

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

04/11/17

8:15 AM

ATTENDANCE

John Lechner, Paul Minner, Dave Swartz, Pat Suhrie, Bob Gregory, Dan Goncz, Walt Darraugh, Tim McGonigle, Karen Shipton.

****The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM****

APPROVAL OF MINUTES FROM THE 03/14/17 MEETING AS PRESENTED

****A motion was made by John Lechner and seconded by Bob Gregory to approve the minutes from the 03/14/17 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT

Beginning Balance: (First National Bank): As of 3/31/17 \$73,716.15. (Citizens): As of 3/31/17 \$26,684.88. (MCSB): As of 3/31/17: \$90,792.97 left on our loan.

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

INVOICES SUBMITTED FOR PAYMENT

04/11/17

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
Findley Township	Reimb. For Postage	6.59
Powell Sanitation and Cons.	Skimmed Grease off of Water Surface	750.00
PA One Call System, Inc.	Monthly User Fee	20.25
Ace fix-it Hardware	Batteries	23.96
Mercer Auto Parts	Batteries/Oil	33.96
Selective Insurance	Insurance	581.00
Gannett Fleming, Inc.	Prof. Engineering Services	230.00
Ben Miller Tarps-Sewing	(2) Tarps	120.00
Ben Miller Tarps-Sewing	Spring Storage Fee	200.00
M. Davidson & Assoc. Inc.	Contract Operations	5457.00
Tri-County Industries, Inc.	Waste Removal/57 Thompson Rd.	30.00
Tri-County Industries, Inc.	Waste Removal/845 Perry Hwy.	55.00
Penn Power	Electric/57 Thompson Rd.	142.98
Penn Power	Electric/835A Perry Hwy.	88.62
Penn Power	Electric/845 Perry Hwy.	2939.19
Plantation Park	Reimb. For Electric	128.57
Wilmington Oil Co.	Fuel/Plantation Park Location	139.30
Wilmington Oil Co.	Fuel/Interstate Location	46.43
Wilmington Oil Co.	Fuel/Thompson Rd. Location	37.91
Wilmington Oil Co.	Fuel/Treatment Plant Location	10.65
Total Invoices:		\$11,041.41

****A motion was made by John Lechner and seconded by Pat Suhrie to approve the treasurer's report payment of bills as submitted. Motion carried unanimously.***

ENGINEER'S REPORT

A. Sewage Facilities Report

Tapping Fees – A list was provided to the Board of delinquent tapping fee customers.

**A motion was made by John Lechner and seconded by Pat Suhrie to send out a final notice letter to people who have not paid their tapping fees and those who have not paid their monthly user fees giving them until June 1, 2017, or there will be a lien placed on their property, (letter to be sent pending Solicitor's review). Motion carried unanimously.*

Maintenance Bond Meeting - March 29, 2017 there was a maintenance bond meeting conducted by RD. Dan attached a copy of punch list items and a couple copies of letters indicating work that was already done on those contracts. Items on the wastewater treatment plant, there are materials that are needed to make some repairs.

Shacklock's/20 Cassidy Dr./Mercer – A copy of a letter that the Authority received from them is attached to the Engineer's Report. A grinder pump was installed on their property, they are more than 150' from the point of connection, and they did not sign a GPA. They would like the pump removed from their property. They are in the same classification as the Shoemaker's in Findley Twp. They are more than 150' from the sewer line but they are identified in the 537 Plan as receiving public sewer. As long as their systems work, we can go to DEP and affirm they do work, and the townships can amend their 537 Plan by letter stating they are going to keep their on-lot system. Dan is suggesting that each township's SEO go to these homes and do an inspection. All of the grey water has to go through the septic system also. Regarding the Shacklock property, the contractor asked them where they wanted the grinder pump installed. The homeowners/property owners showed him where they wanted it placed. Karen sent a letter to the Shacklock's explaining what will happen if they pull the pump and have to put it back in later.

Thompson Road Pump Station – The amount of debris entering the pump station has not been reduced and is causing numerous problems with the pump station and treatment plant. Dan is recommending that the additional sewage service fees being charged to the County Jail be used toward the purchase and installation of a communitor to grind the debris.

Future Grinder Pump Connections – Recommendation: New customers (new homes being built) will have to pay the \$3900/tapping fee/EDU and also the cost of the grinder pump through the Authority. Customer pays to have it installed and then turns it over to the Authority for ownership and maintenance. The final approximate cost would be \$10,000 for a new customer to connect. Dan will create a Resolution and bring it to the Board at the May meeting, after Solicitor approval. Dan will include Mortimers Excavating and Advanced Contracting to be the (2) contractors to do the connections on new properties.

Countryside Convalescent Home – Dan met with their Maintenance Operator last week regarding the excessive grease. They are going try some different housekeeping methods before they put in a grease trap. Dan told him the Authority would monitor it for a month and if it didn't work after a month, they would have to put in a grease trap.

B. Municipal Wasteload Management Report

The Municipal Wasteload Management Report for 2016 was sent to DEP in February, it was due 3/31/17. The hydraulic and organic loadings were below the permit requirements.

C. Operator's Report

Average daily flow for February was 65,000/gal/day. Sludge drying beds were poured. They cleaned off all (4) drying beds and they were sent to the landfill.

OLD BUSINESS

Samuel Winger, Clair and Patricia Winger Easements – To be discussed under Executive Session.

NEW BUSINESS

Lien Letter Fee - **A motion was made by Pat Suhrie and seconded by Dave Swartz to approve a fee of \$20 fee for a Lien Letter request and for Dan to create a Resolution that will be reviewed by the Authority Solicitor and brought to the Authority Board for approval at the May 9, 2017 meeting. Motion carried unanimously.*

Ellsworth Moury/889 Scrubgrass Rd./Mercer – Back in August, when the grinder pump would run, it would go into a high amp alarm and cut out and it was thought at the time to be a backwards check valve at the road. Klinginsmith came and dug it up, and found to be caked with mud. They pumped all of the mud out and it's been fine ever since. The Moury's would like their yard restored. When you pull a directional drill pipe, it's capped on each side. The mud entered into the pipe because it got into the grinder pump when it was connected to the house. It was decided the party responsible is the contractor they hired to make the connection. Dan will confirm this is the correct homeowner before the Board authorizes Karen to send a letter.

Charles and Susanna Hites/8 Clintonville Rd./Mercer – Stormwater backing up into their basement since the sewer line was installed. A line was nicked and Mortimer's replaced the pipe. If the problem persists, Dan believes roots are the cause.

***The Board entered into Executive Session for the purpose of discussing easement reimbursement at 9:21 AM.

***The Board came out of Executive Session at 9:24 AM.

ADJOURNMENT

**A motion was made by John Lechner and seconded by Dave Swartz to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:24 AM.*

Respectfully Submitted;
Karen B. Shipton/Administrator