

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

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369 McClelland Road

Mercer, PA 16137

MEETING MINUTES

April 9, 2014

8:15 AM

The Authority meets the second Wednesday of each month at 8:15 AM in the County Commissioner's Meeting Room at the Mercer County Courthouse, Mercer, PA.

THE NEXT MEETING IS SCHEDULED FOR MAY 14, 2014 AT 8:15 AM

ATTENDANCE

Bob Gregory; John Lechner; Paul Minner; Roger Shaffer; Pat Suhrie; Karen Shipton; Jerry Johnson; Dan Goncz; Debbie Plant; Walt Darraugh; Matt McConnell; Chris Greco (Environment One Corporation); Rob (Trombold Equipment Co).

The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM

APPROVAL OF MINUTES FROM THE 3/12/14 MEETING AS PRESENTED

**A motion was made by Jerry Johnson and seconded by John Lechner to approve the minutes from the 3/12/14 meeting as presented. Motion carried.*

PUBLIC COMMENT

None.

TREASURER'S REPORT

Citizens Account for Feb/2014: Opening Bal.: \$10,465.54. No Activity. Ending Bal.: \$10,465.54.

Citizens Account for Mar/2014: Opening Bal.: \$10,465.54. Expenses: \$159.74 (Postage). No Receipts. Ending Bal.: \$10,305.80.

**A motion was made by Bob Gregory and seconded by Jerry Johnson to approve the treasurer's report as presented. Motion carried.*

ENGINEER'S REPORT

1. **Community Development Block Grant Application** – Submitted to MCRPC by the deadline. Gannett Fleming attended the public hearing on March 12, 2014. The grant request is for \$175,000 and will be used toward the payment of tap-in fees in the amount of \$3,000 per EDU or those residential customers that qualify under the low/moderate income funding program. On

Officers:

Chairman:

Paul Minner

Vice

Chairman:

Patrick J. Suhrie

Treasurer:

John Lechner

Secretary:

Bob Gregory

Rec Sec'y:

Karen Shipton

Board

Members:

Mercer

County:

John Lechner

Coolspring

Twp:

Paul Minner

East Lack

Twp:

Robert Gregory

Findley Twp:

Patrick J. Suhrie

Mercer Boro:

Jerry Johnson

April 8, 2014, the applicants received notice of the Public Hearing scheduled for April 15, 2014 at 6:50 PM. Attendance is required at this Public Hearing. Karen Shipton and an engineer from Gannett Fleming will attend this meeting. There will be another meeting where the applicants are ranked with the full Planning Commission on April 22, 2014. It is not a requirement for anyone to be present at this meeting.

2. **Sewage Facilities Project** – For the Wastewater Treatment Plant, the draft of the Part I Permit was sent on April 1, 2014 (Authority should have received a copy of this). There is a (30) day public comment period which can be extended to (45) days if DEP warrants it, before the final permit limits can be issued. The limits are attached to the Engineer's Report.
3. **Subdivision/Zoning Plan for the Treatment Plant** – It can't be submitted until the zoning amendment is complete. Dan attached a letter he received from the MCRPC to the Engineer's Report. Roger Shaffer reported that MCR.PC helped write the amendment to the Zoning Ordinance. The legal ad will be in the newspaper soon and there will be a Public Hearing in May, on the same day as East Lackawannock Township's BOS Meeting and the Public Hearing/Meeting will be at 6:45 PM to amend the Zoning Ordinance to permit wastewater and the water treatment plants in the particular zoning district. Roger stated to John Lechner that it would be a good time for the County Solicitor to get him a copy of the document that verifies that Mercer County took title to that property and also a copy of the gravel permit so he may verify that the lease has indeed expired.
4. **Treatment Plant Drawing** – A general configuration of how the plant will look. Most Treatment Plants in PA are not getting a full lab due to the strict lab certifications, so they ship the lab work out. There is a space for the lab so it can be used as a meeting room for Authority meetings. There is also an office space for the operators to do the bench testing.
5. **Pump Stations** – They are still working on the pre-liminary site plans and pump station capacities. Dan believes we can eliminate the pump station on Hope Mill Rd./Bissetts. We can use 5" HDPE pressure sewer, which is an unusual pipe size.
6. **Customer Connections** – We are 30% complete with the sewer line drawings. Dan can't go too much further until after we hold the Open Houses on 4/29/14 (East Lackawannock) and 4/30/14 (Findley) and get customer input on where the grinder pumps will be located. The mailer went out and is attached to the Engineer's Report. The Open Houses are also beneficial to the Grant Application when the public has been well informed. About (20) letters were returned and will be researched to find the correct addresses.
7. **USDA Rural Utilities Services Processing Checklist** – Attached to Engineer's Report. Lists 180 things that have to be completed when you are doing a project. We still have a ways to go.
8. **Project Funding** – Requisition #4 was approved last month and the money was deposited in the MCSB Account. The Treasurer has a copy of this Requisition #4 and attached is the Deposit ticket verifying payment. We are recommending approval of payment of Requisition #5 in the amount of \$39,990.65. Payees include: **Gannett Fleming, Inc.** - \$33,600.00/Design Phase for 30% complete through March/2014. **Gannett Fleming, Inc.** - \$5837.70/Geo-Technical Work. **MCSB** - \$233.42/Interest Payment. **Findley Township** - \$112.50/Reimbursement for Administrative Services provided by Findley Township Secretary, Karen B. Shipton. **Karen B. Shipton** - \$47.29/Office Supplies (Envelopes for Mailing). **NCWJMA** – \$159.74/Reimbursement for Postage/Mailing.

****A motion was made by John Lechner and seconded by Pat Suhrie to approve the payment of invoices listed on Requisition #5 as presented. Motion carried.***

PUBLIC COMMENT CONT.

Chris Greco from Environment One Corporation and Rob from Trombold Equipment Co. introduced themselves and gave a brief description of the services their companies offer.

OLD BUSINESS

****A motion was made by Pat Suhrie and seconded by Jerry Johnson to authorize Karen Shipton to attend the CDBG Public Hearing at the MCRPC on April 15, 2014. Motion carried.***

Dan suggested it would be beneficial to have Pat Suhrie and Bob Gregory attend the second CDBG Public Hearing on April 22, 2014 at the MCRPC.

NEW BUSINESS

John Lechner reported that the gravel leases have expired and right now the County has documents in the hands of attorneys to sign a lease to allow the processing of gravel at the existing plant that is hauled in from other locations. This does not involve any active mining at the site however there is additional gravel to be taken. They will be doing a lot of research before they (County) know whether or not they can enter into a future agreement for active mining. A lot of the gravel that is there to be mined sits right up along the interstate (which is where the Authority wants to run the pipes). If the County were to make any kind of determination, it would have to involve a lot of input from Roger Shaffer. There was additional discussion regarding this.

ADJOURNMENT

****A motion was made by Pat Suhrie and seconded by John Lechner to adjourn the meeting. Motion carried.***

Meeting adjourned at 8:38 AM.

Respectfully Submitted;

Karen B. Shipton
Recording Secretary

