## MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

#### July 23, 2020

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	$\checkmark$		
Scott Boyd	$\checkmark$		
Matthew B. McConnell	$\checkmark$		

Pledge of Allegiance: Was held.

**Others Present:** Tom Amundsen, Paulette Benegasi, Nicki Biles, Jared Hoffacker, John Logan, Bill McClure, Ann Morrison, Bruce Rosa, Deb Sicilian, Amber White, Mary Ann Daniels, Megan Gahring, Jerry Zona, Diane Helbig, Holly Patterson, Dave Mcadoo, Erin Wells, Joanie Micsky

## General Discussion Items: See Below.

Erin Wells, Director of the Governor's Northwest Regional Office, presented remarks on behalf of the Governor. The Governor's Award Ceremony in Harrisburg was canceled due to COVID-19. She congratulated Mercer County for receiving the Local Government Excellence for Intergovernmental Cooperation Award. The Northwest and Southwest Behavior Health Management teams collaborated to reduce duplication of services, and costs while providing access to services for vulnerable populations.

Diane Helbig, from Senator Brooks' Office, presented a Citation to the Commissioners, MH/ID Director, Paulette Benegasi, and Mercer County Behavioral Health Commission Executive Director, Mary Ann Daniels, for the Nine (9) County project to address the backlog of released prisoners who need a better transition back into the community or help in finding long-term care facilities. Their hard work, vision and commitment is to be commended.

Commissioners noted that the Citation is very meaningful because Senator Brooks is a former Mercer County Commissioner and she understands the impact of local and regional collaboration to address Mental Health needs for the benefit of all residents.

Commissioners recognized that they submitted the application on behalf of the lead agencies efforts in the County and that this is the second consecutive year Mercer County has received the Intergovernmental Cooperation Award.

Commissioners commented on the CARES County Relief Block Grant. They highlighted two requests including \$10,000.00 from Greenville Reynolds Industrial Park for a plan to explore extending power in the Park so that other sites are "shovel ready" for development and \$20,000.00 for the Lawrence-Mercer County Recycling/Solid Waste Department to purchase a truck to coordinate volunteers for recycling events and litter cleanup projects.

Treasurer White and the Commissioners reminded the public that Doe License applications are currently available. The upcoming deadline for the first round of unsold Doe Licenses is August 3<sup>rd</sup>. Mercer County has been issued the same number of licenses as in 2019.

Request for Use of Courthouse Grounds for a wedding on 09/19/2020 is approved.

## Public Comment on Agenda Items: None.

# 2020-249 RESOLUTION to approve 7/9/2020 Commissioners' Meeting MINUTES.

**RESOLUTION** adopted:

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

## EXPENDITURES

**# 2020-250** RESOLUTION to approve DISBURSEMENTS in the amount of \$4,460,912.21 for the period of 05/30/2020–06/26/2020.

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell					$\checkmark$

# **EXONERATIONS**

**#2020-251** RESOLUTION to approve the following EXONERATION(s) being granted as listed effective 07/23/2020.

TAX COLLECTOR	TAXING DIST	RICT	Cour Per C - Exo	CAPITA		COUNTY PER CAPITA - TBC	TAX YEAR
Sheila Yatsko	Fairview Tow	nship	\$	5.00	\$		2020
Melissa Cannone	Farrell City	·	\$	40.00	\$		2020
Melissa Cannone	Farrell City		\$	35.00	\$		2020
Fonda McElhinny	Greene Towr	nship	\$	25.00	\$		2020
Frank H Vanderslice	Greenville Bo	orough	\$	15.00	\$		2020
William Fagley	Hempfield To	wnship	\$	45.00	\$		2020
Karen King	Perry Townsh	nip	\$	10.00	\$		2020
Niki Giardina	Pymatuning 7	Fownship	\$	5.00	\$		2020
			\$	180.00	\$	0.00	
RESOLUTION adopted:							
	Moved	2 <sup>nd</sup>	Yes		No	Abst	ain
Timothy M. McGonigle	$\checkmark$		$\checkmark$				]
Scott Boyd		$\checkmark$	$\checkmark$				]
Matthew B. McConnell			$\checkmark$				]

# CANCELLED

# **REFUNDS**

**# 2020-252** RESOLUTION to approve the following REFUNDS(s) listed effective 07/23/2020.

NAME/ADDRESS	DISTRICT	PER CAPITA	R. E.	REFUND	REASON
Kenneth Heister 328 Jacobs Rd Carlton, PA 16311	French Creek Township			\$24.91	Mobile Home Razed
Ernst Conservation Seeds 8884 Mercer Pike Meadville, PA 16335	Greene Township			\$4.64	Part Land Transfer
Henry Mucroski 2002 Mercer Ave Hermitage, PA 16148	Hermitage City			\$448.48	Corrected Building Info
Walter A Fierst 2476 Mercer-Butler Pike Grove City, PA 16127	Liberty Township			\$32.45	Corrected Building Info (2019)
Kind, Dwight R & Terri L 301 Miller Rd Slippery Rock, PA 16057	Liberty Township			\$45.19	Removed Buildings (2019)
Creata-Scape, LLC 13 Old Barmore Lane Grove City, PA 16127	Liberty Township			\$27.82	Removed Improvements (2019)
RESOLUTION adopted:					
Timothy M. McGonigle	$\checkmark$	2nd	Yes ✓	No	Abstain

Timothy M. McGonigle	$\checkmark$		$\checkmark$	
Scott Boyd		$\checkmark$	$\checkmark$	
Matthew B. McConnell			$\checkmark$	

# HUMAN RESOURCES

# **# 2020-253** RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION <u>TRANSFERS</u> SHERIFF:	EFFECTIVE	LEVEL/STEP/GRADE
Raymond Allison Part-Time Deputy Sheriff	7/13/2020	SD00-00-00 (\$18.01/hr.) Transfer from Tip Staff/Court Crier
SEPARATION FROM EMPLOYMENT E911 CENTER: Meghan Boland	7/24/2020	
Part-Time Telecommunicator	772772020	
<b>PUBLIC DEFENDER:</b> Lowell Williams Public Defender	9/4/2020	
<b>CHILDREN AND YOUTH:</b> Sarah Pisegna Casework Supervisor	7/30/2020	
Skyler Bradley Caseworker II	7/31/2020	
Dana M. Crocker Caseworker II	7/13/2020	
IPP: Christopher Howard Temp. FT Drug Court Coordinator	7/30/2020	
<b>BUILDING &amp; GROUNDS:</b> Jesse Thompson Part-Time Custodian I	7/20/2020	

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

## HUMAN RESOURCES

**# 2020-254** RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION NEW HIRES		EFFECTIVE	LEVEL/ST	EP/GRADE		
JUDGE YEATTS: Jinhyoung Bright Oh Law Clerk		7/27/2020	LCLK1-10	9-00 (\$40,39	8.18/yr.)	
TRANSFERS JUVENILE PROBATION Emily Jackson Community Juvenile Proba Officer		8/10/2020	* no rate Transfer	7-01 (\$26.12 change * from Grant ity Liaison J	Funded	
<b>DISTRICT JUSTICE DAN</b> Marie Fedorchak Senior Procedure Clerk			Officer TCN06-0 Transfer	Community Liaison Juvenile Prob Officer TCN06-00-01 (\$16.17/hr.) Transfer from Temp. F/T Sr. Procedure Clerk		
RESOLUTION adopted: Timothy M. McGonigle Scott Boyd Matthew B. McConnell	Moved ✓ □	2 <sup>nd</sup> □ ✓	Yes ✓ ✓	No       	Abstain	
<u>CYS</u>						

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE # 2020-255 Avanco International, Inc. \$29,935.60 07/01/2020–06/30/2021 12685 Wiltonshire Drive Clifton, VA 20124

Approve renewal of CAPS ASP annual IT support fee.

07/23/2020

Timothy M. M. Scott Boyd Matthew B. M	cGonigle	Moved ✓ □	2 <sup>nd</sup> ↓ ↓	Yes ✓ ✓	No □ □	Abstain
<u>COURTS</u>						
RESOLUTION <b># 2020-256</b>	Innovation 840 McClu				ATE RANGE ffective 07/23/20	020

Approve the manufacturing and installation of plexiglass panels with aluminum mountings as necessary for the separation and protection of the Judge's Bench, Witness Bench and Witness Tables at the MDJ Offices due to COVID-19:

- Greenville \$709.14
- Farrell \$1,190.76
- Sharon \$1,150.14

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

#### **DOMESTIC RELATIONS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-257	AS LISTED:	N/A	10/01/2020—09/30/2025

Approve renewal of an intergovernmental cooperative agreement entered into by and between the Pennsylvania Department of Human Services (DHS) and the Domestic Relations Section (DRS) of the Court of Common Pleas and Mercer County Board of Commissioners. The purpose of this agreement is to administer and optimize the effectiveness and performance of the Title IV-D Child Support Enforcement Program in accordance with Title 45 of the Code of Federal Regulations (45 CFR) 305.33, and to ensure the securing of financial and medical support for minor children. To locate noncustodial parents, establish paternity, determine parents' ability to pay support and provide health insurance and/or pay medical costs, establish and enforce support orders, and provide sufficient staff and resources to ensure that these functions are proper, efficient, effective, and carried out as required by 45 CFR 303.20(c).

**RESOLUTION adopted:** 

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

#### DISPOSITION OF ASSETS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-258	N/A	\$1,557.00	Effective 07/23/2020

Accept bid for sale of 2007 Chevrolet Malibu, LS Sedan 4D, VIN 1G1ZS58F07F299285 Vehicles is being sold in "as-is" "where is" condition with no implied warranties or guaranties.

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

## **DISPOSITION OF ASSETS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-259	N/A	N/A	Effective 07/23/2020

Approve disposal of 2009 Ford Crown Victoria, LX Sedan 4D, VIN 2FAHP71V99X146600 for scrap. No bids received.

**RESOLUTION adopted:** 

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

#### **DISPOSITION OF ASSETS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-260	N/A	\$50.00	Effective 07/23/2020

Accept bid for One Pioneer, PDP-504CMX Plasma Monitor. Item is being sold in "as-is" condition with no implied warranties or guaranties.

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

# **DISPOSITION OF ASSETS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2020-261	N/A	< \$1,000.00	Effective 07/23/2020

Approve disposal of remaining Items listed below. No bids received from Notice of Sale.

Qty	Make	Model
1	Adtran	NT1 ACE
4	Belkin	F1DB102P 2 Port KVM Switch
1	Crestron	C2N HBLOCK
1	Crestron	CNPWS-75 Power Supply
2	Crestron	CN-RJ11
3	Crestron	CP2E Control Processor
3	Crestron	ST-COM RS-232 Com
6	Crestron	TPS-1700
4	ELO	ET1525L-8SWC-1
3	Extron	DA4 RGBHV Wideband Distribution Amplifier
	Extron	DA6 RGBHV Wideband Distribution Amplifier
2	Extron	P/2 DA2xi
2	Extron	System 7SC
3	Extron	VSC 500 Video Scan Converter
2	Inline	3252HR 1-in 2-out RGBHV Distribution Amplifier / Link Driver
2	Inline	IN1124-2 Twisted PairTransmitter / Distribution Amplifier
8	Inline	IN1130 Twisted Pair Receiver
3	Middle Atlantic Products	PD-915R Rackmount Surge Suppressor
26	NEC	Multisync 1560v
2	Pioneer	PDP-503CMX Plasma Monitor
3	Pointmaker	PVi-83 D annotator
2	Pointmaker	PVI-83 P

2	Samsung	Digital Presenter SDP-950
1	Samsung	DVD-V3500 DVD VCR Combo
1	Samsung	DVD-V4800 DVD VCR Combo
1	Samsung	DVD-Y3500 DVD VCR Combo
1	Samsung	SDP-960 Digital Presenter
2	Sony	Color video printer UP-21MD

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

#### <u>GRANTS</u>

RESOLUTION	GRANTOR
# 2020-262	Pennsylvania Department of
	Environment Protection
	Rachel Carson Building
	400 Market Street
	Harrisburg, PA 17101

AMOUNT DATE RANGE \$30,000.00 Effective 07/23/2020 estimated

Approve application to PA DEP for an Act 101 Section 904 grant for the Municipal Recycling Program Performance funding that calculates an award based on the recycling tonnage collected during the 2019 calendar year.

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

#### **GRANTS**

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2020-263	Administrative Office of Pennsylvania Courts (AOPC) 601 Commonwealth Ave. Suite 1500 Harrisburg, PA 17106	Up To \$10,000.00	Effective 02/28/2020
	11411100416) 17117 200		

Approve application for discretionary grant funds for the Mercer County Veterans Court, for fiscal year 2019-2020. Funding amount will not exceed \$10,000.00 and is subject to review and acceptance of proposed budget by AOPC. No County match required.

**RESOLUTION** adopted:

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

#### <u>GRANTS</u>

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2020-264	Administrative Office of	\$10,000.00	Effective 06/16/2020
	Pennsylvania Courts (AOPC)		
	601 Commonwealth Ave.		
	Suite 1500		
	Harrisburg, PA 17106		

Accept award for discretionary grant funds for the Mercer County Veterans Court, for fiscal year 2019-2020. Funding amount will not exceed \$10,000.00 and is subject to review and acceptance of proposed budget by AOPC. No County match required.

<b>RESOLUTION</b> adopted:					
	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

## **GRANTS**

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2020-265	Pennsylvania Commission	Up to	07/01/2020—06/30/2021
	On Crime and Delinquency	\$90,000.00	
	3101 N. Front St.		
	Harrisburg, PA 17110		

Approve application for grant funds not to exceed \$90,000,00 for the Intermediate Punishment Treatment Programs (State IP/DARIP). This grant is for the Mercer County Intermediate Punishment Program (IPP) to provide the Courts with alternatives to incarceration in the Mercer County Prison in regard to Restrictive Conditions as an Order of Probation. Mercer County will utilize its House Arrest Program and Treatment Court Program to fulfill these objectives. These are State funds. No County match required.

**RESOLUTION** adopted:

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

#### **GRANTS**

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2020-266	U.S. Economic Development Administration Philadelphia Regional Office Robert N.C. Nix Federal Building 900 Market Street, Room 602 Philadelphia, PA 19107	\$4,000,000.00	Effective 07/23/2020

Approve application by Penn Northwest Development Corporation (PNDC) to apply for funding from the CARES Act Recovery Assistance Program. Funding is for the capitalization of a Revolving Loan Fund with \$3,000,000.00 allocated for Local Businesses and \$1,000,000.00 for Startups. Funds to be used to provide working capital financing, in amounts up to \$250,000.00, to small businesses that are adversely impacted by COVID-19. No County match required.

Timothy M. M Scott Boyd Matthew B. M	U	Moved ✓ □	2 <sup>nd</sup> ↓ ↓	Yes ✓ ✓	No	Abstain
<u>GRANTS</u>						
RESOLUTION <b># 2020-267</b>	N GRANTOR Pennsylvania Commission On Crime and Delinquency 3101 N. Front St. Harrisburg, PA 17110		AMOUNT \$224,718.00	DATE RAI 01/01/20	NGE 021–12/31/2022	

Approve application for the RASA/VOJO (Rights and Service Act/Victims of Juvenile Offenders) Continuing, non-competitive grant. The Victim Services Program ensures that crime victims are afforded their rights under the PA Victims' Bill of Rights to ensure fair and compassionate treatment of all Mercer County victims of crime.

**RESOLUTION adopted:** 

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	$\checkmark$		$\checkmark$		
Scott Boyd		$\checkmark$	$\checkmark$		
Matthew B. McConnell			$\checkmark$		

Old Business: None.

**New Business:** Bid opening – RFP for Ballot preparation services. All bids will be submitted to Solicitor for review.

BIDDER	LOCATION	BASE BID AMOUNT/NOTES
Election IQ, LLC	Akron, OH	\$1.26 per packet
Michigan Election Resources	Kalamazoo, MI	\$0.653 per packet mailed in PA
Runbeck Election Services	Phoenix, AZ	\$1.02 per packet mailed from AZ
Phoenix Graphics, Inc.	Rochester, NY	\$2.00 per packet
NPC, Inc.	Claysburg, PA	\$1.78 per packet plus \$5,000 fee
Pittsburgh Mailing	McKees Rocks, PA	\$0.293 per packet
Fort Orange Press	Albany, NY	\$2.00 per packet plus \$275.00 list set up
		fee after first run

**Recess to Salary Board** 

Public Comment: None.

Questions of the Media: None.

Motion to adjourn.

Moved: Mr. McGonigle

Seconded: Mr. Boyd

Attest:

Chief Clerk

Mercer County Board of Commissioners