### **MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS**

#### August 23, 2012

Members Present: John N. Lechner, Matthew B. McConnell, Brian Beader

Pledge of Allegiance: Was held

Others Present: Tom Amundsen, Jennifer Hamilton, Tim Hofius, John Logan, Bill Madden, Ginny Richardson

Public Comment on Agenda Items: None

Motion to approve August 8, 2012Chief Clerk's Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion to approve August 15, 2012 Chief Clerk's Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion to approve August 9, 2012 Commissioners' Meeting minutes.

Moved: Mr. BeaderSeconded: Mr. McConnellVote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion to award FY 2012 Mercer County Act 137 funding to Lackawannock, Jefferson and Delaware Townships in the amount of \$100,000 for a joint housing rehabilitation project. The match for this grant award consists of \$500,000 in HOME grant funds and \$58,867 in Community Development Block Grant funds, all of which have been provided through the Pennsylvania Department of Community and Economic Development (PA DCED).

Moved: Mr. BeaderSeconded: Mr. McConnellVote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion to award FY 2012 Mercer County Act 137 funding to the City of Sharon in the amount of \$125,000 in order to enhance the City's housing rehabilitation program. The match for this grant award consists of \$142,195 in CDBG funds.

Moved: Mr. BeaderSeconded: Mr. McConnellVote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

A motion to enter into a grant agreement with the Pennsylvania Emergency Management Agency (PEMA) for the 2012-13 Hazardous Material Response Fund Grant (HMRF) in the amount of \$8,108. The agreement will provide funds to supplement the county's hazardous material safety program. The grant period is July 1, 2012 – June 30, 2013.

Moved: Mr. BeaderSeconded: Mr. McConnellVote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

## Motion to approve the following financial investments as listed: <u>INVESTMENTS DATED 7/17/2012</u>

FROM	ТО		AMOUNT	
General Fund Citizens Bank Checking W/Interest	General Fund Northwest Savings Municipal	\$	2284392.00	
Dui School Citizens Bank Checking W/Interest	Dui School Northwest Savings Municipal	\$	4213.00	
Liquid Fuel Northwest Savings Municipal	Liquid Fuel PNC Bank Checking W/Interest	\$	257228.00	
Court DUI Administration Citizens Bank Checking W/Interest	Court DUI Administration FNB IMM	\$	1347.00	
E911 Wireless Fund Citizens Bank Checking W/Interest	E911 Wireless Fund Farmers Bank MMKT2	\$	581.00	
Hazmat Citizens Bank Checking W/Interest	Hazmat Northwest Savings Municipal	\$	1839.00	
Federal Bridge PNC Bank Checking	Federal Bridge Farmers Bank MMKT2	\$	7272.00	
MH/ MR PNC Bank Checking	MH/ MR Northwest Saving MMKT	\$	1251.00	
Affordable Housing Citizens Bank Checking W/Interest	Affordable Housing Northwest Savings Municipal	\$	7912.00	
Economic Development Citizens Bank Checking W/Interest	Economic Development Farmers Bank MMKT2	\$	73.00	
Co Records Improvement Citizens Bank Checking W/Interest	Co Records Improvement Farmers Bank MMKT2	\$	3134.00	
Recorder Records Improvement Citizens Bank Checking W/Interest	Recorder Records Improvement Northwest Savings Municipal	\$	293.00	
Coroner Forensic Citizens Bank Checking W/Interest	Coroner Forensic Huntington Bank MMKT	\$	11951.00	
Prothonotary Automation Citizens Bank Checking W/Interest	Prothonotary Automation Northwest Savings Municipal	\$	2482.00	
Bond Refunding Citizens Bank Checking W/Interest	Bond Refunding Huntington Bank MMKT	\$	3874.00	
Tax Lien PNC Bank Swp	Tax Lien Farmers Bank MMKT	\$	1133693.00	

Retirement Northwest Savings Municipal	Retirement PNC Bank	Checking	\$	3.83
Retirement FNB MMKT	Retirement PNC Bank C	hecking	\$	8.20
<b>INVESTMENTS DATED 8-14-12</b>				
General Fund FNB Bank IMM	General Fund Northwest Sa	vings Bank Municipal	\$	12.51
M C Dui School Citizens Bank Checking W/Interest	M C Dui Scho Northwest Sa	ool vings Bank Municipal	\$	2536.00
Liquid Fuel Northwest Savings Bank Municipal	Liquid Fuel PNC Bank C	hecking W/Interest	\$	74.00
Liquid Fuel FNB Bank IMM	Liquid Fuel PNC Bank C	hecking W/Interest	\$	2.98
E911 Wireless Citizens Bank Checking W/Interest	E911 Wireles Farmers Bank		\$	222,247.00
Federal Bridge FNB Bank IMM	Federal Bridg Farmers Bank		\$	.40
MH/ MR PNC Bank Checking	MH/ MR Northwest Sa	vings MMKT	\$	581,166.00
MH/MR FNB Bank IMM	MH/ MR Northwest Sa	vings MMKT	\$	.11
Recorder Record Improvement Citizens Bank Checking W/Interest		ord Improvement vings Municipal	\$	4446.00
Prothonotary Automation Citizens Bank Checking W/Interest	Prothonotary Northwest Sa	Automation vings Municipal	\$	1310.00
MC Tax Collector Citizens Bank Checking W/Interest	MC Tax Colle Farmers Bank		\$	1,004,805.00
Tax Lien PNC Bank Swp	Tax Lien Farmers Bank	MMKT2	\$	496,788.00
Moved: Mr. Beader Vote: Yes Mr. Lechner, Mr. McC		: Mr. McConnell r		
Motion to approve the following H NAME/POSITION NEW HIRES:	uman Resources EFFECTIVE	actions: LEVEL/STEP/GRADE		
CLERK OF COURTS: Mary Jo DePreta Senior Procedure Clerk	8/27/2012	TCN06-00-01 (\$13.82/hr.)	)	

# **SHERIFF:**

Anthony W. Magnone	9/4/2012	No salary/No benefits
Intern		

MIS:			
Jessica Sobah	8/30/2012	P&A 07-02-01 (\$38,629.76)	
GIS Coordinator			
TRANSFERS:			
CHILDREN & YO	UTH:		
Cassie Douglas	8/20/2012	YCW 00-02 (\$16.63/hr.)	
Caseworker II		Transfer from Caseworker I	
Erica Owens	8/20/2012	YCW 00-02 (\$16.63/hr.)	
Caseworker II		Transfer from Caseworker I	
SEPARATION FROM EN	<u>APLOYMENT:</u>		
<b>BUILDING &amp; GRO</b>	DUNDS:		
Debra Kosnac-Fleet	8/3/2012		
Part-Time Custodian I			
DOMESTIC RELATIONS:			
John Calior	9/30/2012		
Solicitor			

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion to approve the purchase of 2 battery modules and batteries for the UPS system in the Courthouse. Purchase will be from RefurbUPS.com in Suffern New York in the amount of \$1,774.98 including freight. This will increase capability to accommodate the new air conditioning unit installed in MIS equipment room.

Moved: Mr. BeaderSeconded: Mr. McConnellVote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion to Adopt Resolution 2012-10 regarding the Extension and Amendment of the Standby Bond Purchase Agreement with US Bank, NA, (Trustee and Tender Agent) and PNC Bank, NA, (Remarketing Agent), effective for the period September 30, 2012, through September 30, 2013, and to renew the contract with PNC Bank, NA to provide the Liquidity Facility for the same period at a fee of 45 basis points. These services are required for the administration of our Variable Rate Demand Bonds of 2011 (current principal amount of \$28,565,000); the costs are included in the County budget of annual debt service.

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

Motion to ratify the attached previously approved expenditures dated 8-07-12 to 8-20-12 in the amount of \$3,512,374.66.

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader Motion to enter into a contract between the County of Mercer Domestic Relations Section of the Court of Common Pleas and J. Edward Calior for solicitor services for the period covering October 1, 2012 through September 30, 2015. Said contract as required and approved by the Bureau of Child Support Enforcement (BCSE) is to last for the remaining duration of the Cooperative Agreement and calls for J. Edward Calior to be paid at the rate of \$165 per hour for all work done on behalf of the DRS. Personnel Activity Reports (PARs) will be maintained and submitted to the DRS for confirmation and approval on a monthly basis allowing the DRS to seek the 66% reimbursement for said services.

Moved: Mr. Beader	Seconded: Mr. McConnell
Vote: Yes Mr. Lechner, Mr. McConnel	ll, Mr. Beader

Motion to submit a Mercer County's grant application to the Pennsylvania Department of Environmental Protection (DEP) for a Recycling Program Performance Grant (904 Grant) for the 2011 calendar year. This grant is available to municipalities with a recycling program. DEP calculates the reward based on the amount of material that is recycled during the previous calendar year.

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

## Motion to approve the following exoneration(s) being granted as listed:

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Tax Collector	Taxing District	Per Capita Tax	<u>Capita Tax - TBC</u>	Year
Debra A Tomon	West Salem Twp	\$370.00		2012
Frank Vanderslice	Greenville Boro	\$25.00		2012
Paulette Young	Otter Creek Twp	\$95.00		2012
Cheryl Garrett	West Middlesex	\$15.00		2012
Laurie Campbell	Wilmington Twp	\$20.00		2012

Countv

Total:

\$525.00

**County Per** 

Moved: Mr. BeaderSeconded: Mr. McConnellVote: Yes Mr. Lechner, Mr. McConnell, Mr. Beader

**Old Business: None** 

New Business: None

**Recess to Salary Board:** 

**Public Comment: None** 

Questions of the Media: None

Motion to adjourn.

Moved: Mr. Beader

Seconded: Mr. Lechner

Mercer County Board of Commissioners

Attest:

**Chief Clerk**