## MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

**February 26, 2015** 

Members Present: John N. Lechner, Matthew B. McConnell, Brian Beader

Pledge of Allegiance: Was held

Others Present: Tom Amundsen, Nikki Biles, Jeff Greenburg, Tim Hofius, Susan Holsopple, John

Logan, Deb Plant, No Media

**Public Comment on Agenda Items: None** 

Motion to approve February 4, 2015 Chief Clerk's Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve February 11, 2015 Chief Clerk's Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve February 18, 2015 Chief Clerk's Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve February 12, 2015 Commissioners' Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve a proclamation to recognize Lynn Saternow for being named as the 2015

Irishman of the Year by the Ancient Order of Hibernians of Mercer County.

Moved: Seconded:

Vote:

Motion to approve a proclamation to recognize Robert D. Robbins for his years of legislative

service.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve a proclamation to recognize Richard R. "Dick" Stevenson for his years of legislative service.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve the contract with the Hay Group, Inc. for actuarial services for calendar year 2015 at the cost of \$26,532, payable monthly at \$2,211. This represents an increase of 2 percent.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve the Fiscal Plan for Short-Term Advances from Internal Funds to obviate the need for an external TRAN loan to meet cash flow needs prior to the receipt of 2015 real estate taxes. The maximum amount to be advanced is \$3.4 million, with repayment of principal and interest to be completed by 05/31/2015. (Detail of sources: Operating Reserve Fund \$2.2 million, General Bridge Fund \$0.5 million, and Capital Reserve Fund \$0.7 million.)

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to authorize advertising for the deck replacement of Mercer County Bridge 2706 on T-451 (Elliott Road) in Wolf Creek Township. (This project funded 100% Act 44 funds.)

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to appoint the following members on the attached list to Mercer County Local Emergency Planning Commission (LEPC) for the year 2015.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

#### Motion to enter into CYS service provider agreements with the following agencies:

Families United Network, Inc.	Outcome Foster Care	\$59.43
276 Ashler Manor Drive	Foster Care-Mother/child	\$107.07
Muncy, PA 17756	Foster Care – Urgent plcmnt	\$73.78
•	Foster Care – Respite	\$45.47
	Foster Care- Transitional	\$70.28
	Foster Care – intensive	\$92.14
	Foster Care – Medical Level 1	\$47.69
	Foster Care – Medical Level 2	\$46.94
	Foster Care – Medical Level 3	\$35.21
	Foster Care – Medical Level 4	\$26.74
	Life Readiness – Males- Resid	\$170.32
	Group Home – Level 1	\$185.97
	Group Home – Level 2	\$194.17
	Emergency Shelter	\$170.16

Vision Quest National Ltd.	Madalyn Rite of Passage	\$209.97
600 North Swan	<b>Bucks County Group Home</b>	\$188.84
Tucson, AZ 85711	Vision Quest Academy	\$178.20
	Standing Timbers	\$215.75
	Lee Prep Academy	\$210.44
	Blue Ridge Academy	\$310.00

These purchase of service agreements are effective July 1, 2014 through June 30, 2015.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to enter into a grant agreement with the PA Department of Public Welfare to provide funds for the Time-Limited Family Reunification Grant program in the following amounts for CYS services:

July 1, 2014 – June 30, 2015 \$98,601 July 1, 2015 – June 30, 2016 \$98,601 July 1, 2016 – June 30, 2017 \$98,601

(These funds are a pass-thru with no county match required.)

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to enter into an agreement with Farrell Family Center, 1901 Memorial Drive, Farrell, PA 16121and CYS to provide time-limited family reunification services in the amount of \$295,803 for the time period of July 1, 2014 through June 30, 2017 for CYS services. (This contract is funded through a PA Department of Public Welfare grant.)

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve contract with Harris Enterprise Resource Planning, Chesterfield, Missouri for application server/browser server staging for \$12,250. Contract includes migration for County accounting software applications from existing GEMS Enterprise Application Environment (EAE) to GEMS AB Suite. All services will be installed and configured on County server. Training not to exceed eight hours is included. All work to be done remote with no onsite travel required.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve contract with Harris Enterprise Resource Planning, Chesterfield, Missouri for Enterprise Output Manager (EOM) version 11 for \$6,681. Price includes software license, Unisys maintenance for one year, installation and subscription license.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to appoint Dr. Kim Zippie, Hermitage Pa, to a 27 month term to the Northwest Pa. Regional Planning and Development Commission of Oil City Pa. The appointment will be effective 4/1/15 and expire 6/30/17. This is an unfilled term until 6-30-15 and a new term until 6-30-17.

TO

**AMOUNT** 

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

# Motion to approve the following financial investments as listed:

### **INVESTMENTS DATED 01/23/2015**

**FROM** 

CYS CITIZENS CKWI INVESTMENTS DATED 01/26/2015	CYS FARMERS MMKT2	\$	13,474.39
FROM	то		AMOUNT
CYS CITIZENS CKWI	CYS FARMERS MMKT2	\$	357,844.00
INVESTMENTS DATED 01/27/2015			
FROM	то	<u> </u>	AMOUNT
LIQUID FUEL PNC CKWI	LIQUID FUEL NORTHWEST MUN	\$	125,541.00
DOMESTIC RELATIONS CITIZENS CKWI	DOMESTIC RELATIONS NORTHWEST MUN	\$	36,676.00
2001 CAPITAL BOND SINKING PNC CK	2001 CAPITAL BOND SINKING FNB/PA IMM	\$	6,176.00
PRIVATE SALE PNC MMKT	PRIVATE SALE NORTHWEST MUN	\$	200.00
TAX LIEN PNC SWP	TAX LIEN FNB/PA IMM	\$	301,758.00

### **INVESTMENTS DATED 01/27/2015**

FROM	ТО		AMOUNT
FEDERAL BRIDGE PNC CK	FEDERAL BRIDGE FARMERS MMKT2	\$	3498.00
INVESTMENTS DATED 01/28/2015			
MHDS PNC CK	MHDS FNB/PA IMM	\$	1,048,301.00
INVESTMENTS DATED 01/29/2015	PIND/I A IIVIIVI		
FROM	то		AMOUNT
CAPITAL RESERVE PNC CK	CAPITAL RESERVE FARMERS CKWI	\$	8,626.00
INVESTMENTS DATED 01/30/2015	TARVILLO CKWI		
FROM	то		AMOUNT
TAX LIEN PNC SWP	TAX LIEN FNB/PA IMM	\$	111,769.00
INVESTMENTS DATED 02/03/2015	FIND/FA IIVIIVI		
FROM	то		AMOUNT
CYS	CYS	\$	992,512.00
CITIZENS CKWI  INVESTMENTS DATED 02/04/2015	FARMERS MMKT2		
FROM	то		AMOUNT
CAPITAL RESERVE PNC CK	CAPITAL RESERVE	\$	4,000.00
INVESTMENTS DATED 02/05/2015	FARMERS CKWI		
FROM	то	A	MOUNT
DOMETIC RELATIONS CITIZENS CKWI	DOMESTIC RELATIONS NORTHWEST MUN	\$	1,989.00
		¢	<i>51</i> 200 00
TAX LIEN PNC SWP	TAX LIEN FNB/PA IMM	\$	54,389.00

FROM	то	P	AMOUNT
2001 CAPITAL BOND SINKING PNC CK	2001 CAPITAL BOND SINKING FNB/PA IMM	\$	3,166.00
INVESTMENTS DATED 02/06/2015 FROM	то	,	AMOUNT
TROM	10	1	IMOCIVI
2001 CAPITAL BOND SINKING PNC CK	2001 CAPITAL BOND SINKING FNB/PA IMM	\$	3,166.00
TAX LIEN PNC SWP	TAX LIEN FNB/PA IMM	\$	46,392.00
INVESTMENTS DATED 02/06/2015			
FROM	то	I	AMOUNT
GENERAL FUND CITIZENS CK	GENERAL FUND FARMERS CKWI	\$	150,000.00
CYS CITIZENS CKWI	CYS FARMERS MMKT2	\$	63,138.00
RETIREMENT PNC CK	RETIREMENT PNC MMKT	\$	96,525.00
INVESTMENTS DATED 02/17/2015			
FROM	ТО	A	AMOUNT
CLERK OF COURTS AUTOMATION PNC CK	CLERK OF COURTS AUTOMATION NORTHWEST MMKT	\$	843.00
PRIVATE SALE PNC MMKT	PRIVATE SALE NORTHWEST MUN	\$	200.00
TAX LIEN PNC SWP	TAX LIEN FNB/PA IMM	\$	114,761.00
INVESTMENTS DATED 02/23/2015 FROM	то	ر	AMOUNT
TREAS TAX COLLECTOR CITIZENS CKWI	TREAS TAX COLLECTOR FARMERS MMKT2	\$	262.00
INVESTMENTS DATED 02/24/2015 FROM	то		AMOUNT
TAX LIEN PNC SWP	TAX LIEN FNB/PA IMM	\$	67,195.00

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve the following Human Resources actions:

NAME/POSITION EFFECTIVE LEVEL/STEP/GRADE

**NEW HIRES:** 

**SOIL CONSERVATION:** 

Robert Tragesser 3/7/2015 No Salary/No Benefits

Intern

John Fallador 2/23/2015 No Salary/No Benefits

Intern

**TRANSFERS:** 

**MICROGRAPHICS:** 

Valeria Mattson 2/16/2015 TCC05-04-LP (\$16.58/hr.)

Records Technician Transfer from Purchasing Clerk

**SEPARATION FROM EMPLOYMENT:** 

**JAIL:** 

Jeffrey Dillinger 4/24/2015

Corrections Officer

Philip Curtin 3/4/2015

**Corrections Officer** 

JUDGE WALLACE:

Dorothy Saylor 2/10/2015

Tip Staff/Court Crier

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to ratify the attached previously approved expenditures dated 2-10-15 to 2-23-15 in the amount of \$766,966.29.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve the following exoneration(s) being granted as listed:

2/26/15

		County Per Capita Tax -	County Per	<u>Tax</u>
Tax Collector	Taxing District	Exons	Capita Tax - TBC	<u>Year</u>
Brenda Struthers	Coolspring Twp	\$	11,155.00	2014
Luann M Moose	East Lackawannock	\$	\$675.00	2014
Susan K Pears	Fairview Twp	\$	\$410.00	2014
Karen B Shipton	Findley Twp	\$	\$1,220.00	2014
Fonda McElhinney	Greene Twp	\$ 5.00		2014
William H Blatt	Hempfield Twp	\$ 30.00		2014
Robin Snyder	Jefferson Twp	\$ 395.00		2014
Starla Lindey	Liberty Twp	\$	\$565.00	2014

Starla Lindey	Liberty Twp	\$ 5.00		2014
Doris Fisher	Millcreek Twp	\$	\$305.00	2014
Paula Unangst	New Vernon Twp	\$	\$250.00	2014
Karen King	Perry Twp	\$	\$455.00	2014
Carrie Jo Steese	Pine Twp	\$	\$2,340.00	2014
Niki Giardina	Pymatuning Twp	\$ 55.00		2014
Niki Giardina	Pymatuning Twp	\$	\$2,500.00	2014
Joni F Maybe	Salem Twp	\$	\$205.00	2014
Carolyn S Chess	Sandy Creek Twp	\$	\$355.00	2014
Ruth A Magee	Springfield Twp	\$ 5.00		2014
Nanci E Gearhart	Sugar Grove Twp	\$	\$330.00	2014
Laurie E Campbell	Wilmington Twp	\$	\$280.00	2014
Cindy Smith	Worth Twp	\$	\$400.00	2014
Frank Vanderslice	Greenville Boro	\$	\$3,850.00	2014
Suzanne Carter Barner	Mercer Boro	\$	\$1,395.00	2014
Darlene Slemenda	New Lebanon Boro	\$	\$45.00	2014
Christine Davis	Sandy Lake Boro	\$	\$305.00	2014
Debra E Snyder	Sheakleyville Boro	\$	\$30.00	2014
Debra E Snyder	Sheakleyville Boro	\$ 15.00		2014
Linda S Watts	Stoneboro Boro	\$	\$330.00	2014
Cheryl L Garret	West Middlesex Boro	\$	\$300.00	2014
Total		\$ 510.00	\$27,700.00	

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

#### Motion to approve the following refund(s) as listed:

Real Estate Refund - Sugar Grove Twp - Frank L & Shirley A Lewis, 510 Conneaut Lake Rd, Adamsville PA 16110 Overpayment (Veteran's Exoneration) \$412.48

Real Estate Refund - Sugar Grove Twp - Frank L & Shirley A Lewis, 510 Conneaut Lake Rd, Adamsville PA 16110 Overpayment (Veteran's Exoneration) \$25.11

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

**Old Business: None** 

New Business: None	
Recess to Salary Board:	
<b>Public Comment: None</b>	
Questions of the Media: None	
Motion to adjourn.	
Moved: Mr. Beader	Seconded: Mr. McConnell
	Mercer County Board of Commissioners
Attest:	
Chief Clerk	