

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**Phone: (724)748-4808 Fax: (724)748-5668**

**369 McClelland Road**

**Mercer, PA 16137**

**MEETING MINUTES**

**July 10, 2013**

**8:15 AM**

**Officers:**

**Chairman:**

Paul Minner

**Vice**

**Chairman:**

Patrick J. Suhrie

**Treasurer:**

Jerry Johnson

**Secretary:**

Brian Bader

**Rec Sec'y:**

Karen Shipton

**Board**

**Members:**

**Mercer**

**County:**

Brian Bader

**Coolspring**

**Twp:**

Paul Minner

**East Lack**

**Twp:**

Robert Gregory

**Findley Twp:**

Patrick J. Suhrie

**Mercer Boro:**

Jerry Johnson

The Authority meets the second Wednesday of each month at 8:15 AM in the County Commissioner's Conference Room at the Mercer County Courthouse, Mercer, PA.

**THE NEXT MEETING IS SCHEDULED FOR AUGUST 14, 2013 AT 8:15 AM**

**ATTENDANCE**

Bob Gregory, Jerry Johnson, Roger Shaffer, Paul Minner, Pat Suhrie, Dan Goncz, Karen Shipton, Frank Curl, Matt McConnell, Dick Potter, Debbie Plant.

**\*The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM.**

**APPROVAL OF MINUTES FROM THE 6/12/13 MEETING AS PRESENTED**

A motion was made by Jerry Johnson and seconded by Pat Suhrie to approve the minutes from the 6/12/13 meeting as presented. Motion carried.

**PUBLIC COMMENT**

None.

**TREASURER'S REPORT**

Previous balance: \$14,037.52. A motion was made by Pat Suhrie and seconded by Jerry Johnson to authorize the following payment of \$1940.00 to Findley Township to reimburse them for engineering fees they paid to Gannett Fleming, Inc. Motion carried. Current balance: \$12,097.52 A motion was made by Pat Suhrie and seconded by Jerry Johnson to approve the treasurer's report as presented. Motion carried. Dan stated he had an invoice in the amount of \$8000.00 to cover the cost of the 537 Plan to submit for payment. A motion was made by Pat Suhrie and seconded by Bob Gregory to approve payment of this invoice. Motion carried.

**ENGINEER'S COMMENTS**

Dan handed out copies of his engineer's report. Some changes have taken place since he prepared the report on Monday. The CDBG grant application for the tap-in fees for the individuals who would qualify for the low/moderate income program that's run through the

county has been submitted to the Mercer County Regional Planning Commission (MCRPC) on June 25, 2013 in the amount of \$135,000.00. This figure was based on an estimation that (45) property owners would possibly qualify for the \$3000.00 tap-in fee reimbursement. Dan presented East Lackawannock and Findley Townships with copies of the application. The Official Sewage Facilities Plan for East Lackawannock and Findley Townships is complete in its draft form and we are now ready to enter into the 30 day public comment period. A copy of this plan was sent to Rural Development and we are also sending one to the MCRPC for comments today. The public notice is the 3<sup>rd</sup> sheet in the handout and will be placed in a local newspaper and posted at the township buildings. Dan will email Karen the electronic copy to send to the paper. A proof of publication will be required. The project cost estimate was revised based on the alternative which was selected which was discussed at prior meetings which is a sewage treatment plant at the interchange. The project cost estimate is \$9,523,250.00. Dan amended the grant request for that in the amount of \$4,285,462.00. That is the maximum amount of grant you can request. Rural Development will review the costs on the line items and verify everything. Based on this information, and without grant money and the \$3000.00 tap-in fee, the monthly sewer bill with Rural Development will be \$100.00/edu/month. With the 45% grant it would be approx. \$70.00/edu/month. There is some additional documentation that needs to be provided. #1) Wetlands Delineation GPS Mapping of the 3Pump Station & Sewage Treatment Plant Site. Rural Development needs as part of the environmental report (because there are wetlands in the vicinity of the site) photographs, addresses, and we need to send someone out to do a wetlands delineation to make sure we are not encroaching any wetlands on the pump station sites and plant site. #2) A Botanical Survey needs to be performed. Two endangered species have been identified. #3) Two letters to agencies that were sent out have not been responded to. The U.S. Fish & Wildlife Service and Mercer County Ag Preservation Board. #5) Physical addresses of the pump stations. #6) Photographs. #7) Verification of municipal guarantee of loans from East Lack. and Findley Townships. Need letter (resolutions) from East Lack. and Findley Townships that they are aware that they will have to guarantee their portion of the borrowings for this project. This is all needed by 7/27/13. Guarantee resolutions will not be ready until Findley and East. Lack. hold their meetings next month.

A motion was made by Bob Gregory and seconded by Pat Suhrie to authorize Gannett Fleming, Inc. to proceed with the Wetlands Delineation at a contract price not to exceed \$7500.00. Jerry Johnson abstained. Motion carried.

A motion was made by Pat Suhrie and seconded by Bob Gregory to authorize the Chairman of Neshannock Creek Watershed Joint Municipal Authority to sign the newly revised engineering agreement. Jerry Johnson abstained. Motion carried.

\*Jerry Johnson had to leave at this time for an appointment.

A motion was made by Pat Suhrie and seconded by Bob Gregory to authorize the \$2000.00 needed to cover additional engineering fees in the study phase. Motion carried.

A motion was made by Bog Gregory and seconded by Pat Suhrie to authorize Gannett Fleming, Inc. to file a request for a variance from DCNR to eliminate the Botanical Survey that was requested. Motion carried.

Dan requested some assistance from Findley Township in accessing Plantation Park. It was suggested that Bob Gregory and Pat Suhrie go with Dan when he goes to investigate the properties and take pictures.

Dan requested assistance from the Board of Commissioners from Mercer County to access the plant site at the interchange on Tuesday, July 16, 2013 to do some environmental investigating. Commissioner Matt McConnell stated that the Commissioner's were meeting later that day and he would inform the other two.

A formal letter from Findley and East Lack. Townships guaranteeing any monies borrowed is needed. Dan will speak to Linda Thomas and see if there is a letter or resolution they could use as a template.

Dan had copies of the 537 Plan for Findley & East Lack. Townships , one for Mercer County and one for the Authority.

A motion was made by Pat Suhrie and seconded by Bob Gregory to authorize Karen to submit an ad to the Record Argus advertising the 30 day public comment period for the 537 Plan on behalf of Findley & East Lack. Townships. Motion carried.

A motion was made by Bob Gregory and seconded by Pat Suhrie to authorize Gannett Fleming, Inc. to send a copy of the 537 Plan to DEP. Motion carried.

Dan passed out an updated Rural Development checklist. Karen stated that she is not the Secretary or the Treasurer for the Authority as it is stated. She is Recording Secretary only. Dan stated items that are still needed that are highlighted in yellow. There was general discussion regarding each of these items.

A motion was made by Pat Suhrie and seconded by Bob Gregory to request \$3000.00 each from Findley and East Lack. Twps. for purposes of current operating expenses of the Authority relative to the sewer project.

### **ADJOURNMENT**

A motion was made by Pat Suhrie and seconded by Bob Gregory to adjourn the meeting. Motion carried. Meeting adjourned at 9:45 AM.

Respectfully Submitted;

Karen B. Shipton  
Recording Secretary