MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

October 25, 2018

Attendance	Present	Absent	By Phone	Notes
Timothy M. McGonigle	$\mathbf{\overline{\mathbf{A}}}$			
Scott Boyd	\checkmark			
Matthew B. McConnell	$\mathbf{\overline{\mathbf{A}}}$			

Pledge of Allegiance: was held.

Others Present: Tom Amundsen, Nicki Biles, John Logan, Bill Madden, Ann Morrison, Chris Conti, Eric Poole, Molly Moser

General Discussion Items: See Below

The Commissioners announced that they may need to approve a contract prior to the next public meeting for Title IV D funding. Staff may be realigned due to availability to fulfill the requirement. The maximum budget obligation is \$10,000. The Title IV-D attorney shall at all times aid in the enforcement of the duty of child support and child and spousal support and shall cooperate with Domestic Relations in the presentation of complaints or in any proceeding designed to obtain compliance with any order of the court.

Public Comment on Agenda Items: None.

2018-301 RESOLUTION to approve 10/11/2018 Commissioners' Meeting MINUTES.

RESOLUTION adopted:					
	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	$\mathbf{\overline{\mathbf{A}}}$		$\mathbf{\overline{\mathbf{A}}}$		
Scott Boyd		\checkmark	\checkmark		
Matthew B. McConnell			\checkmark		

EXONERATIONS

#2018-302 RESOLUTION to approve the following EXONERATION(s) being granted as listed effective 10/25/2018.

TAX COLLECTOR	TAXING DIST	RICT	COUNTY PER CAPITA - EXONS		COUNTY PER CAPITA - TBC	TAX YEAR	
Mary E Pederson	Deer Creek T	wp	\$ 10.00	\$		2018	
Frank Vanderslice	Greenville Bo	orough	\$ 10.00	\$		2018	
William H Blatt	Hempfield T	wр	\$ 305.00	\$		2018	
Bernadette Harry	Hermitage		\$ 705.00	\$		2018	
Robin Snyder	Jefferson Tw	р	\$ 120.00	\$		2018	
Barbara Elder	Lake Twp		\$ 20.00	\$		2018	
Doris Fisher	Millcreek Tw	р	\$ 40.00	\$		2018	
Carolyn S Chess	Sandy Creek	Тwp	\$ 10.00	\$		2018	
Diane M Thut	Sharon City		\$ 860.00	\$		2018	
Beth Garrett	Shenango Tv	vp	\$ 25.00	\$		2018	
Christi Cratty	Springfield T	wp	\$ 65.00	\$		2018	
Sandra J Ohl	West Salem	Twp	\$ 400.00	\$		2018	
			\$ 2,570.00	\$	0.00		
RESOLUTION adopted:							
	Moved	2 nd	Yes	No	Abst	ain	
Timothy M. McGonigle	\checkmark		$\mathbf{\overline{\mathbf{A}}}$			l	
Scott Boyd		\checkmark	$\mathbf{\overline{\mathbf{A}}}$				
Matthew B. McConnell			\checkmark				

CYS

2018-303 RESOLUTION to enter into AGREEMENTS(s) with the following providers for services being provided.

EFFECTIVE 07/01/2018–06/30/2019			
VENDOR	PROGRAM	RATE	TERM
Bethany Christian			
1681 Crown Avenue, Suite 201	Level 1 Foster Care	\$ 30.20	Daily
Lancaster, PA 17601-6314	Level 2 Foster Care	\$ 39.91	Daily
	Level 3 Foster Care	\$ 67.18	Daily
	Level 4 Foster Care	\$ 79.59	Daily

VENDOR		PROGRAM Level 5 Foster Care				RATE 126.55	TERM Daily
Taylor Diversion 1 Lighthouse Island Tionesta, PA 16353		Group Hom	e		\$	199.00	Daily
Perseus House 1511 Peach Street Erie, PA 16501		Andromeda Florence Cr	i House ittenton Servi	ces – Baby	\$ \$	246.96 38.76	Daily Daily
				ices – Mother ices – Mother	\$ \$	280.13 318.89	Daily Daily
		Shelter Intensive Tr	eatment Resi	dential	\$ \$	196.52 264.67	Daily Daily
Mid-Atlantic Youth			e Residential		\$		Daily
701 Sathers Drive		WPACC-Sec	ure Residenti	al Treatment	\$	323.50	Daily
Pittston Twp., PA 18640		WPACC-Inte	ensive Open F	Residential	\$	270.50	Daily
RESOLUTION adopted:	Moved	2 nd	Yes	No	Ab	stain	
Timothy M. McGonigle Scott Boyd Matthew B. McConnell			র ব্র ব্র				

HUMAN RESOURCES

#2018-304 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION <u>NEW HIRES</u>	EFFECTIVE	LEVEL/STEP/GRADE
CLERK OF COURTS:		
Malaka Goudy	1/22/2019	No Salary/No Benefits
Intern		
TRANSFERS		
JAIL:	10/20/2010	100,00,01,(\$16,20/hr)
Jason Vandegrift Corrections Officer	10/28/2018	JCO 00-01 (\$16.30/hr.)
corrections officer		Transfer from Part-Time Corrections Officer

TAX CLAIM: Vicky Suhrie Senior Procedure Clerk	10/22/		TCC06-00-01 (\$15.97/hr.) Transfer from Part-Time Purchasing Clerk			
Cathy Herriott Director	10/15/	2018		PA09-03-01 (\$56,618/yr.) **Due to position re-classification**		
CHILDREN & YOUTH:						
Kimberly Lowers Caseworker II	10/8/2018			YCW 00-02 (\$18.36/hr.) Transfer from Temporary Caseworker II		
Katherine Mattocks Caseworker II	10/16/2018			YCW 00-02 (\$18.36/hr.) Transfer from Caseworker I		
SEPARATION FROM EMPLO	<u>DYMENT</u>					
Jackilyn Wilson Corrections Officer	10/23/	2018				
Justin Kepple Corrections Officer	10/16/2018					
E-911 CENTER: Courtney Ivan-Miller Part-Time Telecommunicat	11/5/2 or	018				
RESOLUTION adopted:		and				
Timothy M. McGonigle Scott Boyd Matthew B. McConnell	Moved ☑ □	2 nd □ ☑	Yes 코 코	No 	Abstain	
#2018-305 RESOLUTION to	approve the	e following H	IUMAN RESO	URCES actic	ons:	
NAME/POSITION <u>TRANSFERS</u> DOMESTIC RELATIONS	EFFEC1	ΊVΕ	LEVEL/S	TEP/GRAD	E	
Shyra Glaize	10/15/	2018	PA05-02	2-01 (\$18.67	7/hr.)	

Transfer from Enforcement Officer

Conference Officer

SEPARATION FROM EMPLOYMENT

JUDGE RE						
Raymond Mag	ensky	10/1/20)18			
Tip Staff/Court	Crier					
Gina Phelps		10/1/20)18			
Tip Staff/Court	Crier					
Richard Daven	nort	10/1/20)18			
Tip Staff/Court	•	10/1/20	.10			
• •						
Douglas Mays		10/1/20	18			
Tip Staff/Court	: Crier					
RESOLUTION a	donted:					
	aopica.	Moved	2 nd	Yes	No	Abstain
Timothy M. M	cGonigle	$\mathbf{\nabla}$		\checkmark		
Scott Boyd			\checkmark	\checkmark		
Matthew B. M	cConnell			\checkmark		
_						
BRIDGE						
				AMOUNT	DATE RANGE	
RESOLUTION	VENDOR/	CONTRACT		AIVIOUNT		
RESOLUTION # 2018-306	VENDOR/ JET Excava	CONTRACT ating		\$13,995.00	_	/2018
	JET Excava				_	/2018

Approve contract to complete repairs including rust removal and re-plating of beams for Bridge 3113, Tieline Road, Pine Twp.

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	\checkmark		$\mathbf{\overline{\mathbf{A}}}$		
Scott Boyd		$\mathbf{\overline{A}}$	\checkmark		
Matthew B. McConnell			$\mathbf{\overline{\mathbf{A}}}$		

PROTHONOTARY

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE # 2018-307 INFOCON \$7,500.00 Effective 10/25/2018 172Gateway Road PO Box 568 Ebensburg, PA 15931

Approve an agreement for the initial setup and software license for a Security File Preservation System. This permits images to be scanned for archive from the Prothonotary systems instead of microfilmed. The process is in compliance with the new PHMC policy of electronic records preservation. The ongoing software maintenance fee is \$1,650.00 annually. The purchase and maintenance costs will be paid from the Prothonotary's Records Improvement Fund.

RESOLUTION adopted:

Timothy M. M Scott Boyd Matthew B. M TAX CLAIM	U	Moved ☑ □	2 nd □ ☑	Yes ⑦ ⑦ ⑦	No 	Abstain
RESOLUTION # 2018-308	114 North	CONTRACT ections, Inc. Mercer Avenu e, PA 16150	N/A	TNUC	DATE RANGE 01/01/2019–12	2/31/2020

Approve an agreement for the collection of unpaid County Per Capita Tax Claims. The County incurs no expense for this Agreement as the collection costs will be charged to the delinquent taxpayer.

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	\checkmark		$\mathbf{\overline{\mathbf{A}}}$		
Scott Boyd		\checkmark	$\mathbf{\overline{\mathbf{A}}}$		
Matthew B. McConnell			\checkmark		

JAIL

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE		
# 2018-309	Oasis Management	N/A	09/01/2018-08/31/2021		
	Systems, Inc.				
	5320 Lake Pointe Center Dr.				
	Cummings, GA 30041				

Approve an addendum to the Commissary Agreement to increase the commission rate to 48% and to accept a one-time technology fund grant of \$30,000. County has exclusive option to renew the agreement for two additional years through 08/31/2023.

RESOLUTION adopted:

RESOLOTION a	aoptea.					
Timothy M. M	cGonigle	Moved ☑	2 nd □ ☑	Yes ☑ ☑	No	Abstain
Scott Boyd						
Matthew B. M	cConnell			\checkmark		
RESOLUTION # 2018-310	VENDOR/C ADANI Sys 13604 Pop Suite 203 Conroe, T>	tems, Inc. Ilar Circle		DUNT 5,250.00	DATE RANGE Effective 10/25,	/2018

Accept a bid from the low apparent responsible bidder to purchase a dual view Body Imaging Scanner for the Mercer County Jail. Scanner has the ability to detect metal, ceramic, powders, explosives, narcotics, and plastic. Contract includes five (5) year warranty, installation, training, calibration, testing and certification.

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	$\mathbf{\overline{\mathbf{A}}}$		$\mathbf{\overline{\mathbf{A}}}$		
Scott Boyd		\checkmark	\checkmark		
Matthew B. McConnell			$\mathbf{\overline{\mathbf{A}}}$		

INTERMEDIATE PUNISHMENT PROGRAM

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2018-311	Mercer County Coalition	N/A	Effective 10/01/2018
	For Drug Awareness, Inc.		
	ROAR Center		
	912 E. State St., Ste. F		
	Sharon, PA 16146		

Enter into an agreement with the Mercer County Intermediate Punishment Community Service Program to carry out mutually agreeable activities which provide for offenders to perform community service as directed by the Courts. Offenders are to provide uncompensated labor for non-profit, governmental and charitable agencies at no expense to the County. The agreement shall continue for one year and may automatically renew for one additional year periods unless either party gives thirty (30) days written notice to terminate this agreement to the other party.

RESOLUTION adopted: 2nd Moved Yes No Abstain $\mathbf{\nabla}$ \square Timothy M. McGonigle П $\mathbf{\nabla}$ \square Scott Boyd $\mathbf{\nabla}$ Matthew B. McConnell RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE # 2018-312 South Pymatuning N/A Effective 10/01/2018 Township 3483 Tamarack Drive Sharpsville, PA 16150

Enter into an agreement with the Mercer County Intermediate Punishment Community Service Program to carry out mutually agreeable activities which provide for offenders to perform community service as directed by the Courts. Offenders are to provide uncompensated labor for non-profit, governmental and charitable agencies at no expense to the County. The agreement shall continue for one year and may automatically renew for one additional year periods unless either party gives thirty (30) days written notice to terminate this agreement to the other party. **RESOLUTION adopted:**

Timothy M. Mo Scott Boyd Matthew B. Mo	Ū	Moved ☑ □	2 nd □ ☑	Yes 오 오 오	No 	Abstain
RESOLUTION # 2018-313	VENDOR/CONTRACT Greater New and Living Way Temple (DBA Apostolic Ministries, Inc.) 840 Highland Road Sharon, PA 16146		AMOUNT N/A	DATE RANGE Effective 10/01	./2018	

Enter into an agreement with the Mercer County Intermediate Punishment Community Service Program to carry out mutually agreeable activities which provide for offenders to perform community service as directed by the Courts. Offenders are to provide uncompensated labor for non-profit, governmental and charitable agencies at no expense to the County. The agreement shall continue for one year and may automatically renew for one additional year periods unless either party gives thirty (30) days written notice to terminate this agreement to the other party.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	\checkmark		$\mathbf{\overline{\mathbf{A}}}$		
Scott Boyd		\checkmark	\checkmark		
Matthew B. McConnell			\checkmark		

COMMISSIONERS

RESOLUTION V	/ENDOR/CONTRACT	AMOUNT	DATE RANGE
1 S	Avanco International, Inc. 1325 Random Hills Road Guite 350 Fairfax, VA 22030	N/A	Effective 10/25/2018

Approve Settlement Agreement with vendor concerning Child Accounting and Profile System Application Service Provider Agreement dated July 1, 2016 - June 30, 2017 (the "CAPS Agreement"). Mercer County releases AVANCO and agrees to settlement payment made by AVANCO to CCAP in the amount of \$10,631.32.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	\checkmark		\checkmark		
Scott Boyd		\checkmark	\checkmark		
Matthew B. McConnell			\checkmark		

DISTRICT ATTORNEY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2018-315	Corrections Development Inc.	\$6 <i>,</i> 585.00	01/01/2019–12/31/2019
	PO Box 7017		
	Penndel, PA 19047		

Approve purchase of 2019 Prosecutor Management Maintenance/Upgrades for 15 ADA/DA/staff including one year technical support.

RESOLUTION adopted: 2nd Moved Yes No Abstain $\mathbf{\Lambda}$ $\mathbf{\nabla}$ Timothy M. McGonigle $\mathbf{\nabla}$ $\mathbf{\nabla}$ Scott Boyd $\mathbf{\nabla}$ Matthew B. McConnell ELECTIONS VENDOR/CONTRACT AMOUNT DATE RANGE RESOLUTION # 2018-316 N/A N/A Effective 10/25/2018 Approve the attached list of Voting Machine Inspectors for the November 6, 2018

Approve the attached list of Voting Machine Inspectors for the November 6, 2018 Municipal Election.

RESOLUTION adopted.					
	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	$\mathbf{\overline{\mathbf{A}}}$		$\mathbf{\overline{\mathbf{A}}}$		
Scott Boyd		\checkmark	$\mathbf{\overline{\mathbf{A}}}$		
Matthew B. McConnell			\checkmark		

MERCER COUNTY REGIONAL PLANNING COMMISSION

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2018-317	Mercer County Regional	N/A	Effective 10/25/2018
	Planning Commission		
	2491 Highland Road		
	Hermitage, PA 16148		

Adopt Resolution to further Fair Housing throughout Mercer County as required by the Pennsylvania Community Development Block Grant program.

RESOLUTION adopted:

Timothy M. Mo	Gonigle	Moved ☑	2 nd □	Yes ☑	No	Abstain
Scott Boyd	-		\checkmark	\checkmark		
Matthew B. M	cConnell			\checkmark		
RESOLUTION # 2018-318	Planning Co 2491 Highl	unty Regional ommission	AM N/A	OUNT	DATE RANGE Effective 10/25/	2018

Adopt a Minority and Women's Business Enterprise Plan as required by the Pennsylvania Community Development Block Grant Program.

Adopt a Section 3 Plan as required by the Pennsylvania Community Development Block Grant program.

Adopt a Citizen Participation Plan as required by the Pennsylvania Community Development Block Grant Program.

Adopt a Residential Anti-Displacement and Relocation Plan as required by the Pennsylvania Community Development Block Grant program.

Adopt a Language Access Plan as required by the Pennsylvania Community Development Block Grant program.

Adopt a Program Income Reuse Plan as required by the Pennsylvania Community Development Block Grant program.

Enter into DCED Model B Agreement among Mercer County, Greenville, Grove City, Sharpsville Boroughs and Pine Township to jointly apply and contract for their 2018 CDBG Entitlement funds with PA DCED.

Enter into a Cooperation Agreement between the County of Mercer and the Mercer County Regional Planning Commission to administer the Mercer County 2018 Community Development Block Grant Program.

Adopt a Section 504 Handicapped Accessibility Plan as required by the Pennsylvania Community Development Block Grant program.

RESOLUTION adopted:

Timothy M. Mo Scott Boyd Matthew B. Mo	U	Moved	2 nd □ ☑	Yes ⑦ ⑦ ⑦	No 	Abstain
RESOLUTION # 2018-319	VENDOR/C Mercer Cou Planning Co 2491 Highla Hermitage,	unty Regional ommission and Road		10UNT 23,012.00	DATE RANGE Effective 10/25/	/2018

Adopt Resolution authorizing the submission of an application for grant assistance from the 2018 Pennsylvania Community Development Block Grant program. Assistance will be provided to Liberty Township for Sewer Improvements (tap fees) in the amount of \$66,000.00, Hempfield Township for Housing Rehabilitation in the amount of \$122,807.00 and the Medical Equipment Recycling Program for a Public Service Project in the amount of \$34,205.00.

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	\checkmark		$\mathbf{\overline{\mathbf{A}}}$		
Scott Boyd		\checkmark	\checkmark		
Matthew B. McConnell			\checkmark		

DISPOSITON OF ASSETS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2018-320	N/A	\$5.00	Effective 10/25/2018

Accept bid for Staples paper shredder, 22" X 16", in "as is", "where is" condition. Items previously advertised for sale.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	$\mathbf{\overline{\mathbf{A}}}$		$\mathbf{\overline{\mathbf{A}}}$		
Scott Boyd		\checkmark	$\mathbf{\overline{\mathbf{A}}}$		
Matthew B. McConnell			$\mathbf{\nabla}$		

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2018-321	Pennsylvania Emergency	\$119,871.00	10/01/2017–09/30/2018
	Management Agency		
	(Agent for Commonwealth of PA)		

Enter into an "Emergency Management Performance Grant Agreement" with the Commonwealth of Pennsylvania, with PEMA. It is a reimbursement grant allocation made to support "Personnel" salaries and benefits for the approved staff positions identified and is on behalf of the Mercer County Department of Public Safety. The performance period is as noted.

Timothy M. McGonigle Scott Boyd Matthew B. McConnell	Moved ☑ □	2 nd □ ☑	Yes	No 	Abstain
Old Business: None.					
New Business: None.					
Recess to Salary Board					
Public Comment: None.					

Questions of the Media: Topics include the installation timeline on the Body Scanner. Questions asked and answered.

Motion to adjourn.

Moved: Mr. Boyd

Seconded: Mr. McConnell

Attest:

Chief Clerk

Mercer County Board of Commissioners