Wages
	1	TEMP PER DIEM CLERK		70.00 per day

Juvenile Probation	# of	Position	Salaried	Hourly
	Emp		Wages	Wages

1	CHIEF JUVENILE PROB. OFC.	64,458.42	
1	DEP CHIEF JUV. PROB. OFC	50,150.62	
10	Juvenile Probation Officers	375,789.70	
1	PROCEDURE CLERK		14.36
1	FISCAL ASSISTANT	34,752.12	
1	ADMINISTRATIVE ASSISTANT	25,637.82	

Domestic Relations	# of	Position	Salaried	Hourly
	Emp		Wages	Wages
	1	SOLICITOR	8210.40	
	1	DIRECTOR	64,458.42	
	1	ASSISTANT DIRECTOR	39,005.98	
	3	Conference Officer	98,785.18	
	9	Enforcement Officer	291,180.24	
	1	Enforcement Supervisor	43,206.54	
	1	Court Conference Supervisor	38,420.98	
	1	Intake Paternity Supervisor	43,206.54	
	1	County Investigator	37,489.92	
	3	USIFA Officer	89,767.60	
	1	RECEPTIONIST		14.36
	1	DOCKET CLERK		14.36
	2	INTAKE OFFICER/LOCATOR		14.17 - 14.99
	2	SR. PROCEDURE CLERK		13.89
	1	DATA PROCESSING TECH.		15.39
	1	PARENT LOCATOR		15.39

DUI School	# of Emp	Position	Salaried Wages	Hourly Wages
	3	Instructors		40.00

Law Library	# of Emp	Position	Salaried Wages	Hourly Wages
		Law Librarian	31,377.84	

District Judge's Offices	# of Emp	Position	Salaried Wages	Hourly Wages
	5	Administrative Assistant	154,202.88	
	14	Sr. Procedure Clerk (Full – Time)		13.90 - 14.79
	3	Sr. Procedure Clerk (Part Time)		14.79

Moved: Seconded: Vote: Mr. Beader Mr. Lechner Mr. Ammann Mr. Amundsen President of Prison Board Motion to approve the number and listed wages for the employees of INTERMEDIATE PUNISHMENT reporting to the COMMISSIONERS and PRISON BOARD, as set forth below, for the year 2010:

IPP Department	# of	Position	Salaried	Hourly
	Emp		Wages	Wages
	1	DIRECTOR	56,157.66	
	3	SUPERVISOR	105,771.64	
	2	HOUSE ARREST OFFICER	49,823.28	
	2	PT-HOUSE ARREST OFFICER (1		
		unfilled)	25,526.54	
	2	IPP INTAKE ADMIN ASSISTANT	56,316.52	

Moved: Vote: Mr. Beader Mr. Ammann President Judge Fornelli Seconded: Mr. Lechner Mr. Amundsen

Old Business:

New Business:

Questions from the Media:

Motion to adjourn. Moved: Seconded:

Mercer County Salary Board

Attest:

Chief Clerk