MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

August 22, 2013

Members Present: John N. Lechner, Matthew B. McConnell, Brian Beader

Pledge of Allegiance: Was held

Others Present: Tom Amundsen, Tim Hofius, John Logan, Bill Madden, Chris Conti, Maureen

Goncz, No Media

Public Comment on Agenda Items: None

Motion to approve August 7, 2013 Chief Clerk's Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve August 14, 2013 Chief Clerk's Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve August 8, 2013 Commissioners' Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to extend the completion date of Phase 1 of the contract with SAI Consulting Engineers of 1350 Penn Avenue, Suite 300, Pittsburgh, PA 15222-4211 from September 12, 2013 to March 12, 2014 to complete preliminary engineering tasks for Mercer County Bridge 2809 on Oak Hill Road in Shenango Township.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to extend the completion date of Phase 1 (preliminary engineering services) of the contract with ms consultants, inc. of Airport Office Park #4, 2nd Floor, 333 Rouser Road, Coraopolis, PA 15108-2773 from September 30, 2013 until December 31, 2013 for Mercer County Bridge 802, Race Street, Greenville for completion and approval of Categorical Exclusion Evaluation.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to modify the FY 2010 Mercer County Community Development Block Grant by transferring \$31,763.91 from the Street Improvements and Demolition/Clearance line items to the Water Improvements line item (Fredonia Boro).

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to include the following projects in the FY 2013 Mercer County Community Development Block Grant Application: Sandy Lake Township Sewer Improvements and Housing Rehabilitation - \$80,000, East Lackawannock and Findley Townships Sewer Improvements - \$50,000, Wheatland Borough Sewer Improvements - \$50,000, Mercer Borough Housing Rehabilitation - \$19,000, Mercer County Community Action Partnership Public Service Project - \$5,732.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to Adopt Resolution 2013-09 regarding the Extension and Amendment of the Standby Bond Purchase Agreement with US Bank, NA, (Trustee and Tender Agent) and PNC Bank, NA, (Remarketing Agent), effective for the period September 30, 2013, through September 30, 2014, and to renew the contract with PNC Bank, NA to provide the Liquidity Facility for the same period at a fee of 45 basis points. These services are required for the administration of our Variable Rate Demand Bonds of 2011 (current principal amount of \$27,730,000); the costs are included in the County budget of annual debt service.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve the following financial investments as listed:

INVESTMENTS DATED 8/14/13

FROM	ТО	AMOUNT	
Dui School Huntington Bank MMKT	Dui School Northwest Savings Municipal	\$	1465.00
CYS Citizens Bank Checking w/interest	CYS FNB Bank IMM	\$	1,257,214.00
2001 Capital Bond Sinking PNC Bank Checking	2001 Capital Bond Sinking FNB Bank IMM	\$	6,366.00
Treas Tax Collector Citizens Bank Checking w/interest	Treas Tax Collector Farmers Bank MMKT2	\$	454,037.00
Tax Lien PNC Bank Swp	Tax Lien FNB Bank IMM	\$	110,828.00
Retirement PNC Bank Checking	Retirement PNC Bank MMKT	\$	666,617.00

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to reappoint Patricia Reesman to a five year term on the Mercer County Housing Authority Board from 8-31-13 to 8-31-18.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve the Human Resources action(s) as follows:

NAME/POSITION EFFECTIVE LEVEL/STEP/GRADE

NEW HIRES:

DISTRICT ATTORNEY:

Teela Cruz 8/6/2013 No Salary/No Benefits

Intern

E-911 CENTER:

Cynthia Buynak 8/19/2013 TCE 00-01 (\$13.01/hr.)

Part-Time Telecommunicator

Christina Kachaylo 8/19/2013 TCE 00-01 (\$13.01/hr.)

Part-Time Telecommunicator

Peggy Thompson 8/19/2013 TCE 00-01 (\$13.01/hr.)

Part-Time Telecommunicator

DISTRICT JUSTICE MCEWEN:

Michelle Jackson 8/26/2013 TCN06-00-00 (\$12.66/hr.)

Part-Time Senior Procedure Clerk

SHERIFF: (** Previously listed - Pay Rate Correction **)

Kelly Knight 8/19/2013 SC00-00-02 (\$15.70/hr.)

Temporary Part-Time Administrative Assistant

TRANSFERS:

JAIL:

Erna Craig-Rea 8/12/2013 PA10-07-01 (\$68,233/yr.)
Warden Transfer from Deputy Warden

DOMESTIC RELATIONS:

Susan Arkwright 8/19/2013 TCN05-02-01 (\$14.48/hr.)

Senior Procedure Clerk Transfer from Temp. F/T Intake Off./Loc.

SEPARATION FROM EMPLOYMENT:

BUILDING & GROUNDS:

Ginger Hartman 8/13/2013

Part-Time Custodian I

DOMESTIC RELATIONS:

Christina Mendillo 8/16/2013 Temporary Part-Time Senior Procedure Clerk

SHERIFF'S DEPARTMENT:

Boomer 8/21/2013 Transfer from Active to Inactive duty

Sheriff's Department K-9 with his Handler

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner Motion to approve the following refund(s) as listed: <u>Name</u> **District** Amount Year Hermitage B - Mel Grata - 2757 East State Street, PO Box 1389, Hermitage, PA 16148 - For Tax Year 2013 - in the amount of \$ 1,840.03 Hermitage C - Karen E. Wolf Graham, Executrix, Estate of Kathryn Wolf - 2315 Longview Road, Hermitage, PA 16148 - For Tax Year 2013 - in the amount of \$468.68 Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner **Old Business: None New Business: None Recess to Salary Board: Public Comment: None Questions of the Media: None** Motion to adjourn. Seconded: Mr. McConnell Moved: Mr. Beader **Mercer County Board of Commissioners Attest: Chief Clerk**

Motion to ratify the attached previously approved expenditures dated 8-6-13 to 8-19-13 in the

amount of \$2,328,196.79.