# MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS June 25, 2015

Members Present: John N. Lechner, Matthew B. McConnell, Brian Beader (By Phone)

Pledge of Allegiance: Was held

Others Present: Tom Amundsen, Nicki Biles, Don Fedorczyk, Jeff Greenburg, Jennifer Hamilton, Jared Hoffacker, Sue Holsopple, John Logan, Bill Madden, Pete Morin, Media Molly Van Woert

**Public Comment on Agenda Items: None** 

Motion to approve June 10, 2015 Chief Clerk's Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve June 17, 2015 Chief Clerk's Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve June 11, 2015 Commissioners' Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve a proclamation to recognize Callum Joel Campbell for receiving an Eagle Scout Award, the highest honor conferred in Scouting.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve the appointment of Brittany N. Newman to a five year term beginning September 1, 2015 on the Mercer County Housing Authority.

Moved: Mr. Beader Seconded: Mr. McConnell

Motion to enter into an agreement between the Department of Health and Human Services, Bureau of Child Support Enforcement, and the Domestic Relations Section of the Court of Common Pleas titled "Cooperative Agreement Under Title IV-D of the Social Security Act" intended to optimize the effectiveness and performance of the Title IV-D Child Support Enforcement Program for the period of time from October 1, 2015 through September 30, 2020. This is an agreement made every five years and establishes the requirements for both the Department of Human Services and the Domestic Relations Section for that time.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve a professional legal services agreement with Attorney Joseph M. Gula, Greenville, PA., to provide Solicitor Services to the Domestic Relations Section of the Mercer County Court of Common Pleas at the rate of \$165 per hour. This contract has been approved by the Department of Human Services, Bureau of Child Support Enforcement, as required by the Cooperative Agreement. This contract is effective from July 1, 2015 until September 30, 2015.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve a professional legal services agreement with Attorney Joseph M. Gula, Greenville, PA., to provide Solicitor Services to the Domestic Relations Section of the Mercer County Court of Common Pleas at the rate of \$165 per hour. This contract has been approved by the Department of Human Services, Bureau of Child Support Enforcement, as required in the Cooperative Agreement. This contract is effective October 1, 2015 and runs through September 30, 2020, the term of the next Cooperative Agreement.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to enter into a contract for janitorial services at District Court Office 574 Barkeyville Road Grove City, Pa. with Diana Swearer of Mercer, Pa. Monthly payments of \$291.66 effective May 1, 2015 until cancelled, with a thirty day termination by either party.

Moved: Mr. Beader Seconded: Mr. McConnell

Motion to accept the low bid and enter into contracts with Slippery Rock Commercial Roofing, Inc. of Slippery Rock, Pa. for the removal of existing roofing and replacement with new material which was detailed in the bid specifications. Buildings are the 911/Sheriff's Department Building 205 S. Erie St. Mercer, Pa. and the Bank building 107 N. Diamond St. Mercer, Pa. The contracts are in the amount of \$94,436.00 and \$102,700.00 and will comply with all state and local codes and work will be completed at prevailing wages.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to accept the sole bid and enter into an agreement with Mission Critical Partners, Port Matilda, Pa. to perform a regional assessment for 911 services in the amount of \$18,000.00.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to accept the bid and enter into contract with Shingledecker's Welding of 118 Shingledecker Drive, Franklin, PA 16323 in the amount of \$332,580.00 for the superstructure replacement of Mercer County Bridge 2810 on Campground Road in Shenango Township. (This project is funded 100% SD Bridge Funds.)

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve 4 year agreement with Zito Media Communications, LLC. 102 South Main Street, PO Box 665, Coudersport, PA 16915, for SIP phone service at a cost of \$1,100 per month. The service includes 60 SIP trunks, porting of 230 existing numbers, 20 additional numbers, unlimited local and unlimited long distance. Service Dates 7/17/2015 – 7/16/2019.

Motion was tabled for further review of contract

Moved: Seconded:

Vote:

Motion to enter into a service provider agreement with Avanco International, Inc., 11325 Random Hills Road, Suite 350, Fairfax, VA 22030 for hosting fees for the Child Accounting Profile system (CAPS) in the amount of \$25,112 for the period of July 1, 2015 through June 30, 2016. (Paid for thru CYS Information Technology Grant)

Moved: Mr. Beader Seconded: Mr. McConnell

Motion to enter into an addendum to a purchase of service agreement with Preventative Aftercare, Inc., PO Box 1058, Grove City, PA 16127 to increase the daily rate to \$42.84 for preventative aftercare services for CYS. Effective March 1, 2015 through June 30, 2015.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to enter into a consulting agreement with Avanco International, Inc., 11325 Random Hills Road, Suite 350, Fairfax, VA 22030 for consulting services on an as needed basis for the Child Accounting Profile System (CAPS) at the following rates:

**Research Analyst** \$54.50/hour **Junior Programmer** \$65.40/hour **Junior Programmer Analyst** \$73.00/hour **Programmer Analyst** \$76.20/hour **Senior Programmer Analyst** \$78.70/hour **Developer** \$92.50/hour **Senior Developer** \$111.20/hour **Project Director** \$125.00/hour

Total is not-to exceed \$30,000 for the period of July 1, 2015 through June 30, 2016. (Paid for thru CYS Information Technology Grant)

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to enter into a purchase of service agreement with Well-Mind Global Therapeutic Services, LLC, 232 Case Avenue, Sharon, PA 16146 to provide the following CYS services:

**Family Group Decision Making** 

Successful conference \$2,900.00 Follow-up meeting \$1,000.00 Successful referral \$250.00

**Family Team Meetings** 

Successful conference \$2,500.00 Follow-up meeting \$750.00 Successful referral \$250.00

**Ice Breaker Program** 

Successful conference \$1,000.00 Follow-up meeting \$500.00 Successful referral \$250.00

Effective May 26, 2015 through June 30, 2015.

Moved: Mr. Beader Seconded: Mr. McConnell

Motion to enter into a purchase of service agreement with Family Care for Children & Youth, Inc., 25 Belford Boulevard, Milton, PA 17847 to provide the following CYS service:

Homemaker services \$42.00/hour

Effective July 1, 2015 through June 30, 2016.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to enter into a purchase of service agreement with Preventative Aftercare, Inc., Box 1058, Grove City, PA 16127 to provide the following CYS service:

Preventative aftercare services \$42.84/day

Effective July 1, 2015 through June 30, 2016.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to enter into a purchase of service agreement with Well-Mind Global Therapeutic Services, LLC, 232 Case Avenue, Sharon, PA 16146 to provide the following CYS services:

**Family Group Decision Making** 

Successful conference	\$2,900.00
Follow-up meeting	\$1,000.00
Successful referral	\$ 250.00
Mootings	

**Family Team Meetings** 

Successful conference \$2,500.00
Follow-up meeting \$750.00
Successful referral \$250.00
rogram

**Ice Breaker Program** 

Successful conference \$1,000.00 Follow-up meeting \$500.00 Successful referral \$250.00

Effective July 1, 2015 through June 30, 2016.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

# Motion to approve the following financial investments as listed:

# **INVESTMENTS DATED 06/15/2015**

FROM	ТО	AMOUNT
FEDERAL BRIDGE PNC CK	FEDERAL BRIDGE FARMERS MMKT2	\$ 31,153.00
RETIREMENT PNC CK	RETIREMENT PNC MMKT	\$ 100,770.00

### **INVESTMENTS DATED 06/16/2015**

FROM	ТО	A	MOUNT
CLERK OF COURTS AUTOMATION PNC CK	CLERK OF COURTS AUTOMATION NORTHWEST MMKT	\$	1,335.00
TAX LIEN PNC SWP	TAX LIEN FNB/PA IMM	\$	122,386.00

## **INVESTMENTS DATED 06/19/15**

FROM	ТО	AMOUNT
GENERAL FUND CITIZENS CK	GENERAL FUND FARMERS CKWI	\$ 4,200,000.00
INVESTMENTS DATED 06/19	/2015	

FROM	TO	AMOUNT
CAPITAL RESERVE PNC CK	CAPITAL RESERVE FARMERS CKWI	\$ 11,758.00
TREAS TAX COLLECTOR CITIZENS CKWI	TREAS TAX COLLECTOR FARMERS MMKT2	\$ 67,431.60

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve the Mercer County Human Services Plan for Fiscal Year 2015-16. The Plan identifies how the County Human Service Departments intend to use state allocated Mental Health Community Base Funded Services, Behavioral Health Services Initiative, Intellectual Disabilities Community Base Funded Services, Child Welfare Special Grants, Act 152 Funding, Homeless Assistance Program Funding, and Human Service Development Funds to serve qualifying residents in Fiscal Year 2015-16 per attached spread sheets break down.

Moved: Mr. Beader Seconded: Mr. McConnell

Motion to approve the following Human Resources actions:

NAME/POSITION EFFECTIVE LEVEL/STEP/GRADE

**NEW HIRES:** 

JUDGE DOBSON:

Carolyn Franklin 6/29/2015 PA05H-00-00 (\$15.07/hr.)

Temporary Part-Time Administrative Assistant

**TRANSFERS:** 

**CONTROLLER:** 

Jared Hoffacker 6/15/2015 PA07-00-01 (\$38,446/yr. – No change)

Deputy Controller Transfer from Auditor

**INTERMEDIATE PUNISHMENT PROGRAM:** 

Aaron Blair 6/29/2015 PA05-02-01 (\$32,017/yr. - No change)

House Arrest Officer Transfer from Enforcement Specialist

TAX ASSESSMENT:

Joan Rodgers-Totin 6/1/2015 TCC07-04-01 (\$17.31/hr.)

Lead Mapper Transfer from Mapper

**SEPARATION FROM EMPLOYMENT:** 

**CHILDREN & YOUTH:** 

Erica Owens 6/15/2015

Caseworker II

John Danso 6/26/2015

Caseworker II

**JUDGE WALLACE:** 

Carol Grolemund 6/8/2015

Tip Staff

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to ratify the attached previously approved expenditures dated 5/23/15 to 6/19/2015 in the

amount of \$6,662,896.05.

Moved: Mr. Beader Seconded: Mr. McConnell

Motion to approve the following exoneration(s) being granted as listed:

Tax Collector	<u>District</u>	County p <u>er Capita</u>	County per <u>Capita TBC</u>	<u>Year</u>
Niki Giardina	Pymatuning Twp	\$ 15.00	\$	2015
Joni F Maybee	SalemTwp	\$ 15.00	\$	2015
Jill A Niddel	Wheatland Borough	\$ 15.00	\$	2015
Total		\$ 45.00	\$	

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

# Motion to approve the following refund(s) as listed:

Real Estate Refund - Greenville Borough - Reis, Jacob F & Joyce, 611 Methodist Rd Greenville, Pa. Overpayment - \$21.52

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

**Old Business: None** 

**New Business: None** 

**Recess to Salary Board:** 

**Public Comment:** 

Questions of the Media:	
Motion to adjourn.	
Moved: Mr. McConnell	Seconded: Mr. Beader
	<b>Mercer County Board of Commissioners</b>
Attest:	
Attest:	
	_
Chief Clerk	