

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

April 13, 2021

8:30 AM

ATTENDANCE

Robert Gregory; Matthew McConnell; Beth Hilmar; Patrick Suhrie; Dave Swartz; Walt Darraugh; Daniel Goncz; Karen Shipton; Jim Riddle.

****The Meeting Opened with the Pledge to the U.S. Flag at 8:30 AM****

APPROVAL OF THE AGENDA AS PRESENTED

****A motion was made by Matthew McConnell and seconded by Dave Swartz to approve the agenda as presented. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 3/9/2021 MEETING AS PRESENTED

****A motion was made by Dave Swartz and seconded by Beth Hilmar to approve the minutes from the 3/9/2021 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

ENGINEER'S REPORT

The flows for the pumpstations and plant were normal. Plantation Park's was down to 40 edu's.

Thompson Rd. Pumpstation – Dan has been assisting Karen with the task of filling out and submitting the Rural Development USDA Grant Application. The standard agreement that RD requires was prepared for the engineering services. The state engineer approved it, they made changes, resubmitted it, and then the state engineer retired and now the new state engineer is looking at it. It should be ready this week. There is no change in the fee it's just they want their own agreement rather than the one we use. RD has not given us a letter of obligation yet, so we don't know what portion is grant and what portion is loan.

The dresser couplings are being repaired in the wetwell using stainless steel bands.

SR19 Bridge Replacement – On 3/29/21 PennDOT approved the costshare, on 4/1/21 an agreement was executed between the Authority and PennDOT for costshare where PennDOT will seek bids, have the work done and bill the Authority for 25% of the cost to relocate the line. Karen provided everything needed in order for PennDOT to invoice the Authority.

OPERATOR'S REPORT

The plant operated well within its effluent limits for February/2021. No sludge was hauled. Four beds were cleaned and four beds were poured. The UV system was cleaned. Covers were removed from the clarifiers. The tech from Cummins Sales and Service was there looking at the generator at the interchange pumpstation. There were (2) grinder pump call-outs. One was clogged with rags and one had a new on/off switch and stator. Thompson Rd. was pumped out again. Matthew McConnell had a question and stated that Commissioner Tim McGonigle told him he was out trout fishing and indicated

that there is a single packet of ketchup or something up on the rocks making it through the plant. He wanted to know if we don't have screens or something to catch this. They don't have packets of ketchup at the jail, however all other businesses have a grinder pump so if it came from one of those, it would have been in tiny pieces.

TREASURER'S REPORT

General Account: Beg. Balance as of 2/27/21: \$280,578.78. (4) Deposits: \$32,047.75. (13) Debits: \$19,251.51. Ending Balance as of 3/31/21: \$293,375.02.

Asset Reserve Restricted Account: Beg. Balance as of 2/27/21: \$29,463.84. (1) Deposit: \$1636.88. Ending Balance as of 3/31/21: \$31,100.72.

Short Lived Asset Reserve Account: Beg. Balance as of 2/27/21: \$64,480.50. (1) Deposit: \$3582.25. Ending Balance as of 3/31/21: \$68,062.75.

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY
INVOICES SUBMITTED FOR PAYMENT
04/13/2021

PAYEE	SERVICE/PRODUCT	AMOUNT
M. Davidson & Associates Inc.	Plant Operations/Service Call Repairs	7307.00
Gannett Fleming	Eng. Svcs./Thompson Rd. Design	845.00
Plantation Park Campers Assoc.	Electric Reimb.	124.69
Tri-County Industries	Trash/845 Perry Hwy.	71.41
Tri-County Industries	Trash/57 Thompson Rd.	38.20
Tri-County Industries	Box Charge/845 Perry Hwy.	200.00
Tri-County Industries	Sludge Removal	659.19
Penn Power	Electric/845 Perry Hwy.	2085.47
Penn Power	Electric/835A Perry Hwy.	137.20
Penn Power	Electric/57 Thompson Rd.	127.02
Maher Duessel	Partial Billing for 2020 Audit	6300.00
Selective Insurance Co.	Insurance (1/2)	4031.00
PA One Call System, Inc.	Monthly User Fee	2.55
FNB Commercial Credit Card	Gas	14.60
Home Town Auto (NAPA)	Oil/Filter	16.38
Homer Sanitary	Pump/Countryside	160.00
Ben Miller	Removal of Tarps	200.00
The Record Argus	Advertising/USDA Loan Application	45.25
Dalton's Service Co. LLC	Pumped Sludge from Sludge Tanks	2520.00
Tepco, Trombold Equipment Co.	E1 Stator/Wheel Cutter/Mech Seal Kit	1880.14
Ace fix-it Hardware of Mercer	Maint. Supplies	108.77
Asset Reserve/Restricted Account	Monthly Transfer	\$1636.88
Short Lived Asset Account	Monthly Transfer	\$3582.25
Total Invoices:		\$26,873.87
Total Transfers:		\$ 5,219.13
Total Payments:		\$32,093.00

**A motion was made by Matthew McConnell and seconded by Beth Hilmar to approve the treasurer's report and approve the payment of bills submitted as presented. Motion carried unanimously.*

OLD BUSINESS

Re: PUC Report – The zoom meeting to present our case to the PUC review board will start in about ten minutes.

Seal Coating the Parking Lot at the Plant – We had (4) responses from last year but it was too late to have it done. Karen reached out to all (4) and (3) responded.

**A motion was made by Beth Hilmar and seconded by Walt Darraugh to accept the bid from Big Mac's Driveways & Hot Tar Crack Filling with the stipulation that the prep work is included in the bid of \$3380.00, and if it doesn't we will accept Smith Sealing & Asphalt Restoration at \$4,342.77. Motion carried. Dave Swartz abstained from voting.*

NEW BUSINESS

Matthew McConnell stated that there will be money coming into the County that is allowed to be used for sewer and water projects. Information will be forthcoming on this along with an application we can use to request some of this.

EXECUTIVE SESSION

The Board went into Executive Session at 8:55AM in order to participate in the PUC zooming meeting regarding our violation notice.

The Board came out of Executive Session at 10:44AM.

ADJOURNMENT

**A motion was made by Dave Swartz and seconded by Matthew McConnell to adjourn the meeting. Motion carried. Meeting adjourned at 10:45 AM.*

Respectfully Submitted;

Karen B. Shipton
Administrator