

**MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS**

**April 26, 2018**

<b>Attendance</b>	<b>Present</b>	<b>Absent</b>	<b>By Phone</b>	<b>Notes</b>
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Scott Boyd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Matthew B. McConnell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**Pledge of Allegiance:** was held.

**Others Present:** Tom Amundsen, Nicki Biles, Jeff Greenburg, Jennifer Hamilton, John Logan, Bill Madden, Ann Morrison, Paulette Benegasi, Calista Poole, Eric Poole, Molly Moser

**General Discussion Items:** See Below.

Greenburg stated that Elections completed the logic analysis test. Poll worker training will be held Monday-Wednesday, April 30<sup>th</sup> through May 2<sup>nd</sup>.

**Public Comment on Agenda Items:** None.

**# 2018-108 RESOLUTION** to approve **4/12/2018** Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**EXONERATIONS**

**# 2018-109 RESOLUTION** to approve the following EXONERATION(s) being granted as listed effective 04/26/2018.

<b>TAX COLLECTOR</b>	<b>TAXING DISTRICT</b>	<b>COUNTY PER CAPITA - EXONS</b>	<b>COUNTY PER CAPITA - TBC</b>	<b>TAX YEAR</b>
Niki Giardina	Pymatuning Twp	\$	\$ 3,070.00	2017
		\$ 0.00	\$ 3,070.00	

**CANCELLED**

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**REFUNDS**

# **2018-110** RESOLUTION to approve the following REFUNDS(s) listed effective 04/26/2018.

<b>NAME/ADDRESS</b>	<b>DISTRICT</b>	<b>PER CAPITA</b>	<b>R. E.</b>	<b>REFUND</b>	<b>REASON</b>
Hicks, John 13 Scenic Valley Drive Mercer, PA 16137	Findley Twp		X	\$ 16.57	Tax Collector Billed in Error
Campbell, Russell G & Ellen D 129 Cribbs Rd Mercer, PA 16137	Findley Twp		X	S 31.95	Tax Collector Billed in Error

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**HUMAN RESOURCES**

# **2018-111** RESOLUTION to approve the following HUMAN RESOURCES actions.

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
<b>NEW HIRES</b>		
<b>CONTROLLER:</b>		
Charles McQuone Auditor	5/7/2018	PA07-00-01 (\$22.31/hr.)
Jessa Covine Auditor	6/4/2018	PA07-00-01 (\$22.31/hr.)

**E-911 CENTER:**

Clarice Edinger Part-Time Telecommunicator	5/1/2018	TCE 00-01 (\$14.37/hr.)
Tessa Matijevich Part-Time Telecommunicator	5/1/2018	TCE 00-01 (\$14.37/hr.)
Alicia Miller Part-Time Telecommunicator	5/1/2018	TCE 00-01 (\$14.37/hr.)
Josh Rial Part-Time Telecommunicator	5/1/2018	TCE 00-01 (\$14.37/hr.)

**JUVENILE PROBATION:**

Tiffany Miller Intern	8/1/2018	No Salary/No Benefits
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**MH/DS:**

Paulette Benegasi Administrator	5/14/2018	PA09-04-01 (\$58,712/yr.)
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**TAX CLAIM:**

Amy Hilliard Senior Procedure Clerk	5/7/2018	TCC06-00-01 (\$15.97/hr.)
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**TRANSFERS**

**E-911 CENTER:**

Justin Cole Corrections Officer	4/29/2018	JCO 00-02 (\$17.72/hr.) Transfer from Part-Time Corrections Officer
Robert Gregory Corrections Officer	4/29/2018	JCO 00-02 (\$17.72/hr.) Transfer from Part-Time Corrections Officer
Steven Iamurri Corrections Officer	4/29/2018	JCO 01-01 (\$18.41/hr.) Transfer from Part-Time Corrections Officer

**CHILDREN & YOUTH:**

Jennifer Auchter Caseworker II	4/29/2018	YCW 00-02 (\$18.36/hr.) Transfer from Caseworker I
Kristen Kettering Caseworker II	4/16/2018	YCW 00-02 (\$18.36/hr.) Transfer from Caseworker I

**SEPARATION FROM EMPLOYMENT**

**ELECTIONS:**

Brian Swartz 4/17/2018  
Part-Time Machine Custodian

**E-911 CENTER:**

Courtney Ivan-Miller 4/20/2018  
Telecommunicator

**CHILDREN & YOUTH:**

Katheryn Picard 4/27/2018  
Caseworker I

**JAIL:**

Walter Weir 4/19/2018  
Corrections Officer

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
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**JAIL**

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b>2018-112</b>	Tyco Simplex/Grinnell 3159 Unionville Road Cranberry Township, PA 16066	\$4,775.26	Effective 5/1/2018–4/30/19

Renew a contract for the test and inspection of the fire alarm systems at the Jail. There is no increase in cost from last year. This contract will automatically renew each year unless there is a 30-day notice by either party for changes to services.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2018-113	DSI-ITI, Inc. 12021 Sunset Hills Rd., Suite 100 Reston, VA 20194	\$0.00	Effective 04/26/2018

Accept the 5th Amendment to the Inmate Telephone Vending Agreement entered into as of April 19, 2018 to extend maturity date to June 30, 2022. Vendor will supply Jail with Dynamic Imaging Picture Link at no charge. Vendor will continue to be exclusive payment service provider for term of agreement.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
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Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**TREASURER'S OFFICE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2018-114	As listed:	N/A	01/02/2018–12/31/2018

Approve the following depositories for Mercer County Funds:

- Citizens National Bank
- Farmers National Bank
- First National Bank of Pennsylvania
- Greenville Savings Bank
- Huntington Bank
- Mercer County State Bank
- Northwest Savings Bank
- PNC Bank

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
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Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## COMMISSIONERS

RESOLUTION # <b>2018-115</b>	VENDOR/CONTRACT N/A	AMOUNT N/A	DATE RANGE Effective 04/26/2018
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Adopt a RIGHT TO KNOW policy; appointing an Open Records Officer; setting fees; providing for future amendments; and repealing prior policy provisions.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## BRIDGE DEPARTMENT

RESOLUTION # <b>2018-116</b>	VENDOR/CONTRACT Roth Mechanical Inc. 3820 Esther Lane Hermitage, PA 16148	AMOUNT \$7,450.00	DATE RANGE Effective 04/26/2018
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Accept quote from vendor for the replacement of HVAC system with Tempstar/Payne 95% Furnace and 5 Ton A/C unit. Contract includes 3-year semi-annual maintenance agreement.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
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Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## APPOINTMENT

RESOLUTION # <b>2018-117</b>	VENDOR/CONTRACT N/A	AMOUNT N/A	DATE RANGE Effective 05/14/2018
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Confirm the appointment of Paulette Benegasi, incoming MH/DS Administrator, to the NORTHWEST BEHAVIORAL HEALTH PARTNERSHIP, INC. Board. She is replacement for Catherine Main, the prior Administrator.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
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Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## GRANTS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2018-118</b>	PennDOT Bureau of Maintenance and Operations Box 2047, 400 North Street Harrisburg, PA 17105	\$23,741.74	Effective 04/18/2018

Approve a letter of support for the Erie County grant application for a Federal Fiscal Year 2019-2020 Community Traffic Safety Project agreement. Grant purpose is to advance the prevention of vehicle crashes. The grant is a cooperative project including the six counties of Crawford, Erie, Forest, Mercer, Venango and Warren. Local programs such as the Teen Driving Competition and the Pre-Prom Crash event are partially funded by this grant. The grant is administered by the Erie County Health Department.

RESOLUTION adopted:

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Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
<b># 2018-119</b>	Pennsylvania Department of Environmental Protection Rachel Carson Building 400 Market Street Harrisburg, PA 17101	\$17,474.00	01/02/2018–12/31/2019

Apply for an Act 101 Section 901b grant for Household Hazardous Waste (HHW) Education. The total project cost is \$21,842 with an 80% reimbursement from DEP. The County agrees to provide \$4,368 in a combination of cash/in-kind matching funds. Funding will be used to advertise the 2018 and 2019 Special Collection recycling events in four (4) local newspapers.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Old Business:** None.

**New Business:** None.

**Recess to Salary Board**

**Public Comment:** Welcome to Paulette Benegasi, incoming MH/DS Administrator. She stated that she has been with MH/DS in Lawrence County for the last thirteen years and that she has prior experience with MH and ID from her work in both PA and Ohio. She is very much anticipating the job with Mercer County. The Commissioners thanked her for accepting the position.

**Questions of the Media:** Topics included the Right to Know Policy. Questions were asked and answered.

**Motion to adjourn.**

**Moved:** Mr. McGonigle

**Seconded:** Mr. Boyd

**Attest:**

\_\_\_\_\_  
Chief Clerk

\_\_\_\_\_  
Mercer County Board of Commissioners