

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**Meeting Minutes**

**July 10, 2018**

**8:30 AM**

**ATTENDANCE**

Robert Gregory, John Lechner, Pat Suhrie, Walt Darraugh, Beth Hilmar, Dan Goncz, Karen Shipton, Jim Riddle.

\*A list of others in attendance is available in the Administrator's office.

**\*The Meeting Opened with the Pledge to the U.S. Flag at 8:30 AM\***

**APPROVAL OF AGENDA**

*\*A motion was made by John Lechner and seconded by Robert Gregory to approve the agenda as presented. Motion carried unanimously.*

**PUBLIC COMMENT**

**Jim Amon – 441A & 441B S. Shenango St.; Mercer, PA** – There was some confusion between his two properties. 441B is where they currently live. 441A had a home on the same piece of property that was demolished. They applied for a demolition permit in May of 2016 to remove the house at 441A S. Shenango St. They originally signed a GPU for both properties and paid the tap fees for both also, with the intention of putting a new home on 441A. They started to tear it down and then due to health issues, work stopped for a period. The home during this time was totally inhabitable. Mercer County and East Lackawannock Township both recognized this and the tax records were adjusted accordingly. Mr. Amon is asking the Authority to remove the lien and the monthly user fees for the property at 441A S. Shenango St. The Board will look into when the County changed the assessment and will base the decision on this.

**John Busatta – Plantation Park Director** – John provided an update on their work to correct the water infiltration problem.

**APPROVAL OF MINUTES FROM THE 06/12/2018 MEETING AS PRESENTED**

*\*A motion was made by John Lechner and seconded by Walt Darraugh to approve the minutes from the 06/12/2018 meeting as presented. Motion carried unanimously.*

**TREASURER'S REPORT**

Balance as of 06/30/2018: \$118,726.12 The two USDA auto deductions came out with no problem (\$74,421.00 & \$16,025.00) Checkbook balances. There was discussion on the McGill, Power & Bell additional invoice for \$4000.00 that was received. Our original quote for the audit of our 2017 records was for \$8000.00, with the condition that if a single line audit was needed, there would be an additional charge of \$2000.00. The first invoice we received was for \$6000.00. Then we received the second

invoice in the amount of \$4000.00. According to Jordan Belosh, one of the auditors, we received this because of a yellow book audit. I inquired about what this was and the fact that we had not discussed this at all before the quote was submitted. Karen will do a little more research on what a yellow book audit is before we pay the \$4000.00 invoice.

*\*A motion was made by Walt Darraugh and seconded by Robert Gregory to approve the treasurer's report and payment of bills submitted for payment. Motion carried unanimously.*

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**  
**INVOICES SUBMITTED FOR PAYMENT**  
**07/10/2018**

<b>PAYEE</b>	<b>SERVICE/PRODUCT</b>	<b>AMOUNT</b>
Environmental Service Laboratories	Lab Services	592.33
Wilmington Oil Company	Fuel	79.97
Wilmington Oil Company	Fuel	171.09
Wilmington Oil Company	Fuel	315.25
Wilmington Oil Company	Fuel	61.74
Ace fix-it Hardware of Mercer	Maintenance Supplies	124.37
Ace fix-it Hardware of Mercer	Maintenance Supplies	17.53
Ace fix-it Hardware of Mercer	Maintenance Supplies	24.34
Homer Sanitary	Pump Tank/Thompson Rd.	200.00
Gannett Fleming	Engineering Services/June/2018	375.48
Gannett Fleming	Engineering Services/June/2018	250.00
Plantation Park	Reimb. For Electric	202.39
Pat Kelley	Inspections/Mileage	179.70
NAPA Mercer	Maintenance Supplies	17.88
Barber's Chemicals	Chemicals	149.70
Watson's Inc.	Maintenance Service	209.44
Findley Township	Administration Reimbursement/2 <sup>nd</sup> Qtr	3283.88
M. Davidson & Associates	Fuel Reimbursement	29.00
M. Davidson & Associates	Contract Operations	5624.00
Tri-County Industries	Trash/845 Perry Hwy.	62.37
Tri-County Industries	Trash/57 Thompson Rd.	34.02
Tri-County Industries	Sludge Removal	750.57
Penn Power	Electric/845 Perry Hwy.	2880.20
Penn Power	Electric/835A Perry Hwy.	75.51
Penn Power	Electric/57 Thompson Rd.	122.15
<b>Total Invoices:</b>		<b>\$15,832.91</b>

**ENGINEER'S REPORT**

**Thompson Rd. Pump Station** – Dan received notice the Mercer County Prison Board would be represented at this meeting today. There was no one present from the Mercer County Prison Board. There has been no change in the debris in the wetwell.

**Plantation Park** – Dan has been monitoring the flow and they are averaging about 25,000/gal/day Jan/2018 through June/2018.

**NPDES Permit Application** – Lab results have come in and will be completed in a few weeks.

**OPERATORS REPORT**

Dan reviewed the report with the Board.

Blower #1 that was leaking oil, the manufacturer agreed to fix it at no charge but we needed to get it there. Karen and Jim were able to make arrangements to have it shipped via UPS Freight. Jim reported that now #2 is leaking. Dan will look into this.

## **OLD BUSINESS**

**Jim & Lori Amon – 441A & 441B S. Shenango St.** – John and Karen will go downstairs to the Tax Office after the meeting adjourns to verify the dates of demolition permit and tax adjustment.

*\*A motion was made by John Lechner and seconded by Walt Darraugh that the Authority rescinds all monthly user fees for the property at 441A S. Shenango St. and that the Authority removes the current lien at the Authority's expense and the Amon's responsibility will be that when they are ready to build and make connection, they will pay the removal/reinstallation fee of \$350.00. Motion carried unanimously.* Karen will send the Amon's a letter informing them of this.

**Aqua Water** - Jim at Aqua Water said he was in contact with Mary Hopper, legal analyst from Aqua Water, he has a draft of what the fees will be. He needs internal confirmation on these numbers before he can release it to us. Karen will follow up.

**Premier Power Solutions** – At the last meeting, the Board voted to accept a contract with Champion Energy for a period of 48 months. Then Tammy came back and said she gave us the incorrect time period and that it was for 41 months not 48. Karen contacted each Board member and asked their approval, as energy costs change daily and we needed a response immediately. Then Tammy had us starting in July when it should have been November. Karen was out of town, so Tammy contacted Pat and received approval by proxy. Karen confirmed the proxy with an email.

**Grinder Pump Removals** – Karen passed out a list of the properties to have their grinder pumps removed for non-installation. There are currently 45. There are several who have contacted the office and stated they had made arrangements to connect. Karen alerted Jim Riddle to not remove these pumps. There has been no word from Dehan Courtney regarding 942 Butler Pike; Mercer, PA.

## **NEW BUSINESS**

**Mercer Borough Board Appointment** – Beth Hilmar spoke to Board member Jerry Johnson about committees he sits on and the health issues he has been dealing with. Mercer Borough sent a letter to the Authority confirming that Beth Hilmar was appointed by Mercer Borough Council to sit in for Jerry Johnson on the Authority Board until a resignation is formally received. Beth will talk to Jerry and see what his intentions are.

*\*A motion was made by John Lechner and seconded by Walt Darraugh approving Beth Hilmar as Mercer Borough's representative on the Authority Board effective on the date that Mercer Borough receives a resignation letter from Jerry Johnson.*

**Wagner Property/Demolition Permit** – East Lack. Twp. received a demolition permit from this property on RT. 19. Utilities have been disconnected except for our box. We have received nothing here at the Authority on this. The contractor is waiting to move forward with the demolition. When a demolition permit is issued, the municipality needs to let all utilities know so they can disconnect. Karen will contact the property owner and see what is going on.

**ADJOURNMENT**

A motion was made by John Lechner to adjourn the meeting. Motion carried. Meeting adjourned at 9:45 AM.

*\*The next meeting is scheduled for 08/14/2018 at 8:30 AM\**

Respectfully Submitted;

Karen B. Shipton  
Administrator