MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

February 21, 2019

Attendance
Present Absent By Phone
Timothy M. McGonigle ☑ ☐ ☐
Scott Boyd ☑ ☐ ☐
Matthew B. McConnell ☑ ☐ ☐

Pledge of Allegiance: Was held.

Others Present: Nicki Biles, Bill Madden, Ann Morrison
Debra Sicilian, Roni Shilling, Dee Dee Zickar, Gail Moon, Bill McClure, Eric Poole, Molly Moser

General Discussion Items: See Below.
Commissioners reported that all three Commissioners have submitted their letters to the President Judge with a request to be replaced on the Election Board for 2019.

Fiscal reported that the Liquid Fuels audit has commenced.

Public Comment on Agenda Items: None.

# 2019-055 RESOLUTION to approve 2/7/2019 Commissioners’ Meeting MINUTES.

RESOLUTION adopted:
Moved 2nd Yes No Abstain
Timothy M. McGonigle ☑ ☐ ☑ ☐ ☐
Scott Boyd ☐ ☑ ☑ ☐ ☐
Matthew B. McConnell ☐ ☐ ☑ ☐ ☐

PROCLAMATIONS

# 2019-056 RESOLUTION to approve a PROCLAMATION to recognize CHRISTOPHER YEAGER for receiving an Eagle Scout Award, the highest honor conferred in Scouting.

RESOLUTION adopted:
Moved 2nd Yes No Abstain
Timothy M. McGonigle ☑ ☐ ☑ ☐ ☐
Scott Boyd ☐ ☑ ☑ ☐ ☐
Matthew B. McConnell ☐ ☐ ☑ ☐ ☐
EXPENDITURES

**# 2019-057** RESOLUTION to approve DISBURSEMENTS in the amount $3,432,148.78 for the period of 01/01/2019– 01/25/2019.

RESOLUTION adopted:

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EXONERATIONS

**#2019-058** RESOLUTION to approve the following EXONERATION(s) being granted as listed effective 02/21/2019.

<table>
<thead>
<tr>
<th>TAX COLLECTOR</th>
<th>TAXING DISTRICT</th>
<th>COUNTY PER CAPITA - EXONS</th>
<th>COUNTY PER CAPITA - TBC</th>
<th>TAX YEAR</th>
<th>CANCELLED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karen Shipton</td>
<td>Findley Twp</td>
<td>$ 15.00</td>
<td>$</td>
<td>2018</td>
<td>CANCELLED</td>
</tr>
<tr>
<td>James Berger</td>
<td>New Vernon Twp</td>
<td>$ 5.00</td>
<td>$</td>
<td>2018</td>
<td></td>
</tr>
<tr>
<td>Debra Rodemoyer</td>
<td>Delaware Twp</td>
<td>$ 5.00</td>
<td>$</td>
<td>2018</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$ 25.00</td>
<td>$ 0.00</td>
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RESOLUTION adopted:

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02/21/2019
EXONERATIONS – TO BE COLLECTED

#2019-059 Resolution to approve the following EXONERATION(s)-TBC being granted as listed effective 02/21/2019.

<table>
<thead>
<tr>
<th>TAX COLLECTOR</th>
<th>TAXING DISTRICT</th>
<th>COUNTY PER CAPITA - EXONS</th>
<th>COUNTY PER CAPITA - TBC</th>
<th>TAX YEAR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brenda Struthers</td>
<td>Coolspring Twp</td>
<td>$</td>
<td>$ 735.00</td>
<td>2018</td>
</tr>
<tr>
<td>Mary Pederson</td>
<td>Deer Creek Twp</td>
<td>$</td>
<td>$ 260.00</td>
<td>2018</td>
</tr>
<tr>
<td>Debra Rodemoyer</td>
<td>Delaware Twp</td>
<td>$</td>
<td>$ 895.00</td>
<td>2018</td>
</tr>
<tr>
<td>Luanne Moose</td>
<td>East Lackawannock Twp</td>
<td>$</td>
<td>$ 610.00</td>
<td>2018</td>
</tr>
<tr>
<td>Susan Pears</td>
<td>Fairview Twp</td>
<td>$</td>
<td>$ 450.00</td>
<td>2018</td>
</tr>
<tr>
<td>Karen Shipton</td>
<td>Findley Twp</td>
<td>$</td>
<td>$ 1,165.00</td>
<td>2018</td>
</tr>
<tr>
<td>Erin Kiser</td>
<td>Fredonia Borough</td>
<td>$</td>
<td>$ 565.00</td>
<td>2018</td>
</tr>
<tr>
<td>Sandra Swogger</td>
<td>French Creek Twp</td>
<td>$</td>
<td>$ 195.00</td>
<td>2018</td>
</tr>
<tr>
<td>Leona McIntire</td>
<td>Jackson Twp</td>
<td>$</td>
<td>$ 390.00</td>
<td>2018</td>
</tr>
<tr>
<td>Robin Snyder</td>
<td>Jefferson Twp</td>
<td>$</td>
<td>$ 870.00</td>
<td>2018</td>
</tr>
<tr>
<td>Jody Scopack</td>
<td>Lackawannock Twp</td>
<td>$</td>
<td>$ 1,120.00</td>
<td>2018</td>
</tr>
<tr>
<td>Barbara Elder</td>
<td>Lake Twp</td>
<td>$</td>
<td>$ 225.00</td>
<td>2018</td>
</tr>
<tr>
<td>Starla Lindey</td>
<td>Liberty Twp</td>
<td>$</td>
<td>$ 480.00</td>
<td>2018</td>
</tr>
<tr>
<td>James Berger</td>
<td>New Vernon Twp</td>
<td>$</td>
<td>$ 205.00</td>
<td>2018</td>
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$ 0.00  $ 8,165.00

RESOLUTION adopted:

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<tbody>
<tr>
<td>Timothy M. McGonigle</td>
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<tr>
<td>Scott Boyd</td>
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<td>□</td>
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<tr>
<td>Matthew B. McConnell</td>
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REFUNDS

# 2019-060 RESOLUTION to approve the following REFUNDS(s) listed effective 02/21/2019

<table>
<thead>
<tr>
<th>NAME/ADDRESS</th>
<th>DISTRICT</th>
<th>PER CAPITA</th>
<th>R. E.</th>
<th>REFUND</th>
<th>REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hodill, David F Etal</td>
<td>West Salem Twp</td>
<td>X</td>
<td>$</td>
<td>514.53</td>
<td>Veteran Exemption</td>
</tr>
<tr>
<td>92 South Stateline Rd Greenville, PA  16125</td>
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CYS

# 2019-061 RESOLUTION to enter into AGREEMENTS(s) with the following providers for services being provided.

EFFECTIVE 02/01/2019–06/30/2019

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>PROGRAM</th>
<th>RATE</th>
<th>TERM</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Children’s Aid Society of Mercer County</td>
<td>Creating Foundations Program</td>
<td>$ 1,500</td>
<td>Flat</td>
</tr>
<tr>
<td>350 West Market Street</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mercer, PA 16137</td>
<td></td>
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RESOLUTION adopted:

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</table>
HUMAN RESOURCES

# 2019-062 RESOLUTION to approve the following HUMAN RESOURCES actions.

<table>
<thead>
<tr>
<th>NAME/POSITION</th>
<th>EFFECTIVE</th>
<th>LEVEL/STEP/GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NEW HIRES</strong></td>
<td></td>
<td></td>
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<tr>
<td><strong>TREASURER:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jacob Weaver</td>
<td>8/15/2018</td>
<td>No Salary/No Benefits</td>
</tr>
<tr>
<td>Unpaid Intern</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>JAIL:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brian Audia</td>
<td>3/4/2019</td>
<td>JCO 00-00 ($14.97/hr.)</td>
</tr>
<tr>
<td>Part-Time Corrections Officer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brian Bednar</td>
<td>3/4/2019</td>
<td>JCO 00-00 ($14.97/hr.)</td>
</tr>
<tr>
<td>Part-Time Corrections Officer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aaron Coleman</td>
<td>3/4/2019</td>
<td>JCO 00-00 ($14.97/hr.)</td>
</tr>
<tr>
<td>Part-Time Corrections Officer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Keith Lenkner</td>
<td>3/4/2019</td>
<td>JCO 00-00 ($14.97/hr.)</td>
</tr>
<tr>
<td>Part-Time Corrections Officer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Joseph Revezzo</td>
<td>3/4/2019</td>
<td>JCO 00-00 ($14.97/hr.)</td>
</tr>
<tr>
<td>Part-Time Corrections Officer</td>
<td></td>
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<tr>
<td>Jacob Stiver</td>
<td>3/4/2019</td>
<td>JCO 00-00 ($14.97/hr.)</td>
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<tr>
<td>Part-Time Corrections Officer</td>
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<tr>
<td>Michael Stull</td>
<td>3/4/2019</td>
<td>JCO 00-00 ($14.97/hr.)</td>
</tr>
<tr>
<td>Part-Time Corrections Officer</td>
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<tr>
<td>Bobbi Jo Warren</td>
<td>3/4/2019</td>
<td>JCO 00-00 ($14.97/hr.)</td>
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<tr>
<td>Part-Time Corrections Officer</td>
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<tr>
<td>Shelby Wisneski</td>
<td>3/4/2019</td>
<td>JCO 00-00 ($14.97/hr.)</td>
</tr>
<tr>
<td>Part-Time Corrections Officer</td>
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<tr>
<td><strong>BUILDING &amp; GROUNDS:</strong></td>
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<tr>
<td>Frank Caffro</td>
<td>2/25/2019</td>
<td>TCC02-00-00 ($13.37/hr.)</td>
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<tr>
<td>Part-Time Custodian I</td>
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02/21/2019
TRANSFERS
INTERMEDIATE PUNISHMENT PROGRAM:
William McClure 3/4/2019 PA08-07-01 ($59,671/yr.)
Director Transfer from ARD Supervisor

SEPARATION FROM EMPLOYMENT
CHILDREN & YOUTH:
Jeneil Beil 2/14/2019
Clerk Typist I

DISCUSSION: Commissioners congratulated Bill McClure, incoming Director for IPP. McClure shared his background. He began working with IPP in April, 1995. He developed the pre-trial program at IPP and during his tenure, he has been involved with the management and supervision of the Community Service Program. He thanked the Commissioners for the opportunity to assume the Director position.

RESOLUTION adopted:

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ORDINANCE

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
# 2019-063 N/A N/A Effective 2/21/2019

Adopt Ordinance 3 – 1980, Amendment 40, an Ordinance amending Ordinance No. 3 of 1980 entitled "An Ordinance providing for the County of Mercer to set weight limits on county-owned and county-maintained bridges and to close county-owned and county-maintained bridges pending repair of the same pursuant to the authority granted to the County of Mercer in the Vehicle Code, Act of June 17, 1976, P.L. 162 No 81 § 1 et seq, 75 PA C.S.A. § 101 et seq." by amending weight limits on designated county owned bridges and penalties for violation thereof.

RESOLUTION adopted:

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MH/DS

RESOLUTION  VENDOR/CONTRACT  AMOUNT  DATE RANGE
# 2019-064  PA Department of Human Services  N/A  Effective 03/01/2019
Office of Developmental Programs
Bureau of Community Services
625 Forster Street, H & W Bldg.
Harrisburg, PA 17120-2675

Approve the Administrative Entity Operating Agreement between Mercer County and the Department of Human Services, Office of Developmental Services. It replaces the current Agreement that was effective July 1, 2017. MH/DS is the designated Administrative Entity and will be responsible for the administrative functions of the Consolidated and Person/Family Directed Support/Family Living/Adult Autism Waivers for Waiver participants and prospective participants. The County will sub-contract with the Mercer County Behavioral Health Commission, Inc. to complete certain functions of the Administrative Operating Agreement. The agreement shall remain in force and effect until altered by a change in law, superseded by another agreement/amendment or terminated. The allocation of Waiver administrative dollars are conditioned upon Mercer County’s compliance with the Waivers and Agreement conditions.

RESOLUTION adopted:

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PUBLIC SAFETY

RESOLUTION  VENDOR/CONTRACT  AMOUNT  DATE RANGE
# 2019-065  Staley Wireless L.P.  See below 01/01/2019 –12/31/2020
2-22nd Street, Suite 100
Wheeling, WV 26003

Approve renewal of 4 leases for a space for the maintenance of public safety equipment in Lessor’s communication building, to be used in conjunction with Lessor’s antenna, transmission line and combining system. There is no increase in price.

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>EQUIPMENT</th>
<th>LEASE AMOUNT</th>
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</thead>
<tbody>
<tr>
<td>Masury Combiner Tower</td>
<td>Two UHF repeaters</td>
<td>$325.00 per month</td>
</tr>
<tr>
<td>Greenville Combiner Tower</td>
<td>MTR2000 UHF repeater</td>
<td>$162.00 per month</td>
</tr>
<tr>
<td>Grove City Combiner Tower</td>
<td>UHF repeater</td>
<td>$162.00 per month</td>
</tr>
<tr>
<td>Grove City Tower</td>
<td>6’ and 4’ mounted dishes</td>
<td>$378.50 per month</td>
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</tbody>
</table>
RESOLUTION adopted:

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<thead>
<tr>
<th></th>
<th>Moved</th>
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<tbody>
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<td>Timothy M. McGonigle</td>
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<tr>
<td>Scott Boyd</td>
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<tr>
<td>Matthew B. McConnell</td>
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IPP

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE

# 2019-066 National Curriculum & Training Institute, Inc. Not to exceed $10,500.00 Effective 02/21/2019
310 E. McDowell Rd, Ste. 200 Phoenix, AZ 85004

Approve Sublicense and Sales Agreement for the licenses and purchase of the Crossroads curricula including Real Colors® Personality Instruments for a twelve (12) month term. Program to be administered by Mercer County Intermediate Punishment Program.

Curricula License Fee: $10,500.00
Includes rights to 300 copies during initial term
Includes 300 Adult Real Colors Personality Instruments
License Fee for each additional individual $35.00
Real Colors® Personality Instruments Price – Per Adult $12.50

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RECORDE OF DEEDS

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE

# 2019-067 Cott Systems, Inc. $14,600.00 Effective 02/21/2019
2800 Corporate Exchange Dr.
Suite 300
Columbus, OH 43231

Approve addendum to Master Agreement for Products and Services. Project includes the electronic capture of Index to Deeds, 1920-1945, Index to Mortgages, 1953-1973 and Deed Records, 17A to 17Z. The Project fee is $10,530.00 and the estimated Image fee is
$4,070.00, subject to the number of images. The completed project will increase the available online records. Contract is paid by the Recorder of Deeds Records Improvement Fund. No county match required.

DISCUSSION: Recorder Zickar stated that this project will fill in the gaps in the online database for certain Indices, Mortgages and Deeds to benefit individuals who are searching online for information. She also said that her office is working on adding images of documents as well.

Commissioners asked about the status of the Veteran’s Discount Program. Recorder Zickar reported a very positive and favorable response from Veterans. She has shared information about the program in the press and through meetings with VFWs. Commissioners thanked her for these efforts.

RESOLUTION adopted:

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Scott Boyd
Matthew B. McConnell

IPP

RESOLUTION # 2019-068

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<th>VENDOR/CONTRACT</th>
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<th>DATE RANGE</th>
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<tr>
<td>Family Services of NWPA</td>
<td>Not to exceed $18,587.00</td>
<td>Effective 02/07/2019</td>
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<td>5100 Peach Street Erie, PA 16509</td>
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Approve service purchase agreement to provide Family Group Decision Making (FGDM) services at a cost of $1,500.00 per completed meeting. Services are provided to inmates incarcerated in Mercer County Jail who have been identified by the Cross System Alignment Project (CSAP). The process is projected to improve the inmate’s level of success as they re-enter the community. Pilot project will work with a total of twelve (12) inmates per year. Total cost not to exceed .20 of a full-time FGDM facilitator salary. Project period 10/01/2018–09/30/2019.

RESOLUTION adopted:

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CONSERVATION DISTRICT

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
# 2019-069 Mercer County and N/A Effective 02/07/2019
Mercer County
Conservation District

Approve Memorandum of Understanding for the control of European Water Chestnut, an aquatic invasive species, on Pine Run Dam. MOU will defer management for control, monitoring, and maintenance of this aquatic invasive species by allowing MCCD to contract treatment services. Reimbursement requests will be submitted by MCCD to the PA Lakes Management Society. MCCD was awarded a $5,000.00 PALMS mini-grant. No county match is required.

RESOLUTION adopted:

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BRIDGE

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
# 2019-070 Pennsylvania Department of Transportation and N/A 2019–2023
Mercer County

Enter into Reimbursement Agreement R19010005 in the amount of $1,395,829.79 for the NBIS (National Bridge Inspection Standards) inspection of county and locally owned bridges. This is to reimburse Mercer County for staff costs for bridge safety inspections. This project is funded 80% federal funds, 20% local Liquid Fuels Tax funds. Exact agreement dates to be set by PennDOT.

RESOLUTION adopted:

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APPOINTMENTS

RESOLUTION
# 2019-071
Confirm the following appointments to the WEST CENTRAL WORKFORCE DEVELOPMENT BOARD for the term as specified:

Dr. Erin R. Houston Optional Community Member 02/21/2019–06/30/2020
Larry Fannie Representing State Employment 02/21/2019–06/30/2020
Service Office under Wagner-Peyser

RESOLUTION adopted:

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DISPOSITION OF ASSETS

RESOLUTION
# 2019-072 N/A < $1,000.00 Effective 02/21/2019

Approve disposal of items listed below in “as is” condition. Each item is valued at less than $1,000.00. No bids received from notice of sale posted 02/07/2017.

- 40 units – 1200 MI Foam Dispenser
- RadioShack CTR – 123 Cassette VOX Recorder
- Sony Pressman TCM-929 Cassette Voice Recorder

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GRANTS

RESOLUTION GRANTOR AMOUNT DATE RANGE
# 2019-073 Juvenile Court Judges’ Commission of the Office
Commonwealth of PA

$163,797.00 07/01/2018–06/30/2019

Accept grant to assist Mercer County with the execution of our Juvenile Probation Services plan for the period as noted.

RESOLUTION adopted:

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Old Business: None.

New Business: None.

Public Comment: None.

Questions of the Media: None.

Motion to adjourn.

Moved: Mr. McGonigle  Seconded: Mr. McConnell

Attest: ________________________________

Chief Clerk  Mercer County Board of Commissioners

02/21/2019