MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

April 14, 2011

Members Present: Brian Beader, Kenneth R. Ammann, John N. Lechner

Pledge of Allegiance: was held

Others Present: Tom Amundsen, Liz Fair, Jeff Greenburg, Tim Hofius, John Logan, Bill Madden,

Bill Romine, Media Lauren Mylo, Phil Rau

Public Comment on Agenda Items: None

Motion to approve March 23, 2011Chief Clerk's Meeting minutes.

Moved: Mr. Ammann Seconded: Mr. Lechner

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to approve March 30, 2011 Chief Clerk's Meeting minutes.

Moved: Mr. Ammann Seconded: Mr. Lechner

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to approve April 6, 2011 Chief Clerk's Meeting minutes.

Moved: Mr. Ammann Seconded: Mr. Lechner

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to approve March 24, 2011 Commissioners' Meeting minutes.

Moved: Mr. Ammann Seconded: Mr. Lechner

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to approve the reappointment of Lizette Olsen to the Northwest Commission for a two year

term from March 2011 to March 2013.

Moved: Mr. Ammann Seconded: Mr. Lechner

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to engage Michael R. Barto, 4272 Custer Orangeville Road, Burghill, OH 44404 to mow the Orangeville Cemetery up to 15 times during the 2011 season at \$150.00 per mowing, not to exceed 15 mowings. The maximum charge to the General Fund will be \$2,250.00.

Moved: Mr. Ammann Seconded: Mr. Lechner

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to approve a contract with Families and Work Institute, 267 Fifth Avenue, New York, NY 10017, to provide speaker, discussion leader, and textbooks on April 26, 2011, for the "Seven Essential Skills" workshop for early childhood professionals from schools, childcare, Head Start, preschool, and parents. Contract amount is \$5,000, the full amount of which will be paid from the established budget of the Early Community Engagement grant. Related expenses will also be paid from the grant. There is no County match.

Moved: Mr. Lechner Seconded: Mr. Ammann

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to accept the low bid for the purchase and installation of a Kenwood Base station, amplifier, tone control panel and test mic for the 911 center to make it compatible with the new Hermitage Police Department system. The cost is \$6,162.95 from Mobilcom of Meadville, Pa.

Moved: Mr. Lechner Seconded: Mr. Ammann

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to approve a contract with MSGovern Division of Harris Computer, Inc., of St. Louis, MO, and Ottawa, Ontario, for annual licensure and software maintenance support for the period 04/01/11 - 03/31/12 for the GEMS county systems for financial management and human resources management at a cost of \$45,567.00. The cost increase is the 3% annual rate allowed in our original agreement.

Moved: Mr. Lechner Seconded: Mr. Ammann

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to extend the completion date of Phase 1 (preliminary engineering services) due to historical and environmental clearance activities of the contract with HDR Engineering, Inc. of 11 Stanwix Street, Suite 800, Pittsburgh, PA 15222-1357 from May 31, 2011to December 31, 2011 for Mercer County Bridge 803, Ohl Street, Greenville.

Moved: Mr. Lechner Seconded: Mr. Ammann

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to extend the completion date of Phase 1 (preliminary engineering services) due to historical and environmental clearance activities of the contract with Gannett Fleming, Inc. of Foster Plaza III, Suite 200, 601 Holiday Drive, Pittsburgh, PA 15220-2728 from May 1, 2011to December 31, 2011 for Mercer County Bridge 2303, Kelly Road, Hermitage.

Moved: Mr. Lechner Seconded: Mr. Ammann

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to approve the following financial investments as listed: <u>INVESTMENTS 03-17-2011:</u>

FROM	ТО	A	MOUNT	<u> </u>
Act 44 Bridge & Construction Citizens Bank Checking W/Interest	Act 44 Bridge & Construction Farmer's National Bank Money Market	\$	15.0	0
MH/MR PNC Bank Checking	·		155,000.0	0
Prothonotary Automation Citizens Bank Checking W/Interest	Prothonotary Automation Northwest Savings Bank Municipal	\$	1,065.00	
Public Sale PNC Bank Money Market	Public Sale Farmer's National Bank Money Market	\$	\$ 27.00	
Payroll PNC Bank Checking	Payroll Citizens Bank Checking W/Interest	\$	30,000.0	0
Retirement Citizens Bank Checking W/Interest	Retirement Farmer's National Bank Money Market		110,975.0	0
INVESTMENTS 03-04-2011 & 3-7 FROM	<u>-2011:</u> TO	A	MOUNT	_
DUI School Northwest Savings Bank Municipal	DUI School Citizens Bank Checking W/Interest	\$	168,395.0	0
Liquid Fuel PNC Bank Checking With Interest	Liquid Fuel Farmer's National Bank Money Market	\$	23,135.0	0
E911 Wireless Citizens Bank Checking With Interest	E911 Wireless Farmer's National Bank Money Market	\$	133,675.0	0
2001 Capital Bond Sinking PNC Bank Checking	2001 Capital Bond Sinking Northwest Savings Bank Municipal	\$	16,090.00	
Retirement Citizens Bank Checking With Interest	Retirement Farmer's National Bank Money Market		105,460.0	0
INVESTMENTS DATED 4-7-2011	<u>:</u>			
DUI School Citizens Bank Checking W/Interest	DUI School Northwest Savings Bank Municipal		\$	177,220.00
Liquid Fuel Farmer's National Bank Money Market	Liquid Fuel Northwest Savings Bank Municipal		\$	2,615.00
Federal Bridge PNC Bank Checking	Federal Bridge Farmer's National Bank Money Mark	tet	\$	41,105.00
MH/MR PNC Bank Checking	MH/MR Northwest Savings Bank Money Mar	ket	\$	46,150.00
Children & Youth Services	Children & Youth Services		\$	36.00

Prothonotary Automation Citizens Bank Checking W/Interest	Prothonotary Automation Northwest Savings Bank Municipal	\$ 1,620.00
Capital Reserve PNC Bank Checking	Capital Reserve Northwest Savings Bank Municipal	\$ 11,740.00
2001 Capital Bond Sinking PNC Bank Checking	2001 Capital Bond Sinking Northwest Savings Bank Municipal	\$ 5,260.00
2001 Capital Bond Sinking Citizens Bank Checking W/Interest	2001 Capital Bond Sinking Northwest Savings Bank Municipal	\$ 39.00
Tax Lien PNC Bank Checking	Tax Lien Northwest Savings Bank Municipal	\$ 1,012,000.00
Retirement Citizens Bank Checking W/Interest	Retirement Farmer's National Bank Money Market	\$ 60,960.00
Retirement Northwest Savings Bank Municipal	Retirement Farmer's National Bank Money Market	\$ 36.00

Moved: Mr. Ammann Seconded: Mr. Lechner

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to approve the Human Resources action(s) as follows:

NAME/POSITION EFFECTIVE LEVEL/STEP/GRADE

NEW HIRES:

CHILDREN & YOUTH:

Stephen M. Crum 5/09/2011 No Salary/No Benefits

Intern

Moved: Mr. Lechner Seconded: Mr. Ammann

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

RECORDER'S OFFICE

Rosemary Darraugh 4/25/2011 P&A 03-00-01 Entry (\$22,453.00)

Second Deputy

Moved: Mr. Lechner Seconded: Mr. Ammann

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

SHERIFF'S DEPARTMENT

Matthew Musser 5/16/2011 No Salary/No Benefits

Intern

Moved: Mr. Lechner Seconded: Mr. Ammann

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

TRANSFERS:

JAIL:

Tracy Angermeier 4/1/2011 P&A 05-04-01 (\$31,226.00)

FT Records Coordinator Transfer from PT Clerical - Records

Richard Boots 3/28/2011 JC0-03-01 (\$18.84/hr.)

FT Facilities Mgmt. Assistant Transfer from PT Facilities Mgmt. Assistant

SEPARATION FROM EMPLOYMENT:

COMMISSIONER'S OFFICE:

Linda Thomas 4/29/2011

Administrative Assistant

CYS:

Kerry Willcox 4/15/2011

Caseworker I

E-911 CENTER:

Colleene Carosone 2/8/2011

E-911 Supervisor

JAIL:

Pat Woods 3/31/2011

Records Coordinator

Benjamin Faler 3/30/2011

PT Correctional Officer

RECORDER'S OFFICE

Cathy Herriott 4/29/2011

Second Deputy

Moved: Mr. Lechner Seconded: Mr. Ammann

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to ratify the attached previously approved expenditures dated 3-22-11 to 4-11-11 in the amount of \$ \$3,189,488.66.

Moved: Mr. Ammann Seconded: Mr. Lechner

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to approve the following exoneration(s) being granted as listed: County Per

		County	County Fer	
				Tax
Tax Collector	Taxing District	Per Capita Tax	Capita Tax - TBC	Year
Debra Schnur	Clark Boro	\$275.00		2011
Debra Schnur	Clark Boro	\$180.00		2010
Debra Schnur	Clark Boro	\$10.00		2010
Debra Schnur	Clark Boro	\$5.00		2011
Luann Moose	East Lack Twp	\$45.00		2011
Fonda McElhinny	Greene Twp	\$40.00		2011
Frank Vanderslice	Greenville Boro	\$910.00		2011
Frank Vanderslice	Greenville Boro	\$20.00		2011
Matthew Fischer	Grove City Boro	\$2,285.00		2011
William Blatt	Hempfield Twp.	\$10.00		2011
Bernadette Harry	Hermitage City	\$1,580.00		2010
Susan Thompson	Jackson Twp Jackson Center	\$10.00		2010
Dawne McIntire	Boro Lackawannock	\$40.00		2011
Nancy Reithmiller	Twp	\$110.00		2011
Nancy Reithmiller	Lackawannock	\$20.00		2011

Starla Lindey	Liberty Twp	\$15.00	2010
Karen King	Perry Twp	\$55.00	2010
Scott Boyd	New Vernon Twp	\$5.00	2010
Scott Boyd	New Vernon Twp	\$10.00	2011
Scott Boyd	New Vernon Twp	\$5.00	2011
Paulette Young	Otter Creek	\$55.00	2011
Paulette Young	Otter Creek	\$25.00	2011
Karen King	Perry Twp	\$25.00	2011
Christine Davis	Sandy Lake Boro	\$5.00	2011
Sharyn Kawecki	Sandy Lake Twp	\$70.00	2011
A J Kovach	Sharpsville Boro	\$5.00	2011
A J Kovach	Sharpsville Boro	\$1,485.00	2011
A J Kovach	Sharpsville Boro	\$5.00	2010
A J Kovach	Sharpsville Boro	1,125	2010
Lea Anne Dumars	South Pymatuning	\$55.00	2010
Lea Anne Dumars	South Pymatuning	\$105.00	2011
Ruth Magee	Springfield Twp	\$35.00	2011
Ruth Magee	Springfield Twp	\$45.00	2011
	West Middlesex		
Cheryl Garrett	Boro	\$80.00	2011
Esther Viglio	Wheatland Boro	\$35.00	2011
Laurie Campbell	Wilmington	\$95.00	2011
Mary Weber	Wolf Creek Twp	\$15.00	2011
Cindy Smith	Worth Twp	\$125.00	2011
	Total :	\$9,020.00	

2 Correction Letters

Please change amount from \$190.00 to \$185.00 per

Scott Boyd New Vernon Twp

Please change amount from \$5 to \$15.00 per

Susan Thompson Jackson Twp Controllers

Moved: Mr. Ammann Seconded: Mr. Lechner

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to approve the following refund(s) as listed:

Fonda McElhinny Greene Twp Refund in the amount of \$157.18 Refund in the amount of \$4.90 Bernadette Harry Hermitage City

Moved: Mr. Lechner Seconded: Mr. Ammann

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Old Business: None

New Business: None	
Recess to Salary Board:	
Public Comment: None	
Questions of the Media:	
Motion to adjourn.	
Moved: Mr. Lechner	Seconded: Mr. Ammann
	Mercer County Board of Commissioners
Attest:	
Chief Clerk	