# MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

#### March 19, 2020

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	$\checkmark$		
Scott Boyd	$\checkmark$		
Matthew B. McConnell	$\checkmark$		

Pledge of Allegiance: Was held.

**Others Present:** Peter Acker, Tom Amundsen, Ruth Bice, Nicki Biles, Mary Jo DePreta, Dana Flick, Jeff Greenburg, Jenny Hamilton, Cathy Herriott, Jared Hoffacker, Keith Jenkins, Krystle MacLean, Bill Madden, Ann Morrison, Bruce Rosa, Deb Sicilian, Amber White, Dee Dee Zickar, Rosemary Darraugh, Robert Yeatts, Pete Morin, Eric Garrett, Tracy Romesburg, Melissa Klaric, Caleb Stright

## General Discussion Items: See Below.

Use of Courthouse Grounds – Annual Worker's Memorial Service request by the Mercer County Labor Council in the Rotunda on 04/24/2020 has been postponed.

## Public Comment on Agenda Items: None.

# 2020-092 RESOLUTION to approve 3/5/2020 Commissioners' Meeting MINUTES.

**RESOLUTION** adopted:

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

## PROCLAMATIONS

**# 2020-093** RESOLUTION to approve a PROCLAMATION to recognize April 2020 as Pennsylvania 811 Safe Digging Month.

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

#### EXPENDITURES

**# 2020-094** RESOLUTION to approve DISBURSEMENTS in the amount of \$4,169,339.07 for the period of 02/01/2020–02/28/2020.

**RESOLUTION** adopted:

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	√		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

## **EXONERATIONS**

**#2020-095** RESOLUTION to approve the following EXONERATION(s) being granted as listed effective 03/19/2020.

TAX COLLECTOR		TAXING DISTI	RICT		COUNTY PER CAPITA - EXONS		COUNTY PER CAPITA - TBC	TAX YEAR
Matthew Fischer		Grove City Bo	rough	\$	5.00	\$		2019
William H Blatt		Hempfield To	wnship	\$	30.00	\$		2019
Paulette L Young		Otter Creek T	ownship	\$	5.00	\$		2019
Niki Giardina		Pymatuning T	ownship	\$	100.00	\$		2019
A J Kovach		Sharpsville Bo	orough	\$	495.00	\$		2019
				\$	635.00	\$	0.00	
RESOLUTION add	opted:	Moved	2 <sup>nd</sup>		Yes	No	Abst	ain
Timothy M. McG	onigle	$\checkmark$			$\checkmark$		Г	
Scott Boyd	- 0 -		$\checkmark$		$\checkmark$			_
Matthew B. McC	onnell				✓			
EXONERATIONS								
	AX COLI andra J.		AMOUNT \$0.00		OATE RANGE ffective 03/19	9/20	20	

West Salem Township Approve reduction of 01/23/2020 Per Capita Exoneration listed at \$135.00. Previously

Approve reduction of 01/23/2020 Per Capita Exoneration listed at \$135.00. Previously approved at the 02/20/2020 meeting. Control number error.

2

CANCELLED

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

# <u>CYS</u>

**# 2020-097** RESOLUTION to enter into AGREEMENTS(s) with the following providers for services being provided.

EFFECTIVE 03/01/2020-06/30/2020

	20		
VENDOR	PROGRAM	RATE	TERM
<b>Cornell Abraxas Group, Inc.</b> 2840 Liberty Avenue, Suite 300	Leadership Development Program Female #301400	\$ 170.27	Daily
Pittsburgh, PA 15222	Abraxas 1 Social Training & Education	\$ 181.86	Daily
	Male D & A Treatment	\$ 181.86	Daily
	Intensive Open Residential Program	\$ 307.03	Daily
	Female D&A Treatment	\$ 220.99	Daily
	Open Residential Fire Setter/Sex Offender	\$ 311.52	Daily
	LDP Center Shelter	\$ 301.56	Daily
	Abraxas Youth Center Fire Setter	\$ 326.57	Daily
	Abraxas Youth Center Detention/Shelter	\$ 301.56	Daily
	Abraxas Academy Sex Offender	\$ 326.57	Daily
	Abraxas Academy Detention	\$ 305.63	Daily
	Abraxas Academy Shelter	\$ 298.20	Daily
	Abraxas Academy Transitional Living *Child T.V and L.P billed at 18-19 rates	\$ 212.49	Daily

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

# <u>CYS</u>

**# 2020-098** RESOLUTION to add an addendum to the AGREEMENTS(s) with the following providers for services being provided.

EFFECTIVE 07/01/2019—0 <b>VENDOR</b> Mid-Atlantic Youth Service 701 Sathers Drive Pittston, PA 18640		<b>PROGRAM</b> Secure Deten	tion		\$	<b>RATE</b> 326.50	<b>TERM</b> Daily
RESOLUTION adopted:	Moved	<b>2</b> <sup>nd</sup>	Vac	No	۸hat		
Timothy M. McGonigle Scott Boyd Matthew B. McConnell	Moved ✓ □	2 <sup></sup> √	Yes ✓ ✓		Abst		
HUMAN RESOURCES							
# 2020-099 RESOLUTION t	o approve t	he following Hl	JMAN RES	OURCES actio	ns.		
NAME/POSITION <u>TRANSFERS</u> JAIL:		EFFECTIVE	LEVEL/ST	EP/GRADE			
Michael Borino Corrections Officer		3/15/2020	JCO 00-01 (\$17.00/hr.) Transfer from Part-Time Corrections Officer				
CHILDREN & YOUTH: Dana M. Crocker Caseworker II		3/15/2020		)2 (\$19.10/hr from Tempor	•	eworker	
Nicole Wier Caseworker Supervisor		3/15/2020		01 (\$25.47/h from Tempor	•	eworker	

# SEPARATION FROM EMPLOYMENT

PUBLIC DEFENDER:	
Michael Yeatts	5/8/2020
Investigator	

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

# HUMAN RESOURCES

**# 2020-100** RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITIO	ON		EFFECTIVE	LEVEL/S	STEP/GRADE	
DISTRICT J Stacey Dudash Administrative		/IS:	3/16/2020		6-01 (\$18.48/h r from Senior F	r.) Procedure Clerk
RESOLUTION a	dopted:	D.G. av sa al	and	N	N	0 h et e i e
Timothy M. Me Scott Boyd Matthew B. M	Ū	Moved ✓ □	2 <sup>nd</sup> □ ✓	Yes ✓ ✓	No       	Abstain
BRIDGE						
RESOLUTION # <b>2020-101</b>	VENDOR/C Municibid Philadelph		AMOI \$6,20		DATE RANGE Effective 03/	

Accept online bid for disposal of a 2008 Ford F250 Super Duty Super Cab XL. Declared value is > \$1,000 for the truck. Purchaser pays 9% fee. No cost to the County. Payment will be credited to Liquid Fuels.

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

## **CLERK OF COURTS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-102	INFOCON (a division of	\$4,000.00	Effective 03/11/2020
	Harris Local Government)		
	172 Gateway Rd., Box 568		
	Ebensburg, PA 15931		

Approve agreement to provide customized software for conversion of scanned images from INFOCON Clerk of Courts Imaging System to format required by AOPC for CPCMS imaging module. Fee includes software installation, setup and training via remote desktop. Fee to be paid from Clerk of Courts Automation Fund #313.

**RESOLUTION adopted:** 

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

#### COMMISSIONERS

RESOLUTION	REQUESTOR	AMOUNT	DATE RANGE
# 2020-103	Mercer County Industrial	Not to exceed	Effective 03/19/2020
	Development Authority	\$35,000,000.00	
	39 Chestnut Avenue, Suite 100		
	Sharon, PA 16146		

Approve a resolution in accordance with Section 147(F) of the Internal Revenue Code of 1986, as amended, a plan of financing by the Mercer County Industrial Development Authority for the undertaking of an amended project for the benefit of Thiel College.

DISCUSSION: A TEFRA hearing, for the benefit of public comment, was held at 11:00 am on the proposed amendment to revise the scope of the project. The primary focus of the project includes debt reduction and improvements at the Academic Center. Commissioners noted that there is no financial risk or obligation on behalf of the County. The Commissioners must approve the resolution since they appoint the board members of the Mercer County Industrial Development Authority.

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			~		

#### **COMMISSIONERS**

RESOLUTION	REQUESTOR	AMOUNT	DATE RANGE
# 2020-104	N/A	N/A	Effective 03/19/2020

Approve a resolution by the Board of Commissioners for the County of Mercer resolving by the authority of same:

- 1. A Declaration of Emergency is hereby issued and shall take effect immediately and shall continue until terminated by the earlier to occur of the following:
  - a. revocation by this or a succeeding Board of Commissioners; or
  - b. termination of the Federal Declaration of National Emergency; or
  - c. termination of the Commonwealth Declaration of Emergency
- 2. Any two members of the Board of Commissioners shall have the immediate authority to act on any matter required, or reasonably believed to be required, to deal with the affects or reasonably anticipated affects of the pending disaster as hereinbefore identified, subject only to:

a. That reasonable efforts have been made to consult all members of the Board of Commissioners prior to taking or authorizing actions, and

b. That all actions taken or authorized shall be memorialized in writing and shall be ratified at a public meeting as soon as reasonably prudent after the installation of the action or authorization.

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

#### **MERCER COUNTY REGIONAL PLANNING**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-105	N/A	\$16,022.00	Effective 03/19/2020

Modify the FY 2016 Mercer County Community Development Block Grant (Town of Greenville) by transferring funds from the Demolition/Clearance line item to create the Housing Rehabilitation line item.

**RESOLUTION adopted:** 

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

#### MERCER COUNTY REGIONAL PLANNING

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-106	N/A	\$35 <i>,</i> 000.00	Effective 03/19/2020

Modify the FY 2017 Mercer County Community Development Block Grant (Town of Greenville) by transferring \$14,753 from the Demolition/Clearance line item and \$20,247 from the Housing Rehabilitation line item to create funds for the Code Enforcement line item.

**RESOLUTION adopted:** 

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

#### MERCER COUNTY REGIONAL PLANNING

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-107	N/A	\$35,000.00	Effective 03/19/2020

Modify the FY 2018 Mercer County Community Development Block Grant (Town of Greenville) by transferring \$17,580 from the Demolition/Clearance line item and \$17,420 from the Housing Rehabilitation line item to create funds for the Code Enforcement line item.

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

# MERCER COUNTY REGIONAL PLANNING

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-108	N/A	\$53,200.00	Effective 03/19/2020

Modify the FY 2018 Mercer County Community Development Block Grant (Pine Township) by transferring funds from the Housing Rehabilitation line item to create funds the Public Facilities line item.

**RESOLUTION** adopted:

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

# <u>MIS</u>

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-109	CDW Government	See Below	Effective 03/19/2020
	75 Remittance Dr, Ste. 1515		
	Chicago, IL 60675-1515		

Approve purchase of licenses and updates to web software as listed:

1 Adobe Acrobat Pro Annual License – Human Resources	\$134.05
450 SentinelOne Ranger @ \$22.22 each – MIS	\$9 <i>,</i> 999.00
Exchange Software and Licenses:	
290 – County	\$22,871.16
57 – CYS	\$4 <i>,</i> 495.59
3 – MHDS	\$236.61
1 Adobe GOV Cloud App	\$815.69
1 Microsoft Visual Studio Pro	\$882.84
1 Adobe ColdFusion Enterprise	\$9 <i>,</i> 356.26
· ·	. ,

Timothy M. M Scott Boyd Matthew B. M	U	Moved ✓ □	2 <sup>nd</sup> ↓ ↓	Yes ✓ ✓	No 	Abstain
PUBLIC SAFET	<u>Y</u>					
RESOLUTION # 2020-110	JH Consult 29 East Ma	CONTRACT ing ain Street, Ste. on, WV 26201	\$1,2		ATE RANGE ffective 03/19	/2020
Approve project agreement to compile six new off-site (Hazardous Materials) plans						

Approve project agreement to compile six new off-site (Hazardous Materials) plans consistent with current regulations, create ESRI compatible mapping for each facility and review/validate existing plans from 2019.

**RESOLUTION** adopted:

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

#### <u>GRANTS</u>

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2020-111	Administrative Office of	See Below	Effective 01/14/2020
	Pennsylvania Courts (AOPC)		

Approve the budget modification to the 18/19 AOPC Treatment Court grant. Modification is reducing line item NCTI Training by \$1,400 and moving it to new line item Incentive, Sanction and Therapeutic Response Training. No other changes to the grant.

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

#### **GRANTS**

RESOLUTION GRANTOR AMOUNT DATE RANGE # 2020-112 Administrative Office of N/A Effective 03/19/2020 Pennsylvania Courts (AOPC) Address

Approve the request to extend the end date of the 18/19 AOPC Treatment Court grant from 3/31/2020 to 12/31/2020. No other changes to the grant.

**RESOLUTION adopted:** 

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

## <u>GRANTS</u>

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2020-113	PA Department of Community	\$355,701.00	Effective 03/19/2020
	and Economic Development (DCED)		
	Commonwealth Keystone Building		
	400 North Street, 4th Floor		
	Harrisburg, PA 17120-0225		

Apply for an Emergency Solutions Grant (ESG) contracted by the County for sub-recipient AWARE, Inc. Funds will be used for essential services, operations, and renovations for emergency housing programs. AWARE, Inc. will include in the grant application a request for Rapid Rehousing funds including utility assistance and admin cost for housing inspections. Rapid Rehousing funds are used to assist with permanent housing for homeless clients. All match dollars are provided by AWARE, Inc. This is an 18-month grant from the approval date. No County match required. The deadline for the application is April 23, 2020.

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

#### Old Business: None.

**New Business:** Commissioners explained that the Courts will remain open. With the Declaration of Emergency, the public is requested to restrict their "in person" visits to the Courthouse and county buildings. Mercer County shall continue to deliver necessary services. Many requests may be completed over the phone, online or by mail. The Commissioners are working closely with Federal and State governments and agencies to comply with CDC and DOH guidelines. The Federal government has just passed the Family First Response Act that will provide resources to people during the pandemic.

#### Public Comment: None.

**Questions of the Media:** Topics discussed included purchasing per the Declaration of Emergency and Public Safety requests from PEMA for (PPE) personal protection equipment for first responders. Questions asked and answered.

#### Motion to adjourn.

Moved: Mr. McGonigle

Seconded: Mr. Boyd

Attest:

**Chief Clerk** 

Mercer County Board of Commissioners