#### MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

# March 21, 2024

Members Present: Mr. Finley, Dr. Coleman

Prayer: Pastor Janet Pratt, Lakeview Area Community Church, Sandy Lake

Pledge of Allegiance: Was held.

**Others Present:** Pete Acker, Nicki Biles, Tim Callahan, Thad Hall, Jennifer Hamilton, Frank Jannetti, Autumn Johnson, Christian McElhaney, Stephen Sherman, Amber White, Tanya Williams, Janet Pratt, Cindy Whitman, Melissa Klaric, Holly Patterson, Tim Kramer, Bill McConnell, Roni Shilling

**General Discussion Items: None** 

Public Comment on Agenda Items: None

# 2024-120 RESOLUTION to approve 03/14/2024 Commissioners' Meeting MINUTES:

Moved: Mr. Finley Seconded: Dr. Coleman

**Vote:** Yes-Mr. Finley Yes-Dr. Coleman

## **PROCLAMATIONS**

# 2024-121 RESOLUTION to approve a PROCLAMATION to recognize PETER PLUMMER JR. for receiving an Eagle Scout Award, the highest honor conferred in Scouting.

Peter Plummer Jr. joined Cub Scouts with Pack 45, and became a Boy Scout in 2017 with Troop 45, earning a total of 32 badges. For his Eagle Scout Project, Peter Plummer Jr. made an account of all Veterans buried at Riverside Cemetery in Sharpsville, replaced broken flag holders, and made a documented map of the Veteran's graves in the cemetery, complete with GPS coordinates. He presented copies of the maps to Riverside Cemetery and the Veterans Affairs Office.

Moved: Mr. Finley Seconded: Dr. Coleman

**Vote:** Yes-Mr. Finley Yes-Dr. Coleman

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#### **HUMAN RESOURCES**

# 2024-122 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION TRANSFERS JAIL	EFFECTIVE	LEVEL/STEP/GRADE
Ryan Zampini Corrections Officer	3/24/2024	JCO 00-01 (\$18.78/hr.) Transfer from Part-Time Corrections Officer
Steven Cochran Corrections Officer	4/1/2024	JCO 00-01 (\$18.78/hr.) Transfer from Part-Time Corrections

Officer

## **SEPARATION FROM EMPLOYMENT**

JAIL

Brittany Cook 3/1/2024

**Corrections Officer** 

**CLERK OF COURTS** 

Nichole Hallas 3/27/2024

Assistant Cost Collections Coordinator

Moved: Mr. Finley Seconded: Dr. Coleman

**Vote:** Yes-Mr. Finley Yes-Dr. Coleman

**COMMISSONERS** 

RESOLUTION VENDOR AMOUNT DATE RANGE

# **2024-123** Kurtanich Engineers & Assoc. \$5,000.00 Effective 03/21/2024

1126 E. State Street Sharon, PA 16146

Resolution to approve the proposal for preliminary engineering services at the former Laundry Building and adjacent building at the former County Home. Services include site measurements, building interior measurements, preparation of interior floor plan of buildings, and preliminary cost estimate for use in a grant application.

**Discussion:** Commissioner Coleman advised this is the first step needed in the process for obtaining a grant to rehabilitate the property to make a class/learning area for the Career Center pertaining to agricultural jobs.

Moved: Mr. Finley Seconded: Dr. Coleman

**Vote:** Yes-Mr. Finley Yes-Dr. Coleman

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**BRIDGE** 

RESOLUTION VENDOR AMOUNT DATE RANGE

# **2024-124** Autodesk at Carahsoft \$2,406.88 03/14/2024-03/13/2025

11493 Sunset Hills Road Reston, VA 20190

Resolution to approve renewal of Architectural Engineering & Construction Collection software at cost of \$1,553.31 and Autodesk AutoCAD annual maintenance at a cost of \$853.57. This is an increase of \$12.46 from previous year pricing.

Moved: Mr. Finley Seconded: Dr. Coleman

**Vote:** Yes-Mr. Finley Yes-Dr. Coleman

**PROTHONOTARY** 

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE

# 2024-125 Imaging Spectrum, Inc. \$1,479.69 Effective 03/21/2024

1101 Summit Avenue Plano, TX 75074

Resolution to approve the purchase of a Passport Photo camera with printer, one case of media paper for photos, and one passport photo cutter to replace passport camera and equipment currently being used. This equipment will be paid from Fund 312, the Prothonotary's Automation Fund.

**Discussion:** Prothonotary Tanya Williams informed the Board the current camera and equipment was purchased in 2007, and it is now time to update the camera and equipment.

Moved: Mr. Finley Seconded: Dr. Coleman

**Vote:** Yes-Mr. Finley Yes-Dr. Coleman

**GRANTS** 

RESOLUTION GRANTOR: AMOUNT DATE RANGE

# 2024-126 Office of Justice Programs Up to Effective 03/21/2024

U.S. Dept. of Justice \$4,000.00

810 Seventh Street NW Washington D.C. 20531

Resolution to approve an application, not to exceed \$4,000.00, for the Patrick Leahy Bulletproof Vest Partnership. This grant is for the Mercer County District Attorney's Detective Department to purchase three (3) sets of body armor for the County Detectives Department. The grant would pay for 50% of the body armor costs, with the remaining amount to be paid from the PComp Safety Grant.

**Discussion:** D.A. Acker advised the Board this is to replace the current body armor used by the County Detectives.

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Moved: Mr. Finley Seconded: Dr. Coleman

**Vote:** Yes-Mr. Finley Yes-Dr. Coleman

**GRANTS** 

RESOLUTION GRANTOR: AMOUNT DATE RANGE

# **2024-127** Firehouse Subs Up to Effective 03/21/2024

Public Safety Foundation \$48,000.00

Resolution to approve an application, not to exceed \$48,000.00, for the Firehouse Subs Foundation. This grant is for the Mercer County District Attorney's Detective Department to purchase GreyKey software for County investigations. This is a one-time grant. No County match required.

**Discussion:** D.A. Acker informed the Board that this software will be used for cell phone investigations and will provide the County with its own software program instead of taking the evidence to Butler or Pittsburgh to be processed.

Moved: Mr. Finley Seconded: Dr. Coleman

**Vote:** Yes-Mr. Finley Yes-Dr. Coleman

**GRANTS** 

RESOLUTION GRANTOR: AMOUNT DATE RANGE

# 2024-128 Pennsylvania Commission Up to Effective 03/21/2024

on Crime and Delinguency \$165,000.00

3101 N. Front Street Harrisburg, PA 17110

Resolution to approve an application, not to exceed \$165,000.00, for the 2024/25 JAG Single Solicitation Local Initiatives. This grant is for the Mercer County Public Defender's Office to hire a Social Advocate to address the social service needs of Public Defender clients. Mercer County will utilize the Public Defender's Office to fulfill these objectives. These are State Funds. The grant period will be 10/2/2024 - 09/30/2026. No County match required. Application is due 03/28/2024.

**Discussion:** Public Defender Autumn Johnson advised this Social Advocate position will address the needs of the Public Defender's client that cannot be provided by other employees of her department.

Moved: Mr. Finley Seconded: Dr. Coleman

**Vote:** Yes-Mr. Finley Yes-Dr. Coleman

**Old Business:** Commissioner Coleman advised the Commissioner's Townhall Meeting that was original scheduled for March 19, 2024, at Lakeview High School has been rescheduled for April 2, 2024, 6:30pm to 8:00pm, at Lakeview High School.

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**New Business:** Commissioner Coleman advised that the National Weather Service has awarded a Certificate of Recognition to Mercer County for successful recertification with the Storm Ready Program. She introduced EMA Director, Frank Jannetti, who stated Mercer County was one of the first counties in Pennsylvania to be designated at 'Storm Ready' and has received this certification for twenty years.

EMA Director Frank Jannetti provided information on a SkyWarn Training Class to be held on April 17, 2024, at 6:30pm at the EMA Office for those who are interested in attending.

Commissioner Coleman provided information on the Tax Reassessment being performed by Tyler Technologies, that the reassessment is on track to meet the goal of being completed by May 2025, and farmstead/homestead information for the public will be posted on the County website.

Recess to Salary Board		
Public Comment: None		
Questions of the Media: None		
Motion to Adjourn		
Moved: Mr. Finley Secondo		Coleman
Attest:		
Chief Clerk	<del></del>	Mercer County Board of Commissioners

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