

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

April 11, 2024

Members Present:

Prayer: Pastor Theresa Robison, New Hope Fellowship, Greenville, PA

Pledge of Allegiance:

Others Present:

General Discussion Items:

Public Comment on Agenda Items:

2024-151 RESOLUTION to approve 04/04/2024 Commissioners' Meeting MINUTES:

Moved: **Seconded:**
Vote:

REFUNDS

2024-152 RESOLUTION to approve the following REFUNDS listed, effective 04/11/2024:

NAME/ADDRESS	DISTRICT	R.E.	REFUND	REASON
Hall, Ryan J. P.O. Box 363 Emlenton, PA 16373	Pine Twp	X	\$20.86	Part Land Transfer
Cindy Smith 1900 Harrisville Road Stoneboro, PA 16153	Worth Twp	X	\$56.78	Overpayment

Moved: **Seconded:**
Vote:

HUMAN RESOURCES

2024-153 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>TRANSFERS</u> CHILDREN & YOUTH Cassidy Murray Caseworker I	4/14/2024	YCW 00-01 (\$20.05/hr.) Transfer from Temporary Caseworker I

SOIL CONSERVATION

Timothy Davis Nutrient Management Specialist	4/14/2024	PA06-00-01 (\$23.21/hr.) Transfer from Temporary Agriculture Resource Conservationist
Rebecca Smith Resource Conservation Specialist	4/14/2024	PA05-00-01 (\$21.00/hr.) Transfer from Part-Time Intern
Megan Miller Part-Time Summer Intern Mosquito Borne Disease Control	4/14/2024	ENVI1-20-00 (\$15.00/hr.) Part-Time Summer Intern

SEPARATION FROM EMPLOYMENT

BRIDGE

Todd Palmer Bridge Engineer Assistant	4/12/2024
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SHERIFF

Patty Napolitan Administrative Assistant	7/5/2024
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Moved:

Seconded:

Vote:

HUMAN RESOURCES

2024-154 RESOLUTION to approve the following HUMAN RESOURCES actions for Departments reporting to the Courts:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
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SEPARATION FROM EMPLOYMENT

DISTRICT JUSTICE ODEM

Marcie Kehler Administrative Assistant	5/24/2024
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Moved:

Seconded:

Vote:

COURTS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2024-155	Stenograph 2626 Warrenville Road Downers Grove, IL 60515	\$5,004.00	05/27/2024 – 05/26/2025

Resolution to approve renewal of Endurance Plan for Stenograph machines. Renewal covers software updates, tech support, cloud back-up, and Real Team features.

Moved:
Vote:

Seconded:

DOMESTIC RELATIONS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-156	ComDoc, Inc. P.O. Box 936697 Atlanta, GA 31193-6697	\$3,800.00	Effective 04/11/2024

Resolution to purchase four (4) Xerox B620DN VerSlink printers to replace obsolete, non-functioning printers. Cost is \$950.00 per unit. To be paid from Fund 220.

Moved:
Vote:

Seconded:

FISCAL

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-157	N/A	Up to \$12,000,000.00	Effective 01/04/2024

Amend resolution #2024-021 to authorize the temporary cash advance to add Fund 295 COVID State Local Fiscal Recovery-ARPA Fund as a source to provide liquidity, in addition to Fund 105 and Fund 322, to the General Fund for payment of expenditures authorized in the County Budget until 2024 real estate tax payments are received. Advances made will be repaid together with interest at the current earnings rate by the end of June 2024 or sooner.

Budget for advances:

From Fund 295 COVID State Local Fiscal Recovery-ARPA Fund - \$4,000,000.00
From Fund 322 Capital Reserve Fund - \$1,000,00.00
From Fund 105 Operating Reserve Fund - \$7,000,000.00

Moved:
Vote:

Seconded:

PUBLIC SAFETY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-158	Vertiv Corporation P.O. Box 70474 Chicago, IL 60673	\$23,655.92	Effective 04/11/2024

Resolution to approve agreement for replacement and verification of batteries at E9-1-1 Center. Cost includes battery replacement at a cost of \$16,277.25 and installation during normal business hours at a cost of \$7,378.67. Vendor is sole OEM service provider for Vertiv products. Estimated replacement of batteries is 5 years.

Moved:
Vote:

Seconded:

SHERIFF

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-159	SpyPoint 330 Rue de la Jacques Cartier Victoriaville, Quebec G6T1Y3	\$240.00	05/08/2024-05/07/2025

Resolution to approve renewal of software subscription service. Vendor is low apparent responsible quote.

Moved:
Vote:

Seconded:

TAX ASSESSMENT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-160	Richard G. English & Assoc. 191 East Connelly Blvd. Sharon, PA 16146	Not to exceed \$3,600.00	Effective 01/01/2024

Resolution to approve Appraisal Review Services, as required, for pending commercial appeals presented to the Mercer County Board of Assessment Appeals. This resolution is not to exceed \$3,600.00 and will cover multiple reviews until limit is reached.

Moved:
Vote:

Seconded:

VOTER REGISTRATION/ELECTION

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-161	Dagostino Electronic Services, Inc. (DES) 600 Mifflin Road Pittsburgh, PA 15207	\$9,089.96	Effective 04/11/2024

Resolution to approve the purchase of security cameras, pendant kits, and wall mounts for use in the Voter Registration/Elections Office. Equipment and vendor are qualified under rules and regulations required for security camera use in a government setting. Cost to be paid from the Elections Office Integrity Grant.

Moved:
Vote:

Seconded:

DISPOSITION OF ASSETS

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
2024-162	N/A	\$0.00	Effective 04/11/2024

Resolution to approve disposal of items listed below. Printers are no longer operational and were purchased by BCSE for use in Domestic Relations. Per BCSE/PACSES the printers are approved to be disposed of.

- 3 Kyocera FS-3920DN Printers. Serial numbers – XVJ1317569, XVJ0812775, XVJ1317543
- 1 Kyocera FS-3140MFP Printer. Serial number – Q8K0802290

Moved:

Seconded:

Vote:

Old Business:

New Business:

Public Comment:

Questions of the Media:

Motion to Adjourn

Moved:

Seconded:

Attest:

Chief Clerk

Mercer County Board of Commissioners