MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

April 12, 2012

Members Present: John N. Lechner, Matthew B. McConnell, Brian Beader

Pledge of Allegiance: was held

Others Present: Tom Amundsen, Christie Dennis, Katie Gabriel, Tim Hofius, Bill Madden, Dee Dee Zickar Media Lauren Mylo, Phil Rau

Public Comment on Agenda Items: None

Motion to approve March 21, 2012Chief Clerk's Meeting minutes.

Moved: Mr. BeaderSeconded: Mr. McConnellVote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion to approve March 28, 2012 Chief Clerk's Meeting minutes.

Moved: Mr. BeaderSeconded: Mr. McConnellVote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion to approve April 4, 2012 Chief clerk's meeting minutes.

Moved: Mr. BeaderSeconded: Mr. McConnellVote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion to approve March 22, 2012 Commissioners' Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion to approve a proclamation to designate the week of April 22 to 28 as the week of the Young Child in Mercer County.

Moved: Mr. BeaderSeconded: Mr. McConnellVote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion to accept Juvenile Accountability Block Grant federal funds of 10,000.00 for the Community Accountability Program (Community Court) for the period 04/01/12 - 03/31/13, as awarded by the Pennsylvania Commission on Crime and Delinquency. General Fund 10% county match obligation is met in kind by the administrative salary of the probation officer designated as the Community Court Director in the Juvenile Probation Office.

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion to enter into a sub grant agreement with the Boro of Fredonia for the 2009 CDBG funding change in the amount of \$ 30,059.00 for utilization in their water project.

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion to authorize entering into CDBG FY 2011 Sub-Grant Agreements with Lackawannock Township for Housing Rehabilitation in the amount of \$58,867; Jamestown Borough for Sewer Improvements in the amount of \$50,000; Community Counseling Center Public Facility Improvements in the amount of \$85,196; The Literacy Council of Mercer County for Public Service in the amount of \$32,217; Medical Equipment Recycling Program for Public Service in the amount of \$5,000 and the Keystone Blind Association for Public Service in the amount of \$5,200.

Moved: Mr. BeaderSeconded: Mr. McConnellVote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion to enter into a renewal agreement with DSI-ITI, LLC, 107 St Francis Street, Suite 3300 Mobile, Al 36602 and the County of Mercer. This agreement extension is to provide inmate telephone services and the updated inmate software, Evolution O.M.S. to the jail. It also includes incentive package for the O.M.S. software conversion and training, annual maintenance and support, a database server for the new software and an external storage device for the inmate phone recordings. The contract term is a five year extension of the current contract and will expire on June 30, 2017. The contract will include compensation of 44% of the total gross billed revenue for calls made from the NCOTS at the jail or a minimum of (\$4,000) four thousand dollars monthly whichever is greater. The total value of the incentives package is \$187,660. This agreement was recommended /approved by the Prison Board for the Board of Commissioners

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader Motion to renew the Westlaw Agreement between West, a Thomson Reuters business, 610 Opperman Drive, P.O. Box 64833, St Paul MN 55164 and the County of Mercer. This agreement is for internet access to West Law software for Correctional Institutions at the Jail Law Library. It is a three year agreement at a cost of \$806.32 per month for the first year which is a 0 % increase from last year and a 5% increase in years two and three of the contract. These costs will be paid through the Inmate Canteen Fund.

Moved: Mr. BeaderSeconded: Mr. McConnellVote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion that the Act 101 Section 903 Grant application for reimbursement of the salary and eligible expenses for 2011, for the county recycling/solid waste coordinator, be submitted to the Pennsylvania Department of Environmental Protection for the April 30, 2012 deadline.

Moved: Mr. BeaderSeconded: Mr. McConnellVote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion to appoint Black, Bashor & Porsch, LLP, Certified Public Accountants, Sharon, PA, as independent auditors for the triennial audit of the 2009-2010-2011 financial statements of the County's 911 Fund at a fee not to exceed \$7,950.00. This is an increase of 1.3% per year over the prior cycle. This special purpose audit is required to comply with Chapter 120b of the Public Safety Emergency Telephone Act, as amended.

Moved: Mr. BeaderSeconded: Mr. McConnellVote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion to accept Byrne Justice Assistance Grant of \$43,900.00 for the period April 1, 2012 – March 31, 2013, a federal grant awarded through the Pennsylvania Commission on Crime and Delinquency (PCCD). The required county cash match of \$14,633.00 is 25% of the project total. The County will use innovative technologies to enhance the DSI information management system or database utilizing County Jail statistics and demographics to provide the necessary information from which to engage in the future in a formalized strategic planning process. Mercer County's Criminal Justice Advisory Board (CJAB) will utilize this data to develop a PCCD-required CJAB Strategic Plan that will address such issues as jail occupancy levels (potential overcrowding) and the associated costs. This database will be developed in a consistent format with surrounding counties through support provided at no charge by CCAP. (CCAP has also received a Byrne grant to provide this service.) The long-term objective is to optimize state-wide and national future expenditures to reduce crime and improve rehabilitation of offenders.

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion to approve the Human	Resources action(s) as follows:
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NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE				
NEW HIRES:						
TREASURER:						
Viki Berger	3/28/2012	TCC04-00-01 (\$13.47/hr.)				
Clerical Assistant	5/20/2012					
Moved: Mr. Lechner	Seconded. Mr. McC	onnoll				
	Seconded: Mr. McC					
Vote: Yes Mr. Lechner, Mr. McCo	onnell Mr. Beader No					
DISTRICT JUSTICE ART						
Lana Webster	4/16/2012	TCN06-00-01 (\$13.82/hr.)				
Senior Procedure Clerk						
Moved: Mr. Beader	Seconded: Mr. McC	Connell				
Vote: Yes Mr. Lechner, Mr. McC	onnell, Mr. Beader					
ELECTIONS:						
Richard Glunt	4/2/2012	ELHR1-10-00				
Part-Time Machine Custodian						
Moved: Mr. Beader						
Vote: Yes Mr. Lechner, Mr. McC						
	omich, Mit. Deauer					
TRANSFERS:						
Jason Cochran	4/1/2012	JCO 00-02 (\$16.03/hr.)				
Corrections Officer	4/1/2012	Transfer from Part-Time Corrections Officer				
	4/1/2012					
Jodi Fitchko	4/1/2012	JCO 00-02 (\$16.03/hr.)				
Corrections Officer		Transfer from Part-Time Corrections Officer				
Phillip Hohn	4/1/2012	JCO 00-02 (\$16.03/hr.)				
Corrections Officer		Transfer from Part-Time Corrections Officer				
Shane Jennings	4/1/2012	JCO 00-02 (\$16.03/hr.)				
Corrections Officer		Transfer from Part-Time Corrections Officer				
Moved: Mr. Beader	Seconded: Mr. McC	Connell				
Vote: Yes Mr. Lechner, Mr. McC						
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SEPARATION FROM EMPLOY	MENT:					
ELECTIONS:	<u>·</u>					
Karen Seelbaugh	4/4/2012					
Rover	4/4/2012					
	Constant Mar Mar	N				
Moved: Mr. Beader	Seconded: Mr. McC	Jonnell				
Vote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader						
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	iously approved expe	nditures dated 3-20-12 to 4-09-12 in the				
amount of \$3,553,337.73.	a	~				
Moved: Mr. Beader	Seconded: Mr. McConnell					
Vote: Yes Mr. Lechner, Mr. McC	onnell, Mr. Beader					

	8	County	County Per	
Tax Collector	Taxing District	Per Capita Tax	Capita Tax - TBC	<u>Tax Year</u>
Debra Rodemoyer	Delaware Twp	\$55.00		2012
Fonda McElhinny	Greene Twp	\$85.00		2012
Frank Vanderslice	Greenville Boro	\$795.00		2012
Nancy Reithmiller	Lackawannock	\$145.00		2012
Karen King	Perry Twp	\$110.00		2012
Carrie Jo Steese	Pine Twp	\$40.00		2012
Joni F Maybee	Salem Twp	\$60.00		2012
Carolyn S Chess	Sandy Creek Twp	\$105.00		2012
Carolyn S Chess	Sandy Creek Twp	\$10.00		2012
Patricia Sweesy	Shenango Twp	\$125.00		2012
Patricia Sweesy	Shenango Twp	\$240.00		2012
Ruth Magee	Springfield Twp	\$35.00		2012
Laurie Campbell	Wilmington Twp	\$55.00		2012
Mary K. Weber	Wolf Creek	\$85.00		2012
Frank Vanderslice	Greenville Boro	\$320.00		2012
Matthew Fischer	Grove City Boro	\$970.00		2012
Debra Snyder	Sheakleyville Boro	\$30.00		2012
Matthew Fischer	Grove City Boro	\$3,290.00		2012
Cheryl Garrett	W. Middlesex Boro	\$40.00		2012
Cheryl Garrett	W. Middlesex Boro	\$30.00		2012
Carolyn S Chess	Sandy Creek Twp	\$55.00		2012
Linda J Kellogg	Coolspring Twp	\$90.00		2012
Cindy Smith	Worth Twp	\$30.00		2012
	Jackson Center	•		
Dawne McIntire	Boro	\$25.00		2012
TOTAL:		<u>\$6,950.00</u>		

Motion to approve the following exoneration(s) being granted as listed:

Moved: Mr. BeaderSeconded: Mr. McConnellVote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion to approve the attached list of voting machine inspectors for the April 24, 2012 General Primary.

Moved: Mr. BeaderSeconded: Mr. McConnellVote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion to authorize Frasier Zahniser to apply for a LEARN grant of \$50,000 for the 2012-2013 year to support early childhood development throughout Mercer County. There is no County match. The match will be provided in kind by the Penn State Extension Office and the United Way of Mercer County.

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader **Old Business: None**

New Business: None

Recess to Salary Board:

Public Comment: None

Questions of the Media: Were Answered

Motion to adjourn.

Moved: Mr. Beader

Seconded: Mr. McConnell

Mercer County Board of Commissioners

Attest:

Chief Clerk