

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**Meeting Minutes**  
**February 14, 2023**  
**10:00 AM**

**ATTENDANCE**

Pat Suhrie; Dale Bestwick; Clifford Hughes; Tim Stiffy; Robert Gregory; Dan Goncz; Jim Riddle; Karen Shipton.

***\*The Meeting Opened with the Pledge to the U.S. Flag at 10:00 AM\****

\*Karen Shipton stated that the meeting was being recorded.

**APPROVAL OF AGENDA**

***A motion was made by Robert Gregory and seconded by Clifford Hughes to approve the agenda as presented. Motion carried unanimously.***

**APPROVAL OF MINUTES FROM THE 1/10/2023 MEETING AS PRESENTED**

***A motion was made by Robert Gregory and seconded by Dale Bestwick to approve the minutes from the 1/10/2023 meeting as presented. Motion carried unanimously.***

**PUBLIC COMMENT**

*None.*

**TREASURER'S REPORT**

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**  
**INVOICES SUBMITTED FOR PAYMENT**  
**02/14/2023**

<b><u>PAYEE</u></b>	<b><u>SERVICE/PRODUCT</u></b>	<b><u>AMOUNT</u></b>
M. Davidson & Associates Inc.	Plant Operations/Service Call Repairs	7347.00
Gannett Fleming	Eng. Svc. Rendered Through 01/27/2023	400.00
Gannett Fleming	Wasteload Mgt. Report	3500.00
Plantation Park Campers Assoc.	Electric Reimb.	233.56
Tri-County Industries	Trash/845 Perry Hwy.	98.28
Tri-County Industries	Trash/57 Thompson Rd.	54.97
Tri-County Industries	Sludge Removal	845.10
Penn Power	Electric/845 Perry Hwy.	2280.36
Penn Power	Electric/835A Perry Hwy.	128.06
Penn Power	Electric/57 Thompson Rd.	145.27
Ace fix-it Hardware	Maint./Repair Supplies	145.45
Ground Tech	Vacuum Lift Station Portal to Portal/Disp	1818.75
Findley Township	Reimb./Admin./Last Qtr/2022	4149.00
Tepco Trombold Equipment Co.	Repair/Parts	679.44
Endustra	Filter Replacements	818.94
Cummins Sales and Svc.	Maint. Agreement	2293.04
J.H. Reiter Fire Ext. Svc.	Annual Fire Ext. Service	229.00
Asset Reserve/Restricted Account	Monthly Transfer	\$1636.88
Short Lived Asset Reserved Acct.	Monthly Transfer	\$3582.25
<b>Total Invoices:</b>		<b>\$25,166.22</b>
<b>Total Transfers:</b>		<b>\$5219.13</b>
<b>Total Payments:</b>		<b>\$30,385.35</b>

**General Account:** Last Statement (12/31/2022) Balance: \$206,294.43. (10) Deposits of \$42,877.92 and (14)

Disbursements of \$16,645.12. Balance as of 1/31/2023: \$232,527.23.

**Asset Reserve Restricted Account:** Last Statement (12/31/2022) Balance: \$65,475.21. One Transfer: \$1636.88. Balance as of 1/31/2023 : \$67,112.09.

**Short Lived Asset Reserve Account:** Last Statement (12/31/2022) Balance: \$143,290.01. One Transfer: \$3582.25. Balance as of 1/31/2023 : \$146,872.26.

All accounts balance and were reconciled. Karen stated she had copies of all bank statements and invoices should anyone like to review them.

*\*A motion was made by Robert Gregory and seconded by Clifford Hughes to approve the treasurer's report and the payment of bills for January 2023 as presented. Motion carried unanimously.*

### **ENGINEER'S REPORT**

Dan Goncz stated that the flow to date, which is January flows. He is going to go back and check that flow information. It showed the plant was hydraulically overloaded in January at 158,000/gal/day. If you look at Plantation Park, (which no one should be there this time of year), it shows 28,000/gal/day. Dan thinks there's something wrong with the whole high tide program. Dan is going to check it and discount some of the January flow data. The flow meter needs to be replaced with something else as it's all over the place.

**Thompson Rd. Pump Station** – It is anticipated that the equipment will be shipped in April 2023.

**PSP Barracks** – Last week the developer was emailing their engineer for the design for the sewer connection. We don't have that yet, but they know they need to provide it.

**Wasteload Management Report/2022** – This was sent to PA DEP on 2/3/2023. Dan provided copies for each board member.

**Timber Village** – A letter was sent from Harold Newton, Jr., who now owns the Timber Village and former Rainbow Center, once owned by Terrence Mills. He is asking for a reduction in edu's. He is currently being billed for (6) edu's. The Rainbow Center is now a seasonal tax financial office so it should go down to (1) edu. The whole building where Vernon's used to be is vacant. The hair dresser's building is out front separate from the multiple units behind it. He is asking for (2) edu's for the hair dresser's salon and (1) edu for the former Rainbow Center.

*\*A motion was made by Robert Gregory and seconded by Dale Bestwick to reduce the edu's from (6) to (3) for the Timber Village property and former Rainbow Center for April 2023 billing contingent upon inspection from Dan Goncz confirming the vacancies reported. Motion carried unanimously.*

### **OPERATOR'S REPORT**

The plant operated within its permit limits in December 2022.

There was no sludge hauled in December 2022.

The Thompson Pump Station was cleaned.

There were (2) grinder pump call outs on Mariacher Rd. and Scrubgrass Rd.

There were a couple pa one calls on Lamor Rd. that we forwarded information to Aqua Water.

## **OLD BUSINESS**

**Snow Blower** – We have one from Watson’s Inc., an electric start (Simplicity). We have not yet received an invoice for this.

**USDA De-Obligation Letter** – Since we are receiving ARPA funding from Mercer County we no longer need to receive the funds we applied for last year with USDA for a \$219,000 loan and \$96,000 grant.

*\*A motion was made by Clifford Hughes and seconded by Dale Bestwick to sign the USDA De-Obligation letter and send it back to USDA declining the funds we were approved for, for the barscreen project at the Thompson Rd. Pump Station which consisted of a \$219,000 loan and \$96,000 grant. Motion carried unanimously.*

We reached out to Mercer County to see what was needed in order to begin receiving the ARPA funds and the new Fiscal Administrator Lee Ann Nucерino was not aware of anything regarding this. Dan forwarded her all of the information so we can move forward with payment.

Dan reported that Jay Russell, who had inquired about extending the sewer line along SR58 so his family could connect, has put a “band aid” on the problem for now and Dan told him there were no plans to do an extension right now. They don’t want to put a lot of money into their system if we would be extending the line anytime soon.

## **NEW BUSINESS**

**March Meeting Date** – The meeting is scheduled for 3/14/2023. Dan will be out of town. He will send a report in advance and Karen will present it for Dan along with the Operator’s Report.

## **ADJOURNMENT**

*\*A motion was made by Dale Bestwick to adjourn the meeting. Motion carried unanimously.*  
Meeting adjourned at 10:35AM.

Respectfully Submitted;

Karen B. Shipton  
Administrator