MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS August 31, 2017

Members Present: Matthew B. McConnell, Scott Boyd, Tim McGonigle

Pledge of Allegiance: Was held

Others Present: Tom Amundsen, Nikki Biles, Don Fedorczyk, Jennifer Hamilton, Tim Hofius, Miles Karson, John Logan, Katie McGranahan, Bill Madden, Ann Morrison, Nicolette Read, Ginny Richardson, Media Joe Pinchot, Molly Van Woert, Public Carol Horne, Michael Kokoski, Diane Syphirt, Walter Richardson

General Discussion Items: Commissioners thanked Chief Clerk Tim Hofius for his years of service to the County.

Public Comment on Agenda Items: None

Motion to approve August 17, 2017 Commissioners' Meeting minutes.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to approve a proclamation to recognize the Mercer Area Community Band on the occasion of their fortieth anniversary.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Bovd, Mr. McConnell

Motion to approve a proclamation to recognize the Great Stoneboro Fair on their 150th Season.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to enter into an agreement between Mercer County and Alcohol Monitoring Systems, Inc. (AMS), 1241 West Mineral Avenue, Suite 200, Littleton, Colorado 80120 for SCRAM continuous alcohol monitoring services and equipment for the Mercer County Intermediate Punishment Program as previously approved by the Mercer County Prison Board. This agreement is for a thirty-six (36) month period effective September 1, 2017 through August 31, 2020. This agreement may be renewed as agreed upon by both Mercer County and AMS unless either party terminates the Agreement as specified in the contract. Compensation for the services set forth in this Agreement shall be paid to AMS at the rate specified in the Agreement for the term of the contract period.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Motion to approve sole bid from Radwell International, Inc., 111 Mount Holly Bypass, Lumberton, NJ 08048 for one lot of used Allen-Bradley PLC Equipment in the amount of \$3,940. This is to dispose of obsolete equipment formerly located at the Mercer County Jail.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to enter into a professional services agreement with Staley Communications for IP Conversion at the Greenville and Masury tower sites to eliminate Microwave resources at the Charleston, Masury and Greenville Tower sites. The total cost of the project is \$21,324.95. This includes \$11,878.97 at Greenville and \$9,445.98 at Masury.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to accept low quote from Atwell and Perrine Excavating, Mercer PA, and award a contract to perform demolition of old boiler house on Munnell Run Farm facility (old County Home) for a fee of \$19,359.00. The structural integrity of the building is beyond repair. The contractor will be required to make all notifications to Coolspring Township and the Department of Environmental Protection. All clean fill material created by the demolition will be used for back fill and all non-fill material will be hauled for disposal to an approved landfill. The county will not be compensated for the disposal of scrap metal. The site will be restored to a rough grade including seed and mulch to stabilize. Subject to execution of all contracts and related agreements.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to authorize advertising for the replacement of the following Mercer County bridges:

Bridge 125 on Tower Road in Greene Township

Bridge 414 on Perrine Road in Sandy Creek Township

Bridge 2326 on Sample Road in Hermitage

Bridge 2404 on Reiber Road in Lackawannock Township

Bridge 3099 on Old Ash Road in Springfield Township

Act 44 funds will be used for bridges 414, 2326, 2404 and 3099. Act 13 SD funds will be used for bridge 125.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Motion to enter into agreements(s) or Memorandum of Understanding with the following providers to receive Human Services Development Funds for the following services being provided:

Community Counseling Center	Supportive Housing	\$5,110.00
2201 East State Street	Social Rehabilitation	\$5,110.00
Hermitage, PA 16148		
The Good Shepherd Center	Emergency Shelter	\$2,000.00
PO Box 422	Emergency Sherrer	42,000,00
Greenville, PA 16125		

Mercer County Area Agency on	Service Plan/Case Management	\$6,633.00
Aging, Inc.	Adult Day Care	\$2,870.00
133 N. Pitt Street	Transportation	\$43,464.00
Mercer, PA 16137	_	

Mercer County Mental Health	Community Services	\$4,000.00
Association		
327 Stambaugh Avenue		

Mercer County Jail Counseling Services \$60,000.00

Effective July 1, 2017 through June 30, 2018.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to approve the following financial investments as listed:

INVESTMENTS DATED 08/30/2017

Sharon, PA 16146

FROM	ТО	AMOUNT
TAX LIEN PNC SWP	TAX LIEN FNB/PA IMM	\$ 163,255.00

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to accept the low bid of \$8,419.00 for the 18 new windows the courthouse rotunda from Window World 8070 Southern Blvd., Boardman, Ohio 44512.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Motion to approve the following 2018 Holidays:

DAYDATEHOLIDAYMondayJanuary 1, 2018New Year's Day

Monday January 15, 2018 Martin Luther King, Jr. Day

Monday February 19, 2018 Presidents' Day
Friday March 30, 2018 Good Friday
Monday May 28, 2018 Memorial Day
Wednesday July 4, 2018 Independence Day

Monday September 3, 2018 Labor Day

Monday October 8, 2018 Columbus Day (Observed)
Monday November 12, 2018 Veterans' Day (Observed)

Thursday November 22, 2018 Thanksgiving Day
Friday November 23, 2018 Day after Thanksgiving

Tuesday December 25, 2018 Christmas Day

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to approve the low bid for the restoration, cleaning, replacement and sealing of bricks and mortar at the South Annex Office 120 S Diamond St. Mercer, Pa. 16137. The contract will be for \$43,975.00 with Alex Restoration and Masonry Repairs, 1819 Pulaski Rd. New Castle, Pa. 16105. Subject to execution of all contracts and required documents.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to approve the Human Resources action(s) as follows:

NEW HIRES:

CONTROLLER

Carol Horne 8/30/2017 PA07-02-01 (\$22.98/hr.)

Auditor

COMMISSIONERS:

Ann Morrison 8/29/2017 PA07-08-03 (\$53,677/yr.)

Chief Clerk

DISTRICT JUSTICE ANTOS:

Tamara Harrison 8/30/2017 TCN06-00-01 (\$15.20/hr.)

Senior Procedure Clerk

DOMESTIC RELATIONS:

Deneil Baldwin 9/6/2017 TCN05-00-01 (\$14.75/hr.)

Senior Procedure Clerk

DISTRICT ATTORNEY:

Michael Kokoski 9/11/2017 DAIN1-20-00 (\$20.00/hr.)

Temporary Full-Time Investigator/AWARE

TRANSFERS:

DOMESTIC RELATIONS:

Rose Fulton 9/4/2017 PA04-04-01 (\$17.60/hr.)

UIFSA Officer Transfer from Intake Officer/Locator

Shyra Glaize 9/4/2017 TCN07-00-01 (\$15.64/hr.)

Intake Officer/Locator Transfer from Senior Procedure Clerk

E-911 CENTER:

Robert McCauley 9/3/2017 PA05-05-02 (\$17.59/hr.)

Telecommunicator Supervisor Transfer from Telecommunicator

FISCAL:

Susan Biles 9/4/2017 PA07-06-02 (\$26.76/hr.)

Assistant Fiscal Administrator Transfer from Senior Accountant - Grants

SEPARATION FROM EMPLOYMENT:

CHILDREN & YOUTH:

John Danso 9/1/2017

Caseworker Supervisor

SOIL CONSERVATION:

Shannon Conner 8/16/2017

Part-Time Summer Intern

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to ratify the attached previously approved expenditures dated 7-29-17 to 8-25-17 in the amount of \$5,954,278.69.

Moved: Mr. McGonigle Seconded: Mr. Boyd

Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell

Motion to approve the following exoneration(s) being granted as listed:

		County Per	County Per	
Tax Collector	Taxing District	Capita - Exons	<u>Capita -</u> <u>TBC</u>	<u>Tax</u> <u>Year</u>
Luann Moose	East Lackawannock	\$ 65.00		2017
Total		\$ 65.00	\$ 0.00	

Moved: Mr. McGonigle Seconded: Mr. Boyd

Motion to approve the following refund(s) as listed:	
Real Estate-Dorothy McDonald- Greenville	Overpayment- \$69.23
Real Estate-Steve & Stacy Verano- Greene Twp. 150 McElhaney Rd Jamestown PA 16134	Overpayment- \$100.22
Real Estate-CCL Container (Hermitage), Inc -Hermitage 1 Llodio Drive Hermitage PA 16148	Overpayment- \$20.33
Real Estate-CCL Container (Hermitage), Inc -Hermitage 1 Llodio Drive Hermitage PA 16148	Overpayment- \$1074.84
Real Estate-CCL Container (Hermitage), Inc -Hermitage 1 Llodio Drive Hermitage PA 16148	Overpayment- \$2834.77
Real Estate-CCL Container (Hermitage), Inc -Hermitage 1 Llodio Drive Hermitage PA 16148	Overpayment- \$577.47
Real Estate-CCL Container (Hermitage), Inc -Hermitage 1 Llodio Drive Hermitage PA 16148	Overpayment- \$297.02
Real Estate-CCL Container (Hermitage), Inc -Hermitage 1 Llodio Drive Hermitage PA 16148	Overpayment- \$952.60
Moved: Mr. McGonigle Seconded: Mr. Boyd Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell	
Motion to appoint Ann Morrison as the Chief Clerk effective September 6, 2	2017.
Moved: Mr. McGonigle Seconded: Mr. Boyd Vote: Yes Mr. McGonigle, Mr. Boyd, Mr. McConnell	
Old Business:	

New Business:

Recess to Salary Board:	
thanked her for her service. He also comme	with regard to the promotion for Nicki Biles and ented on the recent UPMC departure from the bunty which will necessitate our employees travelling to
Questions of the Media: None	
Motion to adjourn.	
Moved: Mr. McGonigle	Seconded: Mr. Boyd
	Mercer County Board of Commissioners
Attest:	
Chief Clerk	