

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

02/11/2019

8:30 AM

ATTENDANCE

Robert Gregory, Matthew McConnell, Patrick Suhrie, Walt Darraugh, Daniel Goncz, Karen Shipton, Jim Riddle. List of others present available in the Authority office.

****The Meeting Opened with the Pledge to the U.S. Flag at 8:30 AM****

APPROVAL OF AGENDA

****A motion was made by Walt Darraugh and seconded by Matthew McConnell to approve the agenda with the changes on the heading of the date to 2/11/2019 and strike "Re-Organizational Meeting". Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 1/8/2019 MEETING AS PRESENTED

****A motion was made by Matthew McConnell and seconded by Walt Darraugh to approve the minutes from the 1/8/2019 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY
INVOICES SUBMITTED FOR PAYMENT
02/11/2019

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
M. Davidson & Associates Inc.	Plant Operations	4560.00
Penn Power	Electric/845 Perry Hwy.	343.54
Penn Power	Electric/835A Perry Hwy.	55.94
Penn Power	Electric/57 Thompson Rd.	39.24
Champion Energy Services	Electric/835A Perry Hwy.	55.85
Champion Energy Services	Electric/57 Thompson Rd.	106.30
Champion Energy Services	Electric/845 Perry Hwy.	2560.25
Plantation Park Campers Assoc.	Electric Reimb.	190.71
Tri-County Industries	Trash/845 Perry Hwy.	62.37
Tri-County Industries	Trash/57 Thompson Rd.	34.02
Gannett Fleming	Engineering Services/Through 2/1/2019	275.00
Gannett Fleming	Municipal Wasteload Mgmt Report	990.00
The Record-Argus	Advertising	40.65
Homer Sanitary	Pump/Jail	200.00
NAPA Mercer	Maintenance Supplies	33.74
Tepco Trombold Equipment Co. Inc.	E1 Alarm Replacement/Repair to Eone S/N	501.56
Findley Township	Reimb. Aquafix and Vests	368.98
Ace fix-it Hardware	Maintenance Supplies	158.28
Flow Media Incorporated	Annual Calibration of Influent Meter	500.00
LB Water	Service in December/2018	155.60
Pat Kelley	Inspections	543.42
Total Invoices:		\$11,775.45

Walt Darraugh reported that there are \$11,775.45 in bills to be approved for payment for 2/11/2019.

Walt could not give a clear ending balance as the bank had not made the necessary changes needed to begin receiving bank statements. This should be straightened out by the next meeting. Receipts for January 2019 were \$38,458.00 reported by Karen Shipton.

**A motion was made by Walt Darraugh and seconded by Matthew McConnell to approve the treasurer's report as submitted and pay the bills submitted in the amount of \$11,775.45. Motion carried unanimously.*

ENGINEER'S REPORT

Thompson Rd. Pump Station – Engineer Dan Goncz stated he and Commissioner Matthew McConnell had a discussion regarding a quote the County received for a sewer grinder (chewer) and a mechanical bar screen for the County Jail at a cost of \$24,000 for the grinder and \$48,000 for the screen. This includes the equipment and start-up, heat trace and shipping. It does not include installation. Both are viable solutions to the problem with the garbage, however, it will still need taken out at the plant. There was discussion on the pros and cons of both of these pieces of equipment and the financial responsibility arrangements. Commissioner Matthew McConnell will initiate the research on a final cost of this with the County and report back at the 3/12/2019 meeting.

Plantation Park Pump Station – They were at 38 EDU's in January/2019. Dan continues to track this.

Wasteload Management Report – This is due next month. Dan will have this ready for signing at the 3/12/2019 meeting.

OPERATOR'S REPORT

There were (4) call-outs with grinder pump/electrical issues.

The generator at the interchange will be discussed under OLD BUSINESS.

The sludge drying beds are all filled.

The flow is still about half of what the capacity is on a daily basis.

OLD BUSINESS

- 1. Aqua Water** – Dan Goncz had not been able to make contact as of yet.
- 2. Magee, Shawn & Jenna – 816 Mercer-G.C. Rd.** – There still has been no response from our letter sent 11/26/2018.
- 3. Diraimondo, Dennis – 8323 Lamor Rd.** – He has until 2/28/2019 to pay in full. We will look at this again at the 3/12/2019 meeting.
- 4. Interchange Pump Station Generator** – They have provided a replacement generator for us until the old one is fixed. We have not heard anything from Cummins/Bridgeway as of yet.
- 5. Dillon, William R. & Mary – 673 Pulaski-Mercer Rd.** – Removed mobile home on their property. A letter was sent to them on 2/8/2019 inquiring about their intentions with the property. No response as of this date.
- 6. Jonathon Martin – 24 Clintonville Rd.** – He is not able to borrow from any entity. Pat Kelley

verified that he is within the 150' of connection. Karen will continue to be current on liening the property for unpaid tapping fee and monthly user fees.

NEW BUSINESS

1. Right-of-Way – Matthew McConnell requested a copy of the agreement between Mercer County and NCWJMA for the land where the plant is located.

2. Insurance Package/2019 – A package was submitted from Reinhardt's Agency for our insurance package for 2019.

**A motion was made by Robert Gregory and seconded by Walt Darraugh to approve purchase of the package presented by Ryan at Reinhardt's Agency with Selective Insurance at a cost of \$7279.00 for 2019. Motion carried unanimously.*

3. Jay Campbell – 8238 Lamor Rd. – Mr. Campbell provided a letter explaining his situation and asking us to hold off liening his property in lieu of him making large payments until reaching a current status on his account. Karen will not lien the property unless he misses a payment within a 30 day period.

4. Dawn L. Schwanbeck, C/O Jared Reeher – 897 Butler Pike – Findley Township is investigating the situation there. No action taken.

5. Marcella Edwards (BRFOUR, LLC C/O Clark, Dennis J. Etal) – 6 Landis Drive – Ms. Edwards is deceased. Her family is selling the property on Article of Agreement to Mr. Clark. Karen will contact Mr. Clark and hold off on the lien until the 3/12/2019 meeting.

ADJOURNMENT

*A motion was made by Robert Gregory to adjourn the meeting. Meeting adjourned at 9:55 AM.

Respectfully Submitted;

Karen B. Shipton
Administrator