

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

May 11, 2021

8:30 AM

ATTENDANCE

Robert Gregory; Patrick Suhrie; Dave Swartz; Walt Darraugh; Matthew McConnell; Dan Goncz; Karen Shipton; Jim Riddle. A list of visitors is on file in the administrator's office.

****The Meeting Opened with the Pledge to the U.S. Flag at 8:30 AM****

APPROVAL OF THE AGENDA AS PRESENTED

****A motion was made by Dave Swartz and seconded by Robert Gregory to approve the agenda as presented. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 4/13/2021 MEETING AS PRESENTED

****A motion was made by Walt Darraugh and seconded by Dave Swartz to approve the minutes from the 4/13/2021 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT

General Account: Beg. Balance as of 4/1/21: \$293,375.02. (5) Deposits: \$44,869.22. (19) Debits: \$35,809.00. Ending Balance as of 4/30/21: \$302,435.24.

Asset Reserve Restricted Account: Beg. Balance as of 4/1/21: \$31,100.72. (1) Deposit: \$1636.88. Ending Balance as of 4/30/21: \$32,737.60.

Short Lived Asset Reserve Account: Beg. Balance as of 4/1/21: \$68,062.75. (1) Deposit: \$3582.25. Ending Balance as of 4/30/21: \$71,645.00.

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INVOICES SUBMITTED FOR PAYMENT

5/11/2021

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
M. Davidson & Associates Inc.	Plant Operations/Service Call Repairs	6427.00
Gannett Fleming	Eng. Svcs	275.00
Plantation Park Campers Assoc	Electric Reimb.	105.38
Tri-County Industries	Trash/845 Perry Hwy.	71.41
Tri-County Industries	Trash/57 Thompson Rd.	38.95
Tri-County Industries	Box Charge/845 Perry Hwy.	300.00
Tri-County Industries	Waste Disposal of Box	302.50
Penn Power	Electric/845 Perry Hwy.	2173.67
Penn Power	Electric/835A Perry Hwy.	108.04
Penn Power	Electric/57 Thompson Rd.	103.51
Selective Insurance Co.	Late Fee/Insurance	20.00
PA One Call System, Inc.	Monthly User Fee	2.55
Mercer County Prothonotary	Removal of (6) Liens (Already Pd.)	45.00
Homer Sanitary	Pump/Countryside/Plant	495.00

PAYEE	SERVICE/PRODUCT	AMOUNT
Ground Tech Inc.	Vac Lift Station/Equip/Crew	800.00
Tepco, Trombold Equipment Co.	Annual Telemetry Service	2400.00
Ace fix-it Hardware of Mercer	Maint. Supplies	56.34
Asset Reserve/Restricted Account	Monthly Transfer	\$1636.88
Short Lived Asset Account	Monthly Transfer	\$3582.25
Total Invoices:		\$13,724.35
Total Transfers:		\$ 5,219.13
Total Payments:		\$18,943.48

**A motion was made by Dave Swartz and seconded by Robert Gregory to approve the treasurer's report and approve the payment of bills submitted as presented. Motion carried unanimously.*

ENGINEER'S REPORT

The flows at the plant were down in April/2021. There is a new program that the flow meters are reporting to that Dan was having trouble with so if he missed any days with the date he will correct it on the next report.

Thompson Rd. Pumpstation – After our last meeting, there was a complaint filed with PA DEP about debris at the outfall. Dan contacted PA DEP and gave them a report which he believes satisfied them. They made a physical inspection last week and found it clean for the most part. The main issue seems to be ramen noodle spice packs and small cups that hold pills. Jim reported that PA DEP was going to clear the complaint. The issue at the jail is getting worse. Dan stated that he recommends the county talking to the jail about having the screening device installed right at the jail. Dan stated we needed to table the bond counsel and solicitor agreements until we hear from RD about our loan application. Dan also stated he believes we should now look to use the JWC Muffin Monster that has a compactor. Albion prison uses this. He doesn't believe he mechanical bar screen now will do the job.

OPERATOR'S REPORT

There was (1) grinder pump call-out about a customer that had built a wall. He claimed that the wall was there when he built the house, but after looking at google maps you can clearly see the wall was built after he purchased the property. The wall is settling on the tray cable and it's pulling it out of the box. The property owner is responsible for the cost of the repair(s).

OLD BUSINESS

None.

NEW BUSINESS

Re: Auditor's Report – Amanda Jaros and Michelle Bryan were present from Maher Duessel to give a report of the 2020 audit which was just completed. A complete copy of the written audit is available in the administrator's office.

Re: Mills Property – Dan stated he has a meeting scheduled to meet with the MCRPC and Bob Mills regarding his subdivision.

Re: Old Tank on SR19 – A house was torn down and the plastic tank was dug up.

**A motion was made by Dave Swartz and seconded by Walt Darraugh to have Jim dispose of the tank that was dug up and cannot be used again. Motion carried. Matthew McConnell abstained from voting.*

Re: Screening Devices – We were given (2) pieces of a screening device but it was determined it was pretty outdated so we will just dispose of them.

ADJOURNMENT

****A motion was made by Robert Gregory to adjourn the meeting. Motion carried. Meeting adjourned at 9:24AM.***

Respectfully Submitted;

Karen B. Shipton
Administrator