

## MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

June 2, 2022

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

**Pledge of Allegiance:** Was held.

**Others Present:** Thad Hall, Bill Madden, Ann Morrison, Stephen Sherman, Amber White, Nicole Cadman, Mitchel Henderson, Dr. Erin Houston, Tara Whitman, Shaun Keck, Melissa Klaric, Caleb Stright

**General Discussion Items:** See Below.

### MEDIA EVENT:

The Board of Commissioners of Mercer County will host a press conference and photo opportunity in the Rotunda of the Courthouse at 10am on Thursday, June 9, 2022. The event will be held jointly with Cassandra Coleman, Executive Director for America250PA, the Pennsylvania Commissioner of the U.S. Semiquincentennial.

The Pennsylvania Commission will be planning the commemoration of the 250th anniversary of the founding of the United States. Mercer County Commissioners will announce Ann Coleman, District Director for PA State Representative Marci Mustello, as the Appointee from Mercer County to the America250PA Advisory Committee. Each of Pennsylvania's 67 counties will have one appointment to the Advisory Committee.

### WEBSITE AND EMAIL UPDATE:

All website searches and incoming emails will be automatically re-directed to the new [mercercountypa.gov](http://mercercountypa.gov) address from the old [mcc.co.mercer.pa.us](http://mcc.co.mercer.pa.us) address. The mapping to the new address will be effective for a minimum of one year. All Mercer County employees should be transitioned to the new address as of July 1<sup>st</sup>.

Thad Hall, Director of Voter Registration and Elections Bureau, reported on the re-count completed for the Republican Candidates for the U. S. Senate race. Republican ballots were counted on different machines from the scanners used in the precincts. Due to identified over or under counts on ballots, two (2) additional votes were added to the count for Dr. Oz. In Mercer County the margin of difference between the two candidates is 265 votes with Mr. McCormick receiving more votes. As of this date certain Pennsylvania Counties, including Allegheny County, are still processing the re-count.

The previously scheduled Board of Elections meeting has been canceled because there is no Order issued by the Courts concerning the counting of undated ballots. Mercer County received twelve (12) unopened, undated Republican ballots. The Board of Elections has re-scheduled a

meeting for June 6<sup>th</sup> at 9:30 am in the Assembly Room to complete the second signing and to determine the handling of the undated ballots.

**Public Comment on Agenda Items:** None.

**# 2022-268** RESOLUTION to approve **5/26/2022** Commissioners’ Meeting MINUTES.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**PROCLAMATIONS**

**# 2022-269** RESOLUTION to approve a PROCLAMATION to recognize Mercer County Children and Youth Services during Child Welfare Professionals Appreciation Week for their outstanding service.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**ADMINISTRATIVE APPROVALS**

**# 2022-270** RESOLUTION to approve ADMINISTRATIVE ACTIONS executed by the Chair on behalf of the Board of Commissioners for the period of 05/01/2022–05/31/2022.

- AEC Services agreement
- InformaCast Fusion agreement
- Cisco Cloud Calling with PSTN, Year 1-Year 5 agreement
- Utility relocation reimbursement agreement – Penn Power
- Fiscal Monitoring Questionnaire, CDBG grants 2019/2020 and 2020/2021
- Emergency Solution Grant – CARES Act invoice, 2020

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**HUMAN RESOURCES**

# **2022-271** RESOLUTION to approve the following HUMAN RESOURCES actions.

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
<b><u>NEW HIRES</u></b>		
<b>SOIL CONSERVATION:</b>		
Alaina Carney Part-Time Summer Intern	6/6/2022	ENVI1-10-00 (\$10.35/hr.)
<b><u>TRANSFERS</u></b>		
<b>MH/ID:</b>		<b>** LEVEL/STEP/GRADE CORRECTION **</b>
Valerie Flickinger Program Specialist	5/23/2022	PA06-10-01 (\$28.46/hr.) Transfer from Enforcement Supervisor
<b>JAIL:</b>		
Jessica Szugye Corrections Officer	5/23/2022	JCO 00-01 (\$17.87/hr.) Transfer from Part-Time Corrections Officer

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**HUMAN RESOURCES**

# **2022-272** RESOLUTION to approve the following HUMAN RESOURCES actions.

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>			
<b><u>SEPARATION FROM EMPLOYMENT</u></b>					
<b>DISTRICT JUSTICE STRAUB:</b>					
Constance Briggs-Rotz Part-Time Senior Procedure Clerk	6/5/2022				
RESOLUTION adopted:					
	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**COMMISSIONERS**

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b>2022-273</b>	Shenango Valley Urban League, Inc. 601 Indiana Ave. Farrell, PA 16121	N/A	Effective 06/01/2022

Approve subrecipient agreement with agency to participate in the implementation of an Emergency Rental Assistance Program II (ERAP II) in Mercer County providing utility arrearage and rental assistance to qualified applicants impacted during COVID-19. Grant program is funded from an allocation under Act 1 of 2021 appropriated to the Commonwealth under the Federal Consolidated Appropriations Act of 2021. No County match required.

DISCUSSION: Dr. Erin Houston, Executive Director of the Urban League, explained the process of transitioning to ERAP II. The initial task of the team will be to review, re-certify and submit for payment processing the 90 applications received but not funded under ERAP I. The phone number and location of the ERAP Office will remain the same. The program will rent the space owned by Mercer County Housing Authority (MCHA) in Farrell. Applications will be available on the County and Agency websites. Commissioners thanked Dr. Houston for continuing to manage the program.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**COMMISSIONERS**

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b>2022-274</b>	Community Action Partnership of Mercer County 75 S. Dock St. Sharon, PA 16146	N/A	Effective 06/01/2022

Approve subrecipient agreement with agency to participate in the implementation of an Emergency Rental Assistance Program II (ERAP II) in Mercer County providing utility arrearage and rental assistance to qualified applicants impacted during COVID-19. Grant program is funded from an allocation under Act 1 of 2021 appropriated to

the Commonwealth under the Federal Consolidated Appropriations Act of 2021. No County match required.

DISCUSSION: It was noted that Community Action Partnership shall continue to provide Quality Control review in ERAP II, commensurate with the ERAP I grant program.

RESOLUTION adopted:

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Scott Boyd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**CONSERVATION DISTRICT**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-275	GovConnection, Inc. 732 Milford Road Merrimack, NH 03054	As Listed	Effective 06/02/2022

Approve purchase of computers and monitors:

DESCRIPTION	AMOUNT	PAYMENT
5 ProDesk 600	\$4,614.72	Reimbursed by Conservation District to County
1 ProDesk 600 with dual monitors	\$1,142.39	Paid from Mosquito-borne Disease Control Grant

RESOLUTION adopted:

	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**GRANTS**

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2022-276	PA Department of Community and Economic Development (DCED) Commonwealth Keystone Building 400 North Street, 4th Floor Harrisburg, PA 17120-0225	\$240,892.00	Effective 06/02/2022

Apply for an Emergency Solutions Grant (ESG) contracted by the County for sub-recipient AWARE, Inc. Funds will be used for essential services, operations for emergency housing programs. AWARE, Inc. will include in the grant application a request for Rapid Rehousing 06/02/2022

funds including utility assistance and admin cost for housing inspections. Rapid Rehousing funds are used to assist with permanent housing for homeless clients. AWARE, Inc. will include in the grant request Homeless Prevention funds including rental arrears, rental assistance, and utility assistance. All match dollars are provided by AWARE, Inc. No County match required. Application is due June 10, 2022.

RESOLUTION adopted:

	<b>Moved</b>	<b>2<sup>nd</sup></b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

**Old Business:** None.

**New Business:** Commissioners announced that the Medical Assistance Transportation Program (MATP) Agreement was just received. The Area Agency on Aging administers the program on behalf of the County. The submission deadline is July 1<sup>st</sup>.

Due to a schedule conflict the June 16<sup>th</sup> Commissioners' Meeting is canceled.

**Public Comment:** None.

**Questions of the Media:** Topics discussed included ERAP II. Questions asked and answered.

**Motion to adjourn.**

**Moved:** Mr. McGonigle

**Seconded:** Mr. Boyd

**Attest:**

\_\_\_\_\_  
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\_\_\_\_\_  
**Chief Clerk**

\_\_\_\_\_  
**Mercer County Board of Commissioners**