

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes
December 11, 2018
8:30 AM

ATTENDANCE

Robert Gregory; Jerry Johnson; John Lechner; Patrick Suhrie; Walt Darraugh; Daniel Goncz; Karen Shipton; Jim Riddle; Scott Boyd; Corey Masson.

*A list of others in attendance is available in the Administrator's office.

The Meeting Opened with the Pledge to the U.S. Flag at 8:30 AM

APPROVAL OF MINUTES FROM THE 11/13/2018 MEETING AS PRESENTED

****A motion was made by John Lechner and seconded by Walt Darraugh to approve the minutes from the 11/13/2018 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

Coolspring Township Supervisor Corey Masson spoke on behalf of Brandy Springs Park regarding the spray park they are considering building. They are having an issue with the back flush water. PA DEP will not allow them to run the water into the existing pond. They must connect it to a sewer system. After discussion on connecting to Mercer Borough's system, or NCWJMA system, Corey was directed to look into connecting to Mercer Borough's system.

TREASURER'S REPORT

Opening Balance: \$225,562.78. Deposits: \$29,403.00. Payments: \$22,861.28. Interest Earned/Checking Account: \$140.26. Monthly Fee: \$40.00. Balance as of 11/30/2018: \$232,204.76.

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY
INVOICES SUBMITTED FOR PAYMENT
12/11/2018

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
M. Davidson & Associates Inc.	Plant Operations	5624.00
M. Davidson & Associates Inc.	Inst. Stickers/Pull Pump	750.00
M. Davidson & Associates Inc.	Pull/Repair Pump @ Countryside	480.00
Penn Power	Electric/845 Perry Hwy.	2827.21
Penn Power	Electric/835A Perry Hwy.	125.23
Penn Power	Electric/57 Thompson Rd.	119.69
Plantation Park Campers Assoc.	Electric Reimb.	141.59
Tri-County Industries	Trash/845 Perry Hwy.	62.37
Tri-County Industries	Trash/57 Thompson Rd.	34.02
Gannett Fleming	Engineering Services/Through 11/23/2018	250.00
Homer Sanitary	Pump Grease /EQ Basin	350.00
PA One Call System, Inc.	Monthly User Fee	32.95
Findley Township	Reimb./Rodent Repellant	41.33
Ace fix-it Hardware	Maintenance Supplies	192.53
Ben L. Miller	Tarps/Seasonal	200.00
Selective Insurance	Insurances	1774.00
NAPA Mercer	Battery	72.33

Tepco Trombold Equipment Co., Inc.	Maintenance/Repair	1402.77
USDA	Loan 92/01	74,421.00
USDA	Loan 92/03	16,025.00
Total Invoices:		\$104,926.02

**A motion was made by John Lechner and seconded by Walt Darraugh to approve the treasurer's report and payment of bills (listed above) submitted for payment. Motion carried unanimously.*

ENGINEER'S REPORT

Thompson Rd. Pump Station – Jim Riddle reported that the paper products have slowed way down. The tissue paper is still causing an issue as it is not breaking down. Dan Goncz reported that he has talked to Mac McDuffie and Mac has been in contact with Randy Riddle at Marpac about different grades of toilet paper. Commissioner Scott Boyd stated that he and Commissioner Matt McConnell did a walk through with an engineer that happened to be in the area, that handles other institutional type systems, and he is going to look into the cost of a grinder pump and any other options he may offer.

Plantation Park Pump Station – For the month of November, they are down to about 37 EDU's, with no one there this time of year. They are currently paying for 25 EDU's. They are down from this time last year about 5 or 6 EDU's, as they are trying to correct the influx of excess water on their property.

Shawn and Jenna Magee – 816 Mercer-G.C. Rd. – As directed from the Board from the November 13, 2018 meeting, Board Solicitor Roger Shaffer sent a letter the Magee's summarizing what was discussed/decided at the 11/13/2018 meeting. The Magee's had stated they were going to review everything we had sent them, and also review any correspondence with Bill Finley. Karen removed \$1483.00 from their invoice to satisfy the decision made by the Board. There has been no response from the Magee's as of this date.

Dennis Diraimondo – 8323 Lamor Rd. – Mr. Diraimondo made the connection to the public sewer himself, without paying a tapping fee, having the connection inspected, or notifying the authority that a connection has been made. Board Solicitor Roger Shaffer sent a letter to Mr. Diraimondo on behalf of the Authority and Mr. Diraimondo's response is he submitted a schedule to pay the total that is due to the Authority by 2/28/2019 to eliminate the lien. One payment has been received in the amount of \$500.00 to date.

Budget – The budget was approved at the 11/13/2018 meeting contingent upon the changes that were made. The newly printed budget that was distributed reflects those changes.

Gannett Fleming, Inc. Engineering Services Agreement – 2019 – Dan will possibly not be present at the 1/8/2019 meeting so he wanted to present this to the Board now.

OPERATORS REPORT

Dan reviewed the report with the Board.

The plant met its effluent limits in October/2018. We are at about 72,000/gal/day. There are still about 32 customers who have not connected yet. There were several grinder pump call-outs. A report from Tepco shows a grinder pump that was in a residence on SR19, the grinder pump had been in alarm for a long period of time. Jim went to pull the pump and sent it to Tepco. The pictures in the report shows

grit from shingles that came from their gutters/roof showing that the roof drains are tied in to the grinder pump. Tepco says this is not under warranty since it was made clear the roof drains were not to be tied in. Karen will find out who made the connection for the property owner (Bell's).

OLD BUSINESS

Aqua Water – Still no response from James Willard. No action taken at this time.

Dennis Diraimondo – 8323 Lamor Rd. – Robert Gregory brought up the fact that since Mr. Diraimondo made the connection himself, was there even an inspection by Pat Kelley? The ditch should have been open and an inspection made. Pat Kelley will be contacted and asked to go out and see if any alarms have gone off, if the septic tank has been demolished and if the electric is connected properly.

**A motion was made by John Lechner and seconded by Walt Darraugh to direct Roger Shaffer to send a letter back to Mr. Diraimondo stating that the Authority will accept his payment plan offer. Motion carried unanimously.*

Generator – Treatment Plant – The backup generator at the treatment plant has been offline for a little over two months. There is a sensor that indicates the engine is spinning. When it goes bad it shuts the fuel down. The generator is under warranty. The technician for the company we purchased it from said we need to rent a backup generator for our backup generator.

**A motion was made by John Lechner and seconded by Walt Darraugh to direct Roger Shaffer to send a letter to the company we purchased the generator from (Cummins Bridgeway) stating that we either want a new generator or we want a backup generator for use while they are repairing the one we currently have. Motion carried unanimously.*

Jerry Johnson inquired about what our total flow allowance is. Dan replied that (700) is our allowance. We have used (472) to date. (32) have not made connection yet. Mercer Borough's new plant will open in April of 2019. Jerry believes we need an agreement between Mercer Borough and the Authority should we ever need additional EDU's. An inter-municipal agreement already exists and it would just be an extension should it become necessary.

NEW BUSINESS

Auditing Firm Appointment – McGill, Power & Bell submitted a quote of \$8000.00 and Black, Bashor & Porsch, LLP submitted a quote of \$7950.00 to perform the 2018 audit.

**A motion was made by Walt Darraugh and seconded by John Lechner to accept the quote of \$7950.00 from Black, Bashor & Porsch, LLP to perform the 2018 audit. Motion carried unanimously.*

Employee Jacket/ID – **A motion was made by Jerry Johnson and seconded by Walt Darraugh to order (6) lightweight, reflective vests that bear the name of Neshannock Creek Watershed Joint Municipal Authority. Motion carried unanimously.*

Jonathon L. Martin – 24 Clintonville Rd. – No grinder pump was ever installed as he refused to sign a GPA. He is now responsible to purchase and connect the pump at his expense. Findley Township Supervisors have directed SEO Pat Kelley to contact Mr. Martin and go out and look at the property to check for a malfunctioning system.

AJOURNMENT

A motion was made by John Lechner to adjourn the meeting. Motion carried. Meeting adjourned at 9:40 AM.

The next meeting is scheduled for 1/08/2019 at 8:30 AM

Respectfully Submitted;

Karen B. Shipton
Administrator