MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

December 15, 2016

Members Present: Matthew B. McConnell, Scott Boyd, Tim McGonigle

Pledge of Allegiance: was held

Others Present: Tom Amundsen, Jeff Greenburg, Jennifer Hamilton, Gary Hartman, Tim Hofius, Bill Madden, Mark Miller, Media Mike Rocknick, Molly Van Woert Citizen Lonnie McFall

General Discussion Items: Discussion about Clearwater Construction and their desire to bid on bridge projects was held. Mark Miller noted that Penn Dot has all of the plans for approval on the culvert replacements. Commissioners Boyd and McGonigle commented on their first year in office and noted they are looking forward to 2017. The Commissioners meeting scheduled for December 29th is being cancelled.

Bid opening for the Hazard Mitigation consultant proposals was performed by the Controller. Only one bid from MCM Consultants of St. Mary's Pa. was received in the amount of \$35,243.00. It will be reviewed.

Public Comment on Agenda Items: None

Motion to approve December 1, 2016 Commissioners' Meeting minutes.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McGonigle

Motion to extend the completion date of Phase 4 (construction services) of the contract with MS Consultants, Inc. of Airport Office Park #4, 2nd Floor, 333 Rouser Road, Coraopolis, PA 15108-2773 from December 24, 2016 to August 1, 2017 for Bridge 802, Race Street, Greenville Borough. The current completion date for construction is May 12, 2017. After project completion, MS Consultants may be required to develop as-built plans, therefore an extension is required.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McGonigle

Motion to approve the following financial investments as listed:

Corrections:

INVESTMENTS DATED 07/15/2016

FROM	ТО	AMOUNT
TAX LIEN PNC SWP	TAX LIEN FNB/PA IMM	\$ 154,816.00

INVESTMENTS DATED 10/19/2016

FROM	то	A	MOUNT
FEDERAL BRIDGE PNC CK	FEDERAL BRIDGE FARMERS MMKT2	\$	285,734.00
INVESTMENTS DATED 11/29/2016 FROM	то	A	MOUNT
PRIVATE SALE PNC MMKT	PRIVATE SALE NORTHWEST MUN	\$	600.00
TAX LIEN PNC SWP	TAX LIEN FNB/PA IMM	\$	61,499.00
INVESTMENTS DATED 12/6/2016			
FROM	ТО	A	MOUNT
TAX LIEN PNC SWP	TAX LIEN FNB/PA IMM	\$	34,745.51
INVESTMENTS DATED 12/06/2016			
FROM	ТО	A	MOUNT
FEDERAL BRDIGE PNC CK	FEDERAL BRDIGE FARMERS MMKT2	\$	3,221.00
INVESTMENTS DATED 12/07/2016			
FROM	ТО	A	MOUNT
2001 CAPITAL BOND SINKING PNC CK	2001 CAPITAL BOND SINKING FNB/PA IMM	\$	18,388.00
TAX LIEN PNC SWP	TAX LIEN FNB/PA IMM	\$	18,857.00
INVESTMENTS DATED 12/09/2016			
FROM	ТО	A	MOUNT
RETIREMENT PNC CK	RETIREMENT PNC MMKT	\$	97,887.00
INVESTMENTS DATED 12/12/2016 FROM	ТО	A	MOUNT

LIQUID FUEL PNC CKWI	LIQUID FUEL NORTHWEST MUN	\$ 168,582.00
MHDS PNC CK	MHDS FNB/PA IMM	\$ 2,729.00
TAX LIEN PNC SWP	TAX LIEN FNB/PA IMM	\$ 44,414.00

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McGonigle

Motion to renew the lease agreement with Staley Communications, Inc., P.O. Box 6379, Wheeling, WV, 26003, to lease tower space to utilize the antennas and transmission lines on the communications tower(s) at Greenville, Grove City and Masury. This is a 2-year lease 'renewal' beginning January 1, 2017. Cost is \$162.00 per month.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McGonigle

A motion to renew the lease agreement with Staley Communications, Inc., P.O. Box 6379, Wheeling, WV, 26003, to lease space in the equipment building located at the towers site (s) at the Greenville, Grove City and Masury locations. This is a 2-year lease 'renewal' beginning January 1, 2017. Cost is \$162.00 per month.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McGonigle

Motion to enter into an agreement with the following CYS Providers:

Hermitage House Youth Services	Shelter Group	\$226.09/day
25493 Highway 99	Intensive Supervision GH	\$277.07/day
Cambridge Springs, PA 16403	Unit 1	\$236.90/day
	Unit 2	\$231.75/day
	TLP	\$179.06/day
	Adapt Program	\$28.84/day
	Assessment	\$54.43/day
	Diagnostic	\$51.41/day
Mid-Atlantic Youth Services	Secure Treatment	\$323.50/day
12 Dakota Drive	Intensive Residential	\$270.50/day
Emlenton, PA 16373		
		** * -
Avanco International, Inc.	Version 13 Upgrades to CAPS	\$2,146.35
11325 Random Hills Dr. Suite 350		
Fairfax, VA 22030		

Effective July 1, 2016 through June 30, 2017.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McGonigle

Motion to approve the lowest of three quotes and purchase a John Deere Signature Series X758 Tractor with snow blower attachment and cab from M&R Power, Hermitage, Pa. Purchase price is in the amount of \$16,542.22.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McGonigle

Motion to approve the Human Resources action(s) as follows:

NAME/POSITION EFFECTIVE LEVEL/STEP/GRADE

NEW HIRES:

CHILDREN & YOUTH:

Kayla John 12/5/2016 YCW 00-01 (\$16.99/hr.)

Caseworker I

SOIL CONSERVATION:

Nicholas Trivelli 1/9/2017 PA04-03-01 (\$16.93/hr.)

Temp. Full-Time Agricultural Resource Conservationist

DOMESTIC RELATIONS:

Kelsey Dudash 12/19/2016 TCN05-00-01 (\$14.46/hr.)

Senior Procedure Clerk

JUDGE WALLACE

Judy Carr 1/3/2017 CRPD1-20-00 (\$74.50/day)

Tip Staff/Court Crier

TRANSFERS:

VETERANS' AFFAIRS:

Jodi Fitchko 12/12/2016 PA04-08-01 (\$20.57/hr.)

Assistant Director Transfer from Asst. Records Coordinator

DOMESTIC RELATIONS:

Shyra Glaize 12/12/2016 TCN05-00-01 (\$14.46/hr.)

Senior Procedure Clerk Transfer from Tip Staff/Court Crier

E911 CENTER:

Terra Long 1/1/2017 PA05-03-01 (\$16.09/hr.)

Supervisor Transfer from P/T Telecommunicator

SEPARATION FROM EMPLOYMENT:

CHILDREN & YOUTH:

Amanda Freeauf 12/9/2016

Caseworker II

E-911 CENTER:

Alex Afanador 11/23/2016

Part-Time Telecommunicator

DOMESTIC RELATIONS:

Melissa Shimek 12/16/2016

Sr. Procedure Clerk

JAIL:

Evan Sapot 12/9/2016

Correctional Officer

Alex Fisher 12/3/2016

Part Time Correctional Officer

SHERIFF:

LuAnn Iacino 2/1/2017

Administrative Assistant

JUDGE YEATTS

Ronald Preston 12/12/16

Tip Staff/Court Crier

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McGonigle

Motion to approve the following exoneration(s) being granted as listed:

			County Per		County Per <u>Capita -</u>	<u>Tax</u>
Tax Collector	Taxing District		Capita - Exons		<u>TBC</u>	<u>Year</u>
Mary E Pederson	Deer Creek Twp	\$	5.00	\$		2016
Mary E Pederson	Deer Creek Twp	\$	5.00	\$		2016
Luann Moose	East Lackawannock	\$	35.00	\$		2016
Bernadette Harry	Hermitage	\$	230.00	\$		2016
Carrie Jo Steese	Pine Twp	\$	340.00	\$		2016
Carolyn Chess	Sandy Creek Twp	\$	10.00	\$		2016
Christine Davis	Sandy Lake Boro	\$	10.00	\$		2016
Diane Thut	Sharon City	\$	490.00	\$		2016
A J Kovach	Sharpsville Boro	\$	1825.00	\$		2016
Jill A Niddel	Wheatland Boro	\$	10.00	\$		2016
Kelcie Beatty	Wilmington Twp	\$	25.00	\$		2016
Mary Kathleen						
Weber	Wolf Creek Twp	\$	20.00	\$		2016
Mary Kathleen	W. 16 C. 1 T.	ф	70.00	ф		2016
Weber	Wolf Creek Twp	\$	70.00	\$		2016

3075.00 \$ **Total**

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McGonigle

Motion to approve the following refund(s) as listed:

Overpayment - \$7.17

Real Estate- Farrell - Timothy B May 174 Shenango Blvd Farrell PA 16121

Moved: Mr. McGonigle

Overpayment - \$71.98

Real Estate- Sharon II - Mark J Burdick Sr. 365 Watson St Sharon PA 16148

Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McGonigle

Motion to enter into a lease agreement with Pitney Bowes for a Send Pro Series 1000 mailing machine for Domestic Relations Department. Lease term is sixty months with a monthly payment of \$247.62. This is a corporate contract which is cheaper than the Co-Stars quote.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McGonigle

Motion to correct June 2, 2016 minutes for the dollar amount of approved lowest bid for parking lot paving and sealcoating. Original approval was incorrectly listed as \$83,232.00. Correct contract price is \$87,232.00 with Pave Care Grove City, Pa. All other terms and conditions remain unchanged.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McGonigle

Motion to approve the appointment of Marc Buskirk to the MCIDA Board for a five year term from December 1, 2016 to November 31, 2021.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McGonigle

Motion to apply for the 2016 PComp Safety Improvement Program Grant in the amount of \$11,000.00. The proceeds from the grant will help to offset the purchase price of 20 replacement ballistic vests with a 5 year life for the Sheriff's Department. The cost of the vests is \$17,236.00.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McGonigle

Motion to accept the award of \$11,000 for the 2016 PComp Safety Improvement Program Grant. There is no county match to this grant.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McGonigle

Motion to approve and advertise the Commissioner's meeting schedule for 2017 as the First, third and if there is a fifth Thursday of each month at 1:00 p.m. in the Assembly Room unless otherwise posted.

Moved: Mr. McGonigle Seconded: Mr. Boyd
Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McGonigle

Old Business: None

New Business:

Chief Clerk

Motion to grant a time extension of 8 calendar days to the "Open Road to Traffic" date for the Race Street Bridge Project. (Note: Approval will bot revise the contract completion date which is 5/12/2017.)

Moved: Mr. McGonigle Seconded: Mr. Boyd Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McGonigle

Recess to Salary Board:		
Public Comment:		
Questions of the Media:		
Motion to adjourn.		
Moved:	Seconded:	
		Mercer County Board of Commissioners
Attest:		