MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

December 19, 2013

Members Present: John N. Lechner, Matthew B. McConnell, Brian Beader

Pledge of Allegiance: Was held

Others Present: Tom Amundsen, Michael DeForest, Jeff Greenburg, Tim Hofius, Susan Holsopple, John Logan, Bill Madden, Media Phil Rau, Citizen Chris Conti

Public Comment on Agenda Items: None

Motion to approve December 4, 2013 Chief Clerk's Meeting minutes.

Moved: Mr. Beader Seconded: Mr. Lechner

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve December 11, 2013 Chief Clerk's Meeting minutes.

Moved: Mr. Beader Seconded: Mr. Lechner

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve December 5, 2013 Commissioners' Meeting minutes.

Moved: Mr. Beader Seconded: Mr. Lechner

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve the reappointment of David George to the Sharon Sanitary Sewer Authority for a five year term commencing January 1, 2014.

Moved: Mr. Beader Seconded: Mr. Lechner

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to appoint John N. Lechner, Hermitage, Pa. to a five year term on the Upper Neshannock Creek Watershed Authority commencing January 1, 2014.

Moved: Mr. Beader Seconded: Mr. Lechner

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve Resolution 2014-14 to apply for a \$300,000.00 Pa. DCED Access Grant for accessibility improvements to housing units for persons with permanent physical disabilities. Grant will utilize current Hosing Rehabilitation funds administered by Regional Planning.

Moved: Mr. Beader Seconded: Mr. Lechner

Motion to approve the following dates for Chief Clerk's Work Sessions and Commissioners meetings: 2014 Commissioners' Work Sessions/Agenda Reviews to be held at 10:00 every Wednesday in the Commissioners' Conference Room Mercer County Courthouse (unless otherwise posted) 2014 Commissioners' Meetings to be held at 10:00 in the Assembly Room Mercer County Courthouse (unless otherwise posted) on the second and fourth Thursday with the following exceptions November's meetings will be November 6, 2014 and November 20 and December's meetings will be December 4th and December 18th.

Moved: Mr. Beader Seconded: Mr. Lechner

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to adopt Ordinance 2013-04 to establish a policy with regard to eligibility of solicitors to participate in the County's medical benefit plans.

Moved: Mr. Beader Seconded: Mr. Lechner

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to enter into a professional services agreement between the Domestic Relations Section and Greentrail Solutions, 717 Market Street, Suite 335, Lemoyne, PA 17043 for the installation and use of an electronic Certified Mail Program effective January 1, 2014 at a cost of \$1,495 for the software and a \$395 annual service fee thereafter along with the purchase of 3,000 labels at a cost of \$.30 each. Training of Domestic Relations Section staff is included in these costs. The costs of said proposal will be paid from the DRS Fees Account and will require no County contribution while reimbursement for all expenses will be deposited in the DRS Title IV-D Account and available for other operating costs.

Moved: Mr. Beader Seconded: Mr. Lechner

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve an Agreement with Richard G. English & Associates, Inc., 191 Connelly Blvd. Sharon, Pennsylvania, 16146, to provide assessment evaluation and related services effective January 1, 2014 through December 31, 2014. Mercer County will pay Richard G. English and Associates, Inc. \$5,616.00 per month, on a monthly basis, for a total of \$67,392.00.

Moved: Mr. Beader Seconded: Mr. Lechner

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to accept the low bid amount of \$31,060.00 to Roth Mechanical Inc. of Hermitage Pa. This covers purchase and installation of Air Conditioning and Humidification equipment at the EMA Building 205 S. Erie St. Mercer, Pa.

Moved: Mr. Beader Seconded: Mr. Lechner

Motion to enter into an agreement with Intergraph Corporation, 170 Graphics Drive, Madison, AL 35758, to provide software maintenance for the I-CAD system. Performance Period is 01/1/2014 through 12/31/2014. The total contract amount is \$108,876.00.

AMOUNT

Moved: Mr. Beader Seconded: Mr. Lechner

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve the following financial investments as listed:

INVESTMENTS DATED 11/27/13

FROM	TO		AMOUNT
General Fund Citizens Bank Checking	General Fund Northwest Savings Municipal	\$	290,000.00
DUI School Huntington Bank MMKT	DUI School Northwest Savings Municipal	\$	811.00
Domestic Relations Citizens Bank Checking w/interest	Domestic Relations Northwest Savings Municipal	\$	1275.00
Economic Development Farmers Bank MMKT2	Economic Development Huntington Bank MMKT	\$	30.00
Domestic Relations Sys Imp Farmers Bank MMKT2	Domestic Relations Sys Imp Huntington Bank MMKT	\$	9.00
Treas Tax Collector Citizens Bank Checking w/interest	Treas Tax Collector Farmers Bank MMKT2	\$	86,374.00
Tax Lien PNC Bank Swp	Tax Lien FNB Bank IMM	\$	72,898.00
INVESTMENTS DATED 12/10/13 FROM	то	1	AMOUNT
DUI School Huntington Bank MMKT	DUI School Northwest Savings Municipal	\$	723.00
Liquid Fuel PNC Bank Checking w/interest	Liquid Fuel Northwest Savings Municipal	\$	181,056.00
Domestic Relations Citizens Bank Checking w/ interest	Domestic Relations Northwest Savings Municipal	\$	14,572.00
Hazmat Northwest Savings Municipal	Hazmat Huntington Bank MMKT	\$	9.00
CYS Citizens Bank Checking w/ interest	CYS	\$	29,951.00
<u> </u>	FNB Bank IMM		
Prothonotary Auto Huntington Bank MMKT	FNB Bank IMM Prothonotary Auto Northwest Savings Municipal	\$	1345.00
Prothonotary Auto	Prothonotary Auto	\$ \$	1345.00 8,958.00

Treas Tax Collector	Treas Tax Collector	\$ 111,990.00
Citizens Bank Checking w/interest	Farmers Bank MMKT2	
Tax Lien	Tax Lien	\$ 135,283.00
PNC Bank Swp	FNB Bank IMM	

Moved: Mr. Beader Seconded: Mr. Lechner

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to accept the bid provided through the County Commissioners Association of Pa. property and casualty program. The insurance carrier is Traveler's Casualty and Surety Co. of America, Hartford Connecticut. This provides Fidelity Bond coverage for Mercer County Tax collectors and municipal treasurer officials for a period of four years from January 1, 2014 to December 31 2017, at the 30% rate.

Moved: Mr. Beader Seconded: Mr. Lechner Vote: Mr. Beader Abstained, Mr. McConnell Yes, Mr. Lechner Yes

Motion to declare the old courtroom amplifier, speakers and microphone equipment value to be less than \$1,000 and to post ten day notice for bids to sell.

TEXALL CORDICO ADD

Moved: Mr. Beader Seconded: Mr. Lechner

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

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Motion to approve the following Human Resources actions:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
NEW HIRES: CHILDREN & YOUTH: Amy Hooks Intern	1/13/2014	No Salary/No Benefits
Stephanie Rodgers Intern	1/21/2014	No Salary/No Benefits
Kendra Manning Caseworker II	12/30/2014	YCW 00-02 (\$16.96/hr.)
E-911 CENTER: Jodi Aiken Part-Time Telecommunicator	12/17/2013	TCE 00-01 (\$13.01/hr.)
Joshua Bush Part-Time Telecommunicator	12/17/2013	TCE 00-01 (\$13.01/hr.)
Nora Calvin Part-Time Telecommunicator	12/17/2013	TCE 00-01 (\$13.01/hr.)

JUDGE WALLACE:

Ashley M. Shade 1/6/2014 LCLK1-10-00 (\$35,961/yr.)

Law Clerk

Mary Ellen Zahniser 1/6/2014 CRPD1-20-00 (\$72.50/day)

Tip Staff

Karen Clark 1/6/2014 CRPD1-20-00 (\$72.50/day)

Tip Staff

Dorothy Saylor 1/6/2014 CRPD1-20-00 (\$72.50/day)

Tip Staff

SEPARATION FROM EMPLOYMENT:

JAIL:

Curt Dominelli 12/6/2013

Part-Time Corrections Officer

Jeffrey Mock 12/12/2013

Part-Time Corrections Officer

Claire Zuhosky 12/10/2013

Part-Time Corrections Officer

Moved: Mr. Beader Seconded: Mr. Lechner

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to ratify the attached previously approved expenditures dated 12-3-13 to 12-16-13 in the amount of \$3, 141,449.70.

Moved: Mr. Beader Seconded: Mr. Lechner

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to apply for \$10,000.00 in continuation funding from the Pennsylvania Commission on Crime & Delinquency under the federal Juvenile Accountability Block Grant Program. These funds will be utilized to support the operation of the Mercer County Juvenile Probation Department's Community Court Program, established in 1999. Grant period being 4/1/14 to 3/31/15.

Moved: Mr. Beader Seconded: Mr. Lechner

Motion to Approve the Following Exoneration(s) being granted as listed: 12/16/2013

Tax Collector	Taxing District	County <u>Per Capita</u> <u>Tax</u>	County Per <u>Capita Tax -</u> <u>TBC</u>	<u>Tax</u> <u>Year</u>
Mary E Pederson	Deer Creek Twp	5.00		2013
Mary E Pederson		5.00		2013
Debra Rodemoyer	Delaware Twp	5.00		2013
Debra Rodemoyer	Delaware Twp	5.00		2013
Susan K Pears	Fairview Twp	10.00		2013
Susan K Pears	Fairview Twp	90.00		2013
Melissa Cannone	Farrell	10.00		2013
Karen B Shipton	Findley Two	30.00		2013
Fonda McElhinney	Greene Twp	30.00		2013
Frank Vanderslice	Greenville	10.00		2013
Dawne McIntyre	Jackson Center	20.00		2013
Joann Goodlin	Jamestown	60.00		2013
Robin Snyder	Jefferson Twp	45.00		2013
Nancy Riethmiller	Lackawannock	20.00		2013
Barbara Elder	Lake Twp	20.00		2013
Paulette Young	Otter Creek Two	25.00		2013
Carrie Jo Steese	Pine Twp	320.00		2013
Joni F Maybe	Salem Twp	15.00		2013
A J Kovach	Sharpsville Boro	1,210.00		2013
Ruth A Magee	Springfield Twp	70.00		2013
Linda S Watts	Stoneboro Boro	5.00		2013
Debra Tomon	West Salem Twp	105.00		2013
Total	l	2,115.00		

Moved: Mr. Beader Seconded: Mr. Lechner

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve the following refund(s) as listed:

Deborah D Russell Pine Twp \$104.92 2013 59 Richardson Rd Grove City, Pa.

Moved: Mr. Beader Seconded: Mr. Lechner

Old Business: None	
New Business: None	
Recess to Salary Board:	
Public Comment: None	
Questions of the Media:	
Motion to adjourn.	
Moved: Mr. Beader	Seconded: Mr. Lechner
	Mercer County Board of Commissioners
Attest:	
Chief Clerk	