## MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

**December 1, 2016** 

Members Present: Matthew B. McConnell, Scott Boyd, Tim McGonigle

Pledge of Allegiance: Was held

Others Present: Tom Amundsen, Ruth Bice, Nicki Biles, Don Fedorczyk, Jeff Greenburg, Jennifer Hamilton, Tim Hofius, Jared Hoffacker, Kathy Kloos, John Logan, Bill Madden, Pete Morin, Rand Nikoloff, Nicolette Read, Tracy Romesburg, Ginny Richardson, Deanne Zickar, Media Molly Van Woert Citizens Chris Conti, Lonnie McFall

**General Discussion Items: None** 

**Public Comment on Agenda Items: None** 

Motion to approve November 17, 2016 Commissioners' Meeting minutes.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to adopt Resolution 2016-09 accepting from Pennsylvania Department of Community and Economic Development a grant of \$1,000,000 to be applied to development of the manufacturing and commercial facility of Keystone Blind Association, Inc., 3056 East State Street, Hermitage, PA. This is a Redevelopment Assistance Capital Project grant. Keystone Blind Association, Inc. will provide the required 100% matching funds for a total project cost of \$2,000,000.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to adopt a Cooperation and Sub-Recipient Agreement between Keystone Blind Association, Inc., (KBA) and the County for the administration and support of a Redevelopment Assistance Capital Project Grant from the Pennsylvania Department of Community Development of \$1,000,000. The County administrative fee is set at \$5,000, to be paid from the grant. KBA will provide security to indemnify the County in full for any costs not reimbursable under the project.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to amend the Cooperation Agreement with Mercer County Regional Planning Commission for grant administrative services for the Mercer County 2015 CDBG program. Change increases general administration costs from \$85,967.00 to \$90,967.00 due to a portion of the Sharpsville Boro administration now being completed by Regional Planning.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to modify the FY 2014 Mercer County Community Development Block Grant by transferring \$74,788 from the Housing Rehabilitation line item to a Public Facility (Greenville Senior Center) line item.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to modify the FY 2015 Mercer County Community Development Block Grant (Greenville portion) by transferring \$10,000 from the Housing Rehabilitation line item, \$10,000 from the Demolition/Clearance line item and \$61,851 from the Sidewalk line item to a Public Facility (Greenville Senior Center) line item.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to adopt Resolution 2016-10 to further Fair Housing throughout Mercer County as required by the Pennsylvania Community Development Block Grant program.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to adopt Resolution 2016-11authorizing the submission of an application for grant assistance from the 2016 Pennsylvania Community Development Block Grant program.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to adopt Resolution 2016-12adopting a residential anti-displacement and relocation plan as required by the Pennsylvania Community Development Block Grant program.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to adopt Resolution 2016-13 a resolution of the County of Mercer Adopting a Citizen Participation Plan as required by the Pennsylvania Community Development Block Grant Program.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to adopt a Section 3 Plan as required by the Pennsylvania Community Development Block Grant program.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to adopt the Minority and Women's Business Enterprise Plan as required by the Pennsylvania Community Development Block Grant Program.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to enter into a cooperation agreement between the County of Mercer and the Mercer County Regional Planning Commission to administer the Mercer County 2016 Community Development Block Grant Program.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to adopt Resolution 2016-14 a Resolution of the County of Mercer adopting the Pa. DCED Housing Rehabilitation Guidebook as required by the Pennsylvania Community Development Block Grant Program.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to adopt Section 504 of the Rehabilitation Act of 1973 which provides that no qualified person with handicaps shall, on the basis of disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal assistance. Section 794 24 C.F.R. Part 8 as required by the Community Development Block Grant Program.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Bovd, Mr. McConnell

Motion to accept the low bid and enter into maintenance mowing agreements with Circle P Mowing of Greenville, Pennsylvania for mowing per specifications at the seven County owned flood control dams. The contract is from June 15, 2017 to June 15, 2020. The dam mowing is \$8,250.00 per mowing and \$9,000.00 for lime application in the third year for a total of \$58,500.00.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to accept the low bid and enter into maintenance mowing agreements with Eckstrom Lawn Care of Greenville, Pennsylvania for Mercer County Jail property. The contract is from June 15, 2017 to June 15, 2020. The jail mowing bid is \$750.00 per mowing for a total of \$4,500.00.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Bovd, Mr. McConnell

Motion to enter into electronic reimbursement Agreement No. R16010017 between the Pennsylvania Department of Transportation and Mercer County in the amount of \$130,200 for the preliminary design, final design and right of way phases of the Parker Road Bridge Project (Bridge 2116, Lake Township). (This project is funded 80% Federal / 20% State)

(NOTE: This electronic agreement replaces paper reimbursement agreements 010R71 dated July 7, 2010; 010R71-A dated August 6, 2012; and 010R71-B dated November 3, 2015. The electronic agreement contains the remaining balance of funds from the above three paper agreements, plus an additional \$15,000 to allow for reimbursement of additional design funds which were approved at the April 7, 2016 Commissioner's meeting.)

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to adopt Resolution 2016-15, authorizing the transfer of any unencumbered balance, or any portion thereof within the 2016 County Budget(s), to accounts that are overdrawn, pursuant to Section 1784 of the County Code.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to adopt Resolution 2016-16, fixing the real estate tax rate for the year 2017, appropriating specific sums estimated to be required for the specific purpose of the County Government during the fiscal year, and levying a per capita tax on all persons subject to taxation for County purposes for the fiscal year 2017 at the rate of five dollars (\$5.00) to be deposited in the General Fund of Mercer County. The real estate tax rate for general County purposes is fixed at Twenty-Two and One-Half (22.50) mills on each dollar of assessed valuation or the sum of \$2.25 on each one hundred dollars of assessed valuation of real property subject to taxation by the County, to be deposited in the General Fund of Mercer County, and at One and Sixty-Five-Hundredths (1.65) mills on each dollar of assessed valuation or the sum of \$.165 on each one hundred dollars of assessed valuation, to be deposited into the Capital Bond Sinking Fund of Mercer County.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to adopt the 2017 Mercer County Budget, as attached.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to adopt Resolution 2016-17, certifying that the County is in compliance with Act 106 of 2011 as to "Bonding Requirements for Elected Officials and identified employees" for 2016 and 2017 as evidenced by insurance provided through the Pennsylvania Counties Risk Pool (PCoRP).

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to approve reappointments to the Conservation District Board for Donald A. Koontz, Mercer, Pa., a four term to expire 12-31-20 and a one year term for Commissioner Timothy McGonigle to expire 12-31-17.

Moved: Mr. McConnell Seconded: Mr. Boyd

**Vote: Abstain Mr. McGonigle** 

Motion to approve a renewal of the agreement with Mercer County, The Pennsylvania District Attorney's Institute (PDAI) and the Pennsylvania Commission on Crime and Delinquency (PCCD) to maintain the Pa. SAVIN System. Annual cost is \$3,407.26 to be paid from the Mercer County Jail's Commissary Fund and will be no cost to the County. The system provides automated notifications to registered victims of crime and domestic abuse when inmates are released, hospitalized, furloughed, transferred or paroled from the Mercer County Jail.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to reenter into a service agreement with Communale Co. Inc., 45 N. Canfield Niles Road, Austintown, Ohio 44515 for inspection and or replacement of parts for the Jail dry type sprinkler fire suppression system. Ten year inspection required to comply with NFPA fire codes. Quote is \$2,560.00.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to enter into a grant agreement with the Pennsylvania Emergency Management Agency (PEMA) for the 2016-2017 Hazardous Material Emergency Preparedness Grant (HMEP) in the amount of \$12,522.00. The performance period for this program is October 1, 2016 through September 30, 2017.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

### Motion to approve the Human Resources action(s) as follows:

#### **NEW HIRES:**

#### E-911 CENTER:

Kelly Schroth Part-Time Telecommunicator	11/28/2016	TCE 00-01 (\$13.82/hr.)
Lauren Tabachka Part-Time Telecommunicator	11/28/2016	TCE 00-01 (\$13.82/hr.)
Braden Ray Part-Time Telecommunicator	11/28/2016	TCE 00-01 (\$13.82/hr.)
Jolene Parker Part-Time Telecommunicator	11/28/2016	TCE 00-01 (\$13.82/hr.)

**CHILDREN & YOUTH:** 

Ronald Fundark II 11/28/2016 YCW 00-01 (\$16.99/hr.)

Caseworker I

INTERMEDIATE PUNISHMENT PROGRAM:

Debra Avila 11/30/2016 PA05-00-01 (\$17.08/hr.)

Community Service Supervisor

TREASURER:

Amber White 12/12/2016 TCC04-00-01 (\$14.58/hr.)

Clerical Assistant

**DISTRICT JUSTICE HINCH:** 

April Redfoot 11/28/2016 TCN06-00-00 (\$13.41/hr.)

Part-Time Senior Procedure Clerk

**TRANSFERS:** 

**BUILDING AND GROUNDS:** 

Debra Kaltenbaugh 9/23/2016 TCC04-03-01 (\$15.41/hr.)
F/T Custodian/Mail Transfer from Temporary Full-Time Custodian Leader/Mailroom

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to ratify the attached previously approved expenditures dated 10-29-16 to 11-26-16 in the amount of \$4,630,463.82.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to approve the following exoneration(s) being granted as listed:

		<b>County Per</b>	County Per Capita -	Tax
<b>Tax Collector</b>	<b>Taxing District</b>	Capita - Exons	<b>TBC</b>	Year
Brenda Struthers	Coolspring Twp	\$ 595.00	\$	2016
Debra Rodemoyer	Delaware Twp	\$ 5.00	\$	2016
Luann Moose	East Lackawannock	\$ 10.00	\$	2016
Susan K Pears	Fairview Twp	\$ 85.00	\$	2016
Susan K Pears	Fairview Twp	\$ 70.00	\$	2016
Melissa Cannone	Farrell	\$ 515.00	\$	2016
Frank H Vanderslice	Greenville Boro	\$ 10.00	\$	2016
Bernadette Harry	Hermitage	\$ 725.00	\$	2016
Joann Donner				
Goodlin	Jamestown Boro	\$ 5.00	\$	2016

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Goodlin	Jamestown Boro	\$ 30.00	\$ 2016
Nancy Riethmiller	Lackawannock Twp	\$ 10.00	\$ 2016
Barbara Elder	Lake Twp	\$ 20.00	\$ 2016
Suzanne Carter			
Barner	Mercer Boro	\$ 35.00	\$ 2016
Paulette Young	Otter Creek Twp	\$ 70.00	\$ 2016
Niki Giardina	Pymatuning Twp	\$ 10.00	\$ 2016
Carolyn Chess	Sandy Creek Twp	\$ 40.00	\$ 2016
Christine Davis	Sandy Lake Boro	\$ 30.00	\$ 2016
Heather K Bacher	Sandy Lake Twp	\$ 135.00	\$ 2016
Diane Thut	Sharon City	\$ 590.00	\$ 2016
Diane Thut	Sharon City	\$ 5.00	\$ 2016
Margie Kimmel	Shenango Twp	\$ 5.00	\$ 2016
Linda S. Watts	Stoneboro Boro	\$ 10.00	\$ 2016
Lea Anne DuMars	South Pymatuning	\$ 230.00	\$ 2016
Lea Anne DuMars	South Pymatuning	\$ 5.00	\$ 2016
Ruth A Magee	Springfield	\$ 60.00	\$ 2016
Kara Michaleski	Sugar Grove Twp	\$ 135.00	\$ 2016
Cheryl Babcock	West Middlesex	\$ 5.00	\$ 2016
Cheryl Babcock	West Middlesex	\$ 25.00	\$ 2016
Michael Anthony	West Salem Twp	\$ 50.00	\$ 2016
Total		\$ 3520.00	\$

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

# Motion to approve the following refund(s) as listed:

Overpayment
Real Estate- Jackson Twp - International Timber & Veneer LC
75 McQuiston Dr Jackson Center PA 16133
Overpayment
- \$13,878.52

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

**Old Business: None** 

New Business: None	
Recess to Salary Board:	
<b>Public Comment: None</b>	
Questions of the Media: Were answered	
Motion to adjourn.	
Moved: Mr. McGonigle	Seconded: Mr. Boyd
	Mercer County Board of Commissioners
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Attest:	
Chief Clerk	