## MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS September 12, 2013

Members Present: John N. Lechner, Matthew B. McConnell, Brian Beader

Pledge of Allegiance: Was held

Others Present: Tom Amundsen, Darlene Artman, Jeff Greenburg, Jennifer Hamilton, Tim Hofius, Susan Holsopple, john Logan, Brad Gosser Greenville Reynolds Industrial Park ,Media Phil Rau

Public Comment on Agenda Items: None

Motion to approve August 21, 2013 Chief Clerk's Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve August 28, 2013 Chief Clerk's Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve September 4, 2013 Chief Clerk's Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve August 22, 2013 Commissioners' Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to re-enter into a service agreement with Record Systems of Youngstown, Ohio for the 16 Kardex Lektreiver units from 9-30-13 to 9-30-14 in the amount of \$11,196.00. They are the exclusive sales and service provider for this equipment in Mercer County. This is with a 15% multiple machine discount of \$2,064.00 and a negotiated \$500.00 discount which has been in effect since 2009 and is paid from the County Records Improvement Fund.

INVESTMENTS DATED 8/23/13 FROM	ТО	AMOUNT	
DUI School Huntington Bank MMKT	DUI School Northwest Savings Municipal	\$	1946.00
Treas Tax Collector Citizens Bank Checking w/interest	Treas Tax Collector Farmers Bank MMKT2	\$	237,221.00
Tax Lien PNC Bank Swp	Tax Lien FNB Bank IMM	\$	96,245.00
Retirement PNC Bank checking	Retirement PNC Bank MMKT	\$	141943.00
INVESTMENTS DATED 8/26/13 FROM	ТО		AMOUNT
Court Dui Adm Huntington Bank MMKT	Court Dui Adm FNB Bank IMM	\$	724.00
Federal Bridge Farmers Bank MMKT2	Federal Bridge PNC Bank Checking	\$	58.00
Affordable Housing Huntington Bank MMKT	Affordable Housing FNB Bank IMM	\$	8533.00
CYS Citizens Bank Checking w/interest	CYS FNB Bank IMM	\$	66,642.00
Economic Development Huntington Bank MMKT	Economic Development Farmers Bank MMKT2	\$	161,289.00
Co Records Imp Huntington Bank MMKT	Co Records Imp Farmers Bank MMKT2	\$	3,646.00
Prothonotary Auto Huntington Bank MMKT	Prothonotary Auto Northwest Savings Municipal	\$	1,140.00
2001 Cap Bond Sinking PNC Bank checking	2001 Cap Bond Sinking FNB Bank IMM	\$	18,494.00
Treas Tax Collector Citizens Bank Checking w/interest	Treas Tax Collector Farmers Bank MMKT2	\$	113,443.81
Tax Lien PNC Bank Swp	Tax Lien FNB Bank IMM	\$	33,522.00
INVESTMENTS DATED 9/5/13 FROM	ТО	A	MOUNT
General Fund Citizens Bank Checking	General Fund Northwest Savings Municipal	\$	500,000.00
Dui School Huntington Bank MMKT	Dui School Northwest Savings Municipal	\$	799.00

# Motion to approve the following financial investments as listed: <u>INVESTMENTS DATED 8/23/13</u>

MH/ DS PNC Bank Checking	MH/DS FNB Bank IMM	\$ 3079.00
CYS Citizens Bank Checking w/interest	CYS FNB Bank IMM	\$ 24,683.00
Clerk of Courts PNC Bank Checking	Clerk of Courts Northwest Savings MMKT	\$ 3,360.00
Treas Tax Collector Citizens Bank Checking w/interest	Treas Tax Collector Farmers Bank MMKT2	\$ 574,149.00
Tax Lien PNC Bank Swp	Tax Lien FNB Bank IMM	\$ 289,151.00
Retirement PNC Bank Checking	Retirement PNC Bank MMKT	\$ 132,095.00
Moved: Mr. Beader Voto: Vog Mr. Boodor, Mr. McConnoll	Seconded: Mr. McConnell Mr. Lochnor	

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to enter into a professional services agreement with SBM Electronics, 628 California Ave.., Pittsburgh, Pa. 15202, on the Max pro Digital Voice Logger located in the Mercer County Communications Center. Total contract is \$6,151.09 for a one year term from August 31, 2013 to August 30, 2014. This contract reflects no increase in cost.

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to declare the following vehicles to be valued at less than \$1,000.00 each and post a ten daynotice and sell to the highest bidders:2001 Chevrolet Pickup Truck # 1GCEK19V11E2945962003 Dodge Caravan# 1D4GP44303B2947752006 Dodge Grand Caravan#1DG4GP24R96B579827Children & Youth

Moved: Mr. BeaderSeconded: Mr. McConnellVote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to appoint the following Ag Land Preservation Board members:		
Angie George	Three year term	
Brett Young	Three year term	
John Ligo	Three year term with a one year appointment as Chairman	

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to enter into an addendum to a purchase of service agreement with Keystone Adolescent Center, 60 South Race Street, Greenville, PA 16125 to reduce the community based group home per diem rates for males to \$149.00 and to reduce the community based group home per diem rates for females to \$159.00. Effective July 1, 2013 through June 30, 2014.

Community Health Partnersh PO Box 1201 Hermitage, PA 16148	ip Strengthening Families Program 10-14	\$66,275.00 annually
Family Services of NW PA 5100 Peach Street Erie, PA 16509	Family Preservation Multi-System Therapy	<ul><li>\$92,381.00 annually</li><li>\$92,381.00 annually</li><li>\$150,000.00 annually</li><li>\$273,448.00 annually</li></ul>
Keystone Adolescent Center 60 South Race Street Greenville, PA 16125	Day treatment Intensive Intervention-Non Residenti Intensive Intervention-Resid-Male Intensive Intervention-Resid-Female In-home counseling Face to Face client contact Transportation Group work & Group counseling Community support-Dependent Community support-Delinquent	al \$12.00/hour \$20.00/hour \$49.00/day \$39.00/day \$24.00/hour \$20.00/hour \$20.00/hour \$88,648.00 annually \$128,524.00 annually
Preventative Aftercare, Inc PO Box 1058 233 George Jr Road Grove City, PA 16127	Preventative aftercare	\$40.75/day not to exceed \$208,249.00 annually
Youth Advocate Programs, In 2007 North Third Street Harrisburg, PA 17102	nc. Truancy Prevention	\$200,000 annually

#### Motion to enter into a purchase of service agreement with the following service providers for CYS:

Effective July 1, 2013 through June 30, 2014.

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to submit Mercer County's grant application to the Pennsylvania Department of Environmental Protection (DEP) for a Recycling Program Performance Grant (904 Grant) for the 2012 calendar year. This grant is available to municipalities with a recycling program. DEP calculates the reward based on the amount of material that is recycled during the previous calendar year.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES:</u> COMMISSIONERS:		
Elizabeth Weber	9/9/2013	PA03-00-01 (\$23,590/yr.)
Administrative Assistant	9/9/2013	FA03-00-01 (\$23,390/y1.)
DUI SCHOOL:		
Mark Benedetto	8/19/2013	DUI1-10-00 (\$40/hr.)
DUI Instructor		
JUVENILE PROBATION	<b>!:</b>	
Corey Evans	9/9/2013	No Salary/No Benefits
ntern		
JAIL:	0/0/2012	
Ienifer Alfredo Part-Time Corrections Officer	9/9/2013	JCO 00-00 (\$13.27/hr.)
Part-Time Corrections Officer		
Kenneth Jacobs	9/9/2013	JCO 00-00 (\$13.27/hr.)
Part-Time Corrections Officer	<i>JIJI</i> 2013	500 00 00 (\$15.27/m.)
Scott Sugent	9/9/2013	JCO 00-00 (\$13.27/hr.)
Part-Time Corrections Officer		
	0 10 10 10	
Michelle Wray	9/9/2013	JCO 00-00 (\$13.27/hr.)
Part-Time Corrections Officer		
Barbara Jordan	9/17/2013	PA04H-00-00 (\$13.01/hr.)
Temporary Part-Time Assistant Re		
1		
<u>FRANSFERS:</u>		
CHILDREN & YOUTH:		
Ryan Valenly	8/26/2013	PA07-00-01 (\$37,227/yr.)
Caseworker Supervisor JAIL:		Transfer from Caseworker II
Herman McDuffie	9/01/2013	PA07-09-01 (\$52,813/yr.)
Deputy Warden	<i>y</i> /01/2013	Transfer from Lieutenant
loseph Reichard	9/01/2013	PA07-09-01 (\$52,813/yr.)
Deputy Warden		Transfer from Jail Counselor
Ferry Morgenstern	9/01/2013	PA07-10-LP (\$53,869/yr.)
Captain		Transfer from Deputy Warden
	9/01/2013	PA06-09-02 (\$45,679/yr.)
Thristopher Adams	101/2013	
Christopher Adams Jail Counselor		Transfer from Lieutenant
Christopher Adams Jail Counselor		Transfer from Lieutenant
-	9/1/2013	Transfer from Lieutenant PA06-01-01 (\$32,958/yr.)

Regina Lutz Full-Time Corrections Officer	9/1/2013	JCO 00-01 (\$14.75/hr.) Transfer from Part-Time Corrections Officer
Jacob Kothe Full-Time Corrections Officer	9/1/2013	JCO 00-01 (\$14.75/hr.) Transfer from Part-Time Corrections Officer
Cinquetta Holmes Full-Time Corrections Officer	9/1/2013	JCO 00-01 (\$14.75/hr.) Transfer from Part-Time Corrections Officer
William Sundy, Jr. Full-Time Corrections Officer	9/1/2013	JCO 00-01 (\$14.75/hr.) Transfer from Part-Time Corrections Officer

#### **SEPARATION FROM EMPLOYMENT:**

<b>COMMISSIONERS:</b>	
Karen Bishop	9/3/2013
Administrative Assistant	
DISTRICT ATTORNEY:	
Miles Karson, Jr.	8/20/2013
Assistant District Attorney	
E-911 CENTER:	
Cynthia Buynak	8/28/2013
Part-Time Telecommunicator	
JAIL:	
Wayne Steen	9/4/2013
Corrections Officer	
David Smith, Jr.	8/15/2013
Part-Time Corrections Officer	
Maranda Addison	8/20/2013
Part-Time Corrections Officer	
Moved Mr Beader	Seconded

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to ratify the attached previously approved expenditures dated 8-20-13 to 9-09-13 in the amount of \$3,344,024.48.

### Motion to approve the following refund(s) as listed:

Delaware Twp - Real Estate - Gary Ustik - 96 N Crescent Dr., Hermitage, PA 16148 Tax Year 2013 in the amount of \$ 65.88

Delaware Twp - Real Estate - Gary Ustik - 96 N Crescent Dr., Hermitage, PA 16148 Tax Year 2013 in the amount of \$ 118.34

Lackawannock Twp - Real Estate - Thomas D. Masters - 1202 Bend Rd., Mercer, PA 16137 Tax Year 2013 in the amount of \$131.76.

Pine Twp - Per Capita - Carrie Steese - 441 Blacktown Rd., Grove City, PA 16127 Tax Year 2010 in the amount of \$ 4.90

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to enter into a lease agreement with Crown Communication LLC of Canonsburg, Pa. for a five year term beginning September 1, 2013 at a monthly fee of \$400.00 per month. Agreement covers the leasing of space on our tower located on Hall Rd. Findley Township.

Moved: Mr. BeaderSeconded: Mr. McConnellVote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to adopt Resolution 2013-10 per attached exhibit "A" designating an expansion to an existing KOEZ Zone situate in the Greenville Reynolds Industrial Park and Reynolds East Business Park.

Moved: Mr. Beader Seconded: Mr. McConnell Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

**Old Business: None** 

**New Business: None** 

**Recess to Salary Board:** 

Public Comment: None

Questions of the Media:

Motion to adjourn.

Moved: Mr. Beader

Seconded: Mr. McConnell

Mercer County Board of Commissioners

Attest:

**Chief Clerk**