

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

08/08/17

8:15 AM

ATTENDANCE

Bob Gregory, Jerry Johnson, John Lechner, Pat Suhrie, Dan Goncz, Karen Shipton. List of others present available in the Authority office.

****The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM****

APPROVAL OF MINUTES FROM THE 07/11/17 MEETING AS PRESENTED

****A motion was made by John Lechner and seconded by Bob Gregory to approve the minutes from the 07/11/17 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

Erik Deitrick – 20 Clintonville Rd. – Was not informed of the sewer plans when they purchased the property. He is asking for additional time to pay the tapping fee and get caught up with monthly user fees.

****A motion was made by John Lechner and seconded by Jerry Johnson to handle these kinds of issues on a case by case basis as they come up and for this case, will approve monthly payments of no less than \$100/mo. until the account is current. Motion carried unanimously.***

****A motion was made by John Lechner and seconded by Robert Gregory to amend the previous motion making clear the tapping fee will be \$3000.00 for Erik Deitrick, not \$3900.00. Motion carried unanimously.***

TREASURER'S REPORT

Balance as of 7/31/17: (FNB) \$83,077.44.

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INVOICES SUBMITTED FOR PAYMENT

08/08/17

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
Tri-County Industries, Inc.	Trash Service/57 Thompson Rd.	31.50
Tri-County Industries, Inc.	Trash Service/845 Perry Hwy.	57.75
M. Davidson & Associates Inc.	Contract Operations/Truck Supplied	5457.00
Jim Riddle	Reimb. Supplies	11.25
Gannett Fleming, Inc.	Prof. Services Rendered	230.00
Penn Power	Electric/845 Perry Hwy.	3301.51
Penn Power	Electric/57 Thompson Rd.	157.82
Penn Power	Electric/835A Perry Hwy.	75.16
Ace fix-it Hardware	Maintenance/Supplies	76.91
Barber's Chemicals	Chemicals	227.00
Lang Concrete Products	Pump Tank/Thompson Rd.	185.00
Moury, Esther	Yard Restoration Reimb. (PAID)	400.00
Pollu-Tech, Inc.	Maintenance/Supplies	827.00
Shipton, Karen B.	Reimb. For Recorder/Easement Fee	67.50
USA Blue Book	Maintenance/Supplies	157.12
Worldpay	Credit Card Fees/Citizens Bank Acct.	51.19
Plantation Park	Reimbursement for Electric	170.47
Total Invoices:		\$11,484.18

**A motion was made by John Lechner and seconded by Jerry Johnson to approve the treasurer's report as presented and to pay the bills submitted for payment. Motion carried unanimously.*

ENGINEER'S REPORT

A. Sewage Facilities Report

1. **Easements** - All of the property acquisition issues have been resolved.
2. **Thompson Road Pump Station** – The middle of last week, the jail personnel stopped coming to clean the bar screen. Jim Riddle contacted them to let them know they need to resume the cleaning.
3. **Countryside Convalescent Home** – There has been an issue with personal hygiene wipes. Dan notified them they need to stop putting them into the system.
4. **2018 Operating Budget** - We need to adopt a 2018 operating budget in October or November. We will need to get together, Pat, John, Karen and Dan and have a draft ready for the October 10, 2017 meeting.
5. **Mary Thompson/68 Court St.** – Dan received a letter from her. She is not satisfied with the meeting between the contractor and her kids. She stated she owns the property and makes her own decisions. Dan forwarded her letter on to the contractor and he will work with him to get the pine tree(s) and cracked ornamental rock issue resolved.

OPERATOR'S REPORT

Dan presented the Operator's Report. We did not review it as nothing has changed since the last report.

OLD BUSINESS

1. **Berg/8437 Sharon-Mercer Rd.** – Karen will call Jim Riddle to go and pull the pump.
2. **Ellsworth Moury/889 Scrubgrass Rd./Mercer** – Esther picked up her \$400.00 check for reimbursement for yard restoration. A letter also accompanied the check stating that the matter was considered resolved with the cashing of the check.
3. **Donald Wilson/Pilot Development** – Pat Kelly confirmed that they are not connected yet but will be doing the connection this week.
4. **Worldpay** – Credit card company we used initially with Citizens Bank. We need to close the account.
**A motion was made by John Lechner and seconded by Robert Gregory to approve Patrick Suhrie as authority to sign a letter to close the Worldpay account in Paul Minner's absence. Motion carried unanimously.*

**A motion was made by John Lechner and seconded by Robert Gregory to rescind the payment of*

\$51.19 to Worldpay (listed on the Invoices Submitted for Payment above) until we receive a statement of clarity of exactly what this is for. Motion carried unanimously.

5. Easements – Sam Winger; Clair & Patricia Winger – Karen reported she hand delivered the checks, both to Sam’s wife since Clair & Patricia were not at home. Everything has been filed at the courthouse. The recording fee is \$67.50 for each property so Karen paid for one of them and the reimbursement is listed on the invoices submitted for payment above. The matter is considered resolved.

6. Dennis DiRaimondo – 8323 Lamor Rd. – No user fees have been paid to date. He is connected to the system and has paid nothing to date including tap fee.

NEW BUSINESS

1. Recording of Liens – There was discussion on what the cutoff delinquent amount is before liening a property.

****A motion was made by John Lechner and seconded by Jerry Johnson to start filing the liens on all properties that have not paid the full tapping fee or any properties that have paid no user fees or any properties that have made monthly user fees and are 180+ days delinquent and to update the liens every (6) months. Motion carried unanimously.***

2. USDA Loan/Grant Funds Available – Received from Linda Thomas. The deadline to apply for this money is 8/11/17. No action taken.

ADJOURNMENT

****A motion was made by John Lechner to adjourn the meeting. Motion carried unanimously.***

Meeting adjourned at 9:07 AM.

Respectfully Submitted;
Karen B. Shipton/Administrator