### MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

### October 19, 2023

			•				
Attendance	Present	Absent	By Ph	one			
Timothy M. McGonigle			<b>√</b>	_			
Scott Boyd	√ ./						
Matthew B. McConnell	•						
Pledge of Allegiance: Was	s held.						
Others Present: Nicki Bile Stephen Sherman, Jay Rus Stright							
General Discussion Items: See Below.  Dr. Coleman updated the Commissioners on America250PA. She will be meeting with Holly Burns, the new administrator for the Mercer County Historical Society, to review the project. In conjunction with Peggy Mazyck of Visit Mercer County PA, they plan on hosting a meeting with all the historical society representatives from Mercer County. She requested use of the Assembly Room on 11/28/2023. Dr. Coleman will also follow up with Bob Lark, a community member, about his interest in doing podcasts of Mercer County history.							
Public Comment on Agen	da Items: No	one.					
# 2023-463 RESOLUTION 1	to approve <b>1</b>	.0/5/2023	Commiss	ioners' Meetin	g MINUTES.		
RESOLUTION adopted:							
·	Moved	2 <sup>nd</sup>	Yε	es No	Abstain		
Timothy M. McGonigle			✓				
Scott Boyd	✓		✓				
Matthew B. McConnell		✓	✓				
REFUNDS							
# 2023-464 RESOLUTION 1	to approve t	he following	g REFUN	DS(s) listed eff	ective 10/19/2023.		
NAME/ADDRESS	DIST	RICT	R. E.	REFUND	REASON		
Grove City Factory Shops,	LP Sprir	ngfield			Court Ordered		
Zipp & Tannenbaum, LLC		nship			Assessment Appeals		
280 Raritan Center Parkw	ay		X	\$39,742.76	Year 2022 (29-4620)		
Edison, NJ 08837			Χ	\$71,276.23	Year 2023 (29-4620)		

X \$13,164.54 Year 2022 (29-613605)

NAME/ADDRESS		DISTRICT	R. E.	REFUND	REASON
			Χ	\$23,610.41	Year 2023 (29-613605)
			Χ	\$13,196.98	Year 2022 (29-613665)
			Χ	\$24,152.56	Year 2023 (29-613665)
			Χ	\$15,829.89	Year 2022 (29-613845)
			Х	\$28,390.67	Year 2023 (29-613845)
Harnett, Rodney G Jr & Kyl 84 Woods Rd Greenville, PA 16125	ea S	West Salem Township	Х	\$ 71.85	Mobile Home Razed
Weaver, Dana D c/o Weaver, Miranda L 1164 Barkeyville Rd Grove City, PA 16127		Wolf Creek Township	X	\$ 21.29	Mobile Home Removed
RESOLUTION adopted:	Mov	ved 2 <sup>nd</sup>	Υe	es No	Abstain
Timothy M. McGonigle	IVIO				
Scott Boyd			· •	, <u> </u>	П
Matthew B. McConnell	· –	1 ✓	J	<b>,</b> □	
Maturew B. Micconnell	ᆫ	1	•	Ц	

## **HUMAN RESOURCES**

# 2023-465 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION NEW HIRES	EFFECTIVE	LEVEL/STEP/GRADE
JAIL: Micah Calvin Part-Time Corrections Officer	10/10/2023	JCO 00-00 (\$16.49/hr.)
Elizabeth Hightree Part-Time Corrections Officer	10/17/2023	JCO 00-00 (\$16.49/hr.)
<b>DISTRICT ATTORNEY:</b> Timothy Clanton Assistant District Attorney	12/18/2023	ATTY 00-01 (\$62,818/yr.)

NAME/POSITION		<b>EFFECTIVE</b>	LEVEL/S	TEP/GRADE	
<b>SEPARATION FROM EMPL</b>	<u>.OYMENT</u>				
JAIL:					
James Joseph		10/3/2023			
Part-Time Corrections Off	icer				
FISCAL:		10/00/000			
Lee Ann Nucerino		10/20/2023			
Fiscal Administrator					
RECORDER:					
Corina Trowbridge		10/6/2023			
Clerical Assistant					
DISTRICT ATTORNEY:					
Amy Sherman		11/3/2023			
Assistant District Attorney	,				
RESOLUTION adopted:					
MESOLOTTON duopteu.	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. McGonigle		_	√ ·		
Scott Boyd	<b>→</b>		✓		
Matthew B. McConnell	П	<b>□</b>	✓		
Widthew B. Wicconnen	Ц				
<b>HUMAN RESOURCES</b>					
# 2002 466 DECOLUTION			18.4.6.1. D.E.C.	OLIBORO II	
# 2023-466 RESOLUTION t	o approve	the following Hi	JIVIAN KES	OURCES actio	ns.
NAME/POSITION		EFFECTIVE	LEVEL/S	TEP/GRADE	
NEW HIRES					
DOMESTIC RELATION	S:				
Stephanie Balsamo		10/23/2023	PA04-00	)-01 (\$18.21/h	nr.)
Enforcement Officer					
SEPARATION FROM EMPL	OYMENT				
JUVENILE PROBATIO	N:				
Paul Torr, Jr.		10/6/2023			

10/19/2023 3

Juvenile Probation Officer

RESOLUTION a	adopted:		and			
Timothy M. M Scott Boyd Matthew B. M	_	Moved □  ✓	2 <sup>nd</sup> □ □ √	Yes ✓ ✓	No	Abstain  □ □ □
HUMAN RESO	URCES					
# <b>2023-467</b> RE	SOLUTION	to approve th	e following	2024 Holiday	/s:	
			2024 HOLI	<u>DAYS</u>		
DAY	DA	<u>TE</u>		HOL	.IDAY	
Monday January 1, 2024				Nev	y Year's Day	
Monday January 15, 2024				Mar	tin Luther Ki	ng, Jr. Day
Monday February 19, 2024			4	Pres	sidents' Day	
Friday March 29, 2024				Goo	d Friday	
Monday	Ma	y 27, 2024		Mer	morial Day	
Wednesday	Jun	e 19, 2024		June	eteenth	
Thursday		, 4, 2024		Inde	ependence D	ay
Monday	Sep	tember 2, 20	24		or Day	
Monday		ober 14, 2024			ımbus Day	
Monday		vember 11, 20			erans' Day	
Thursday		vember 28, 20			nksgiving Da	•
Friday		vember 29, 20		-	after Thanks	giving
Wednesday	De	cember 25, 20	124	Chri	stmas Day	
RESOLUTION a	adopted:					
<del></del> '		Moved —	2 <sup>nd</sup>	Yes	No —	Abstain
Timothy M. M	cGonigle			✓		
Scott Boyd		✓		<b>V</b>		
Matthew B. M	IcConnell		✓	✓		
BUILDING & G	ROUNDS					
RESOLUTION	-	CONTRACT			ATE RANGE	
# 2023-468	Roth Med 3820 Esth		\$2,6	550.00 Ef	fective 10/0	5/2023

Approve labor and material to replace 1 Ton Mini-Split HVAC Unit in IT server room. Old unit cannot be repaired. Vendor is low apparent responsible quote.

Hermitage, PA 16148

RESOLUTION ac	dopted:	B.C. and	2 <sup>nd</sup>	V. a	NI	A la atata	
Timothy M. Mc Scott Boyd Matthew B. Mc	_	Moved		Yes ✓ ✓	<b>No</b>	Abstain  □ □ □	
COMMISSIONE	<u>RS</u>						
RESOLUTION # <b>2023-469</b>	VENDOR/C Helping Ha 107 Glacial Grove City,	nds Ministri Till Road	es, Inc.	AMOUNT \$50,000.00	DATE RA Effective	NGE 10/19/2023	
Approve agreement to issue funds to sponsor monthly self-care and wellness workshops and speakers for minority families and children impacted by opioid use disorder in Mercer County, per the Opioid Settlement Fund distribution to the County.							
RESOLUTION ac	dopted:	Marrad	2 <sup>nd</sup>	Voc	N.	A batain	
Timothy M. Mc Scott Boyd Matthew B. Mc	_	Moved		Yes ✓ ✓	<b>No</b>	Abstain  □ □ □	
COMMISSIONE	<u>RS</u>						
RESOLUTION # <b>2023-470</b>	VENDOR/C Minority H PO Box 23 Farrell, PA	ealth Center	-	AMOUNT \$97,191.44	DATE RA Effective	NGE 10/19/2023	
Approve agreement to issue funds in support of Operation Endorse Resistance of Substance Abuse Everywhere (E.R.A.S.E.) Project in conjunction with the acquisition of the facility site located at 1031 Roemer Blvd., Farrell, PA per the Opioid Settlement Fund distribution to the County.							
RESOLUTION ac	dopted:	Marrad	hne	Vo-	NJ -	A b a b c b · ·	
Timothy M. Mc Scott Boyd Matthew B. Mc	_	Moved □ ✓	2 <sup>nd</sup> □ □ √	Yes ✓ ✓	No  -  -  -	Abstain □ □ □	

# **COMMISSIONERS**

RESOLUTION # <b>2023-471</b>	Communi 2201 E. St	CONTRACT ty Counseling cate Street e, PA 16148	; Center	AMOUNT \$210,548.78	DATE RAI Effective	_	
providers to s	erve adults	with opiate	dependend		naging pai	n with healthca n or chronic pa	
RESOLUTION a	adopted:						
		Moved	2 <sup>nd</sup>	Yes	No	Abstain	
Timothy M. M	cGonigle	□ ✓		✓			
Scott Boyd		•	□ •	✓			
Matthew B. M	cConnell		<b>✓</b>	✓			
COMMISSION	<u>ERS</u>						
RESOLUTION # <b>2023-472</b>	N. Harris ( 1224 Ferr	CONTRACT Computer Coi Ridge Pkwy, MO 63141	•	AMOUNT N/A	DATE RAI	NGE 10/19/2023	
Approve settle and Support a	_			5/2020 Softwar	e Impleme	ntation, Licensi	ng
RESOLUTION a	adopted:						
	•	Moved	2 <sup>nd</sup>	Yes	No	Abstain	
Timothy M. M	cGonigle			✓			
Scott Boyd		✓		✓			
Matthew B. M	cConnell		$\checkmark$	✓			

# **CONSERVATION DISTRICT**

RESOLUTION # <b>2023-473</b>	VENDOR/0 N/A	CONTRACT	AM N/A		TE RANGE ective 10/19	9/2023	
<ul><li>Emergency Act</li><li>Clarks I</li><li>Crooke</li></ul>	tion Plans (E Mill d Creek w (Pine Run	EAP) for:	DEP and	PEMA the up	dated Coun	ty Flood Contro	l Dam
RESOLUTION a	dopted:						
Timothy M. Mo Scott Boyd Matthew B. M	J	Moved □ ✓	2 <sup>nd</sup> □ □ √	Yes ✓ ✓	No	Abstain  □ □ □	
<u>COURTS</u>							
RESOLUTION # <b>2023-474</b>	Jeffrey C. 2 2602 Wes	CONTRACT Schindel t Washingtor e, PA 16101	\$2	25.00 Eff	TE RANGE fective 10/19	9/2023	
Approve agree within the req of Common Ple	uested dead	=		=			
RESOLUTION a	dopted:						
Timothy M. Mo	cGonigle	Moved □	2 <sup>nd</sup> □	Yes ✓	No □	Abstain □	
Scott Boyd		✓		✓			
Matthew B. M	cConnell		✓	✓			

# **FISCAL**

# <b>2023-475</b>	PA Depart and Econd Commony 400 North	CONTRACT ment of Cor omic Develo wealth Keyst Street, 4th g, PA 17120-	pment ([ one Buil Floor	, \$72 DCED)	OUNT 1,977.00	07/26/202	3E 3—07/25/2027
financial invoic	es for Conti al Manager	ract # C000 is an employ	086331 ee of Me	(CDBG) for tercer County	he duration	on of the c	to submit any ontract activity ur responsibility
RESOLUTION ac	lopted:						
Time of law NA NA	Caniala	Moved	2 <sup>nd</sup>	Yes ✓	No		stain
Timothy M. Mc	Gonigie	□ ✓		<b>▼</b>			
Matthew B. McConnell			✓	✓			
<u>JAIL</u>							
RESOLUTION # <b>2023-476</b>		nale Co., Inc. ark Drive, Bo		AMOUNT \$1,050.00	DATE RAN Effective 1	IGE LO/19/2023	
Approve annua Vendor is low a		_	-	rinkler backfl	ow and hy	drant inspe	ction.
RESOLUTION ac	lopted:						
Timothy NA NAS	Coniglo	Moved	2 <sup>nd</sup>	Yes ✓	No		stain —
Timothy M. Mc	Gungie	□ ✓		<b>▼</b>			
Matthew B. Mc	Connell		<b>□</b>	✓		•	
		_			_	1	

#### MERCER COUNTY REGIONAL PLANNING COMMISSION

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE

# 2023-477 Mercer County Regional N/A Effective 10/19/2023

Planning Commission 2491 Highland Road Hermitage, PA 16148

Approve application for grant assistance from the 2023 Pennsylvania Community Development Block Grant (CDBG) program.

Adopt resolution to further Fair Housing throughout Mercer County as required by the Pennsylvania Community Development Block Grant program.

Adopt a Minority and Women's Business Enterprise Plan as required by the Pennsylvania Community Development Block Grant Program.

Adopt a Section 3 Plan as required by the Pennsylvania Community Development Block Grant Program.

Adopt a Citizen Participation Plan as required by the Pennsylvania Community Development Block Grant Program.

Adopt a Residential Anti-Displacement and Relocation Plan as required by the Pennsylvania Community Development Block Grant Program.

Adopt a Language Access Plan as required by the Pennsylvania Community Development Block Grant Program.

Adopt a Program Income Reuse Plan as required by the Pennsylvania Community Development Block Grant Program.

Enter into DCED Model B Agreement among Mercer County, Grove City, Sharpsville Borough, Town of Greenville, and Pine Township to jointly apply and contract for their 2023 CDBG Entitlement funds with PA DCED.

Enter into a Cooperation Agreement between the County of Mercer and the Mercer County Regional Planning Commission to administer the Mercer County 2023 Community Development Block Grant Program.

Adopt a Section 504 Handicapped Accessibility Plan as required by the Pennsylvania Community Development Block Grant Program.

RESOLUTION ac	lopted:	Moved	2 <sup>nd</sup>	Yes	No	Abstain	
Timothy M. Mc	Gonigle			✓			
Scott Boyd		$\checkmark$		✓			
Matthew B. Mc	Connell		✓	✓			
MERCER COUN	TY REGIONA	AL PLANNIN	G COMMIS	SION			
RESOLUTION # <b>2023-478</b>	VENDOR/CO N/A	ONTRACT			ATE RANGE fective 10/19	/2023	
Grant Program	Modify the FY 2020 Mercer County (OBO Pine Township) Community Development Block Grant Programs by transferring funds from the Public Facility line item to the Housing Rehabilitation line item.						
RESOLUTION ac	lopted:	Moved	2 <sup>nd</sup>	Vec	No	Abstain	
Timothy M. Mc	Gonigle			Yes ✓	No □		
Scott Boyd	_	$\checkmark$		✓			
Matthew B. Mc	Connell		✓	✓			
<u>MIS</u>							
RESOLUTION # <b>2023-479</b>	VENDOR/CO AEC Group 3000 Monto Oakdale, PA	- Oakdale our Church I	\$3,4		ATE RANGE fective 10/19	/2023	
Approve purchase of five (5) Wireless access points with five (5) year support that will be installed in each District Justice Office to allow the Public Defender's department to access the new Records Management system while in court at those offices.							
RESOLUTION ac	lopted:	Moved	2 <sup>nd</sup>	Yes	No	Abstain	
Timothy M. Mc	Gonigle			res ✓			
Scott Boyd	_	✓		✓			
Matthew B. Mc	Connell		✓	✓			

## **PUBLIC SAFETY**

# <b>2023-480</b>	IDSI Interna 2125 Cente Suite 611 Fort Lee, N.	ational er Avenue			11/30/2023-11/29/2024		
Approve annua responsible qu		t Emergency	Response	Contract for	2024. Vendor	is low apparer	ıt
RESOLUTION ac	dopted:						
		Moved	2 <sup>nd</sup>	Yes	No	Abstain	
Timothy M. Mo	:Gonigle			<b>√</b>			
Scott Boyd		✓		✓			
Matthew B. Mo	Connell		✓	✓			
PUBLIC SAFETY	<u>,</u>						
RESOLUTION # <b>2023-481</b>	VENDOR/C Cummins S 7145 Masu Hubbard, C	ales and Serv ry Road			ATE RANGE ffective 10/19	/2023	
Approve repair	s to Comma	nd Center veh	nicle. Vend	or is low app	arent respons	ible quote.	
RESOLUTION ac	dopted:						
		Moved	2 <sup>nd</sup>	Yes	No	Abstain	
Timothy M. Mo	Gonigle			✓			
Scott Boyd		<b>✓</b>	□ ✓	<b>√</b>			
Matthew B. Mo	Connell		•	✓			
RECORDER OF	<u>DEEDS</u>						
RESOLUTION # <b>2023-482</b>	VENDOR/Colling of the	nc.			ATE RANGE 1/17/2023–11	./16/2024	

10/19/2023

Approve renewal of technical phone support and updates for Badgepass Smartreg Software.

RESOLUTION ac	dopted:	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. Mc Scott Boyd Matthew B. Mc	_	□	_ _ √	√ √ √		
RECORDER OF	<u>DEEDS</u>					
RESOLUTION # <b>2023-483</b>	IdentiSys 7630 Com	CONTRACT nc. merce Way rie, MN 55344			ATE RANGE /18/2023–1	0/17/2024
Approve renew calls and phone		e service conti	ract incluc	ling scheduled	d preventive	maintenance
RESOLUTION ac	dopted:		and			
Timothy M. Mc Scott Boyd Matthew B. Mc		Moved □  ✓	2 <sup>nd</sup> □ □ √	Yes ✓ ✓	No  -  -  -	Abstain  □ □ □
RECORDER OF	DEEDS					
RESOLUTION # 2023-484	IdentiSys 7630 Com	CONTRACT Inc. merce Way rie, MN 55344			ATE RANGE /18/2023–1	0/17/2024
Approve renew	al of techn	ical phone sup	port and	updates for ID	Centre Bror	nze Software.
RESOLUTION ac	dopted:	Moved	<b>2</b> <sup>nd</sup>	Yes	No	Abstain
Timothy M. Mc Scott Boyd	_	□   ✓	_	res		

## **SHERIFF**

RESOLUTION # 2023-485	VENDOR/CONTRACT Laurel Auto Group Inc. 136 Ford Drive Windber, PA 15963			AMOUNT DATE RA \$75,760.00 Effective		ANGE e 10/19/2023		
Approve purch cost of \$37,880 to be paid from	).00 each. Ve	endor is on C	OSTARS and					
RESOLUTION a	dopted:							
		Moved	2 <sup>nd</sup>	Yes	No	Abstain		
Timothy M. Mo	Gonigle			$\checkmark$				
Scott Boyd		✓		✓				
Matthew B. Me	CConnell		✓	✓				
DISPOSITION (	OF ASSETS							
RESOLUTION # <b>2023-486</b>	VENDOR/C N/A	ONTRACT	AM( As li		ATE RANGE fective 10/19	9/2023		
Approve for disposal. No bids received. Fifty-seven (57) used iPhones will be disposed of, as a single lot, through PaceButler Corporation. Vendor will erase all data from devices in compliance with Department of Defense (DOD) and National Institute of Standards and Technology (NIST) standards and will provide certificate for proof of removal or destruction. Vendor will remit payment to the County between \$690.00 and \$2,615.00, subject to phones being fully functional, non-damaged versus damaged.								
RESOLUTION a	dopted:							
		Moved	2 <sup>nd</sup>	Yes	No	Abstain		
Timothy M. Mo	Gonigle			✓				
Scott Boyd		$\checkmark$		✓				
Matthew B. McConnell			$\checkmark$	$\checkmark$				

# **DISPOSITION OF ASSETS**

RESOLUTION # <b>2023-487</b>	VENDOR/CONTRACT N/A				DATE RANGE Effective 10/19/2023	
• •	ms are beir	ng sold in "as-	is," "where	is" conditio	n with no im	the office of the plied warranties
<ul> <li>2 12997</li> <li>1 12996</li> <li>6 victor</li> <li>7 Cisco</li> <li>56 Cisco</li> <li>4 Cisco</li> </ul>	790 IBM bla 502 IBM bla 7001 twin 8945 5 7841 8831 Wireless spe ATA 187	rool ribbon 70 lick quiet non- lick quiet corre spool cartridg aker/mic set fo	correcting ecting ribbo ge ribbons	ribbon	r ribbon	
RESOLUTION ac	dopted:	Moved	2 <sup>nd</sup>	Yes	No	Abstain
Timothy M. Mo Scott Boyd Matthew B. Mo	_	□ ✓	□ □ ✓	√ √ √		
DISPOSITION C	OF ASSETS					
RESOLUTION VENDOR/CONTRACT # 2023-488 N/A		AMOUNT \$175.00		DATE RANGE Effective 10/19/2023		
Accept bid as I warranties or g		s are being s	old in "as-i	s," "where	is" condition	with no implied
• Two HP	9040 print	ers with 2,000	0 sheet 8-b	in mailboxes	5	
RESOLUTION ac	dopted:		and	.,		
Timothy M. Mo Scott Boyd Matthew B. Mo	_	Moved □ ✓	2 <sup>nd</sup> □ □ √	Yes ✓  ✓	No  -  -  -	Abstain  □ □ □

# **GRANTS**

RESOLUTION # <b>2023-489</b>	GRANTOR Pennsylvania Emergency Management Agency (PEMA) (Agent for Commonwealth of PA) 1310 Elmerton Avenue			AMOUNT \$14,004.00	DATE RAN	NGE 10/06/2023	
Accept Grant	Harrisburg	, PA 17110		erial Resnonse	Fund (HM	RF)	
Allocation is to costs. Perform	support sal	aries for elig	ible staff and	d LEPC adminis	•	•	
RESOLUTION a	adopted:	Moved	<b>2</b> <sup>nd</sup>	Yes	No	Abstain	
Timothy M. McGonigle Scott Boyd		□ ✓	_ □ ✓	√ √ √			
Matthew B. M Old Business:			•	<b>V</b>			
New Business	: None.						
Public Comme Boards where						ested a listing oppointments.	of the
impact on bud	lget preparat	ion with the	separation		nent of the	Ordered Appea Fiscal Adminis nswered.	
Motion to adj	ourn.						
Moved:	Mr. Boyd			Seconded:	M	r. McConnell	
Attest:							
Chief Clerk				Mercer County Board of Commissioners			