

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

July 13, 2023

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Nicki Biles, Amy Freeman, Jared Hoffacker, Bill Madden, Ann Morrison, Lee Ann Nucerino, Stephen Sherman, Amber White, Melissa Klaric, Caleb Stright, Bill Finley, Jr.

General Discussion Items: No Discussion.

Public Comment on Agenda Items: None.

2023-297 RESOLUTION to approve **6/29/2023** Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Scott Boyd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PROCLAMATIONS

2023-298 RESOLUTION to approve a PROCLAMATION to recognize the 75th anniversary of the Fredonia Lions Club.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Scott Boyd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ADMINISTRATIVE APPROVALS

2023-299 RESOLUTION to approve ADMINISTRATIVE ACTIONS executed by the Chair on behalf of the Board of Commissioners for the period of 06/01/2023–06/30/2023.

- Access Grant reimbursement #11 and #12, Keystone Communities Program
- TRC Engineers contract
- Guardian RFID lease
- Wasabi Hot Cloud Storage, \$8,533.15
- DCED Project Extension Request Borough of Sharpsville Sidewalk Improvements
- Cummins Sales & Service, Maintenance Agreement for 3 years
- Final Allocation letter for the MATP program for FY 21/22

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Scott Boyd	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

REFUNDS

2023-300 RESOLUTION to approve the following REFUNDS(s) listed effective 07/13/2023.

NAME/ADDRESS	DISTRICT	R. E.	REFUND	REASON
Hueston, Alvin L & Sharon D 54 Smith Ave Sharon, PA 16148	Sharon IV	X	\$ 6.96	Razed Garage
Irvine, William C & Mary Jo 65 Poplar Rd Greenville, PA 16125	West Salem Township	X	\$ 35.93	Add/remove existing Improvements

**Correction of request dated June 29, 2023
Agee Shell PA, LLC

Wrong Account Number Used

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Scott Boyd	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2023-301 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
CHILDREN & YOUTH:		
Gregory Walp Temporary Caseworker I	7/10/2023	YCW 00-01 (\$19.61/hr.)
<u>TRANSFERS</u>		
CHILDREN & YOUTH:		
Lisa Dickson Caseworker II	7/3/2023	YCW 00-02 (\$20.37/hr.) Transfer from Caseworker I
Gabriella Evans Caseworker II	7/3/2023	YCW 00-02 (\$20.37/hr.) Transfer from Caseworker I
SOIL CONSERVATION:		
Gerald Bickel Watershed Specialist	7/16/2023	PA05-01-01 (\$20.70/hr.) Transfer from Mosquito Borne Disease Control Program Coordinator
Zoe Heckathorn Mosquito Borne Disease Control Program Coordinator	7/16/2023	PA05-00-01 (\$20.19/hr.) Transfer from Part-Time Summer Intern Mosquito Borne Disease Control
Megan Miller Part-Time Summer Intern Mosquito Borne Disease Control	7/16/2023	ENVI1-20-00 (\$15.00/hr.) Transfer from Part-Time Summer Intern
<u>SEPARATION FROM EMPLOYMENT</u>		
E-911 CENTER:		
Jaclyn Myers Part-Time Telecommunicator	6/30/2023	
MIS:		
Aaron Stephenson Temporary Part-Time Seasonal Intern	7/7/2023	

NAME/POSITION EFFECTIVE LEVEL/STEP/GRADE

CHILDREN & YOUTH:

Laura Goda 9/8/2023
 Case Aide

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Absent
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Scott Boyd	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2023-302 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION EFFECTIVE LEVEL/STEP/GRADE

NEW HIRES

COURT ADMINISTRATOR:

Jill Clepper 7/24/2023 PA04H-00-00 (\$16.40/hr.)
 Part-Time Administrative Assistant

SEPARATION FROM EMPLOYMENT

DISTRICT JUSTICE MARTWINSKI:

Cheryl Locke 12/15/2023
 Administrative Assistant

**** CANCEL SEPARATION ****

DOMESTIC RELATIONS:

Corie Chrispen 7/28/2023
 Enforcement Officer

DISTRICT JUDGE ODEM:

Whitney Hall 7/21/2023
 Senior Procedure Clerk

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Absent
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Scott Boyd	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

APPOINTMENTS

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
2023-303 N/A N/A Effective 07/13/2023

Confirm the following re-appointment to the NORTHWEST COMMISSION BOARD for the term and representation as specified:

Rod Wilt Private Sector 07/01/2023—06/30/2025

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Scott Boyd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

APPOINTMENTS

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
2023-304 N/A N/A 08/01/2023–07/31/2024

Confirm the following re-appointments to the MERCER COUNTY OPIATE SETTLEMENT ADVISORY COMMITTEE:

- Cathy Tinglum Family in Recovery and Veterans Court Mentor
- Myron Bundrant Owner, Resolutions Recovery Center
- Tracy Weimer Clinical Supervisor, Rainbow Recovery & ROAR Treasurer
- Amy Landfair Deputy District Director, PA Probation & Parole
- Katie Walker CYS Administrator
- John Libonati Mercer County Coroner
- Autumn Johnson Public Defender
- Judge Ronald Amrhein Mercer County Court of Common Pleas
- Dr. John Gallagher Physician with a focus on Neonatal Abstinence Syndrome
- Joshua Leskovac Juvenile Probation
- Ben Zimmer Director of Prevention and Recovery Ministries
Bethel Life Worship Center, Greenville
- Joey Brant City of Farrell Police Department
- Reverend Terry Harrison Valley Baptist Church & Operation Lighthouse
- Tim Harrison Operation Lighthouse
- Tracy Bornick SCA Administrator

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Scott Boyd	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

DOMESTIC RELATIONS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-305	H. William White, III, Esquire 21 Nora Street, Box 45 Clark, PA 16113	N/A	Effective 06/02/2023

Approve Notice of Termination issued for Domestic Relations Solicitor's Agreement dated 08/01/2022.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Scott Boyd	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

DOMESTIC RELATIONS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-306	Jason R. Dibble, Esquire 47 Clinton Street Greenville, PA	\$150.00 Per Hour	07/01/2023–09/30/2025

Approve agreement to engage Solicitor, as needed, to maintain and improve effectiveness of the Title IV-D Child Support Enforcement Program by offering guidance and professional advice.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Scott Boyd	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

JAIL

RESOLUTION # 2023-307	VENDOR/CONTRACT Oasis Management Systems, Inc. 5320 Lake Pointe Center Dr. Cummings, GA 30041	AMOUNT N/A	DATE RANGE 09/01/2023–08/31/2024
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Approve an addendum to the Commissary Agreement to renew the agreement for an additional year. No change in terms including the commission rate of 48%.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Scott Boyd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PUBLIC SAFETY

RESOLUTION # 2023-308	VENDOR/CONTRACT Witmer Public Safety Group, Inc. 101 Independence Way Coatesville, PA 19320	AMOUNT \$16,175.00	DATE RANGE Effective 06/30/2023
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Approve purchase of National Foam Universal Green as replacement for foam with PFOAs. Vendor is low apparent responsible quote.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Scott Boyd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SHERIFF

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-309	Lexipol, LLC 2611 Internet Blvd., Ste 100 Frisco, TX 75034	\$1,800.44	08/01/2023–07/31/2024

Approve renewal of subscription agreement for nineteen (19) licenses, with unlimited access, to PoliceOne Academy online courses at a cost of \$94.76 each per annum. Agreement automatically renews annually subject to a thirty-day (30) notice of cancelation.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Absent
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Scott Boyd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

TAX ASSESSMENT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-310	Amazon	\$2,181.74	Effective 07/13/2023

Approve purchase of sixteen (16) computer monitors, keyboard, and mouse combinations (\$1,771.65), cables and stereo sound adapters (\$154.03) and seven (7) sets of chair casters (\$256.06) for Real Property Tax Reassessment Project. Vendor is low apparent responsible quote.

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Absent
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Scott Boyd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DISPOSITION OF ASSETS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-311	N/A	< \$1,000.00	Effective 07/13/2023

Post notice of sale for items listed below. The items are valued at less than \$1,000.00. Bids for items are due no later than 07/24/2023 at the office of the Chief Clerk. Items are being sold in “as-is”, “where-is” condition with no implied warranties or guarantees. County reserves the right to accept or reject any and all bids.

- Blue floppy binder – 1” – qty 1
- Blue binder – 1” – qty 2
- Index card file
- 1,000 bostitch heavy duty premium staples, chisel point – 1 box
- 5,000 swingline ¼” heavy duty staples, #35354 – used, - 1 box
- 2,500 each swingline light touch heavy duty staples – used, 2 boxes

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
Scott Boyd	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2023-312	Commonwealth of PA Department of Human Services Bureau of Managed Care Operations (MATP) Box 2675 Harrisburg, PA 17105	TBD	07/01/2023–06/30/2024

Accept Medical Assistance Transportation Program (MATP) funding. Funds to be administered per MATP Standards and Guidelines, Title 55, Pennsylvania Code, Part IV, Chapter 2070 and State and other Federal guidelines as outlined.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Absent
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Scott Boyd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: None.

New Business: None.

Public Comment: None.

Questions of the Media: Topics discussed included the Opiate Settlement Board membership and the status of the Real Property Re-assessment Project. Questions asked and answered.

Motion to adjourn.

Moved: Mr. Boyd

Seconded: Mr. McConnell

Attest:

Chief Clerk

Mercer County Board of Commissioners