

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**Meeting Minutes**  
**February 13, 2024**  
**8:00 AM**

**ATTENDANCE**

Dale Bestwick, Pat Suhrie, Dave Swartz, Clifford Hughes, Robert Gregory, William Finley, Jr., Dan Goncz, Jim Riddle, Karen Shipton.

***\*The Meeting Opened with the Pledge to the U.S. Flag at 8:00 AM\****

\*Karen Shipton stated that the meeting was being recorded.

**APPROVAL OF MINUTES FROM THE 1/09/2024 MEETING AS PRESENTED**

***\*A motion was made by Dale Bestwick and seconded by William Finley, Jr. to approve the minutes from the 1/09/2024 meeting as presented. Motion carried unanimously.***

**PUBLIC COMMENT**

*None.*

**TREASURER'S REPORT**

Karen Shipton reported the following:

**General Account:** Last Statement (12/30/2023) Balance: \$174,152.45. (7) Deposits of \$47,674.90 and (16) Disbursements of \$34,,448.41. Balance as of 1/31/2024: \$187,378.94.

**Asset Reserve Restricted Account:** Last Statement (12/30/2023) Balance: \$85,177.77. One Transfer: \$1636.88. Balance as of 1/31/2024 : \$86,754.65.

**Short Lived Asset Reserve Account:** Last Statement (12/30/2023) Balance: \$186,277.01. One Transfer: \$3582.25. Balance as of 1/31/2024 : \$189,859.26.

	Feb 24
Ace fix-it Hardware	168.48
Davidson, M. & Associates, Inc.	7,097.00
FNB Commercial Credit Card	298.50
Gannett Fleming, Inc.	2,150.00
Ground Tech Inc.	1,818.75
Moon, Charlotte Estate of	79.20
PA Dept. of Transportation	3,375.00
Penn Power /57/Acct. 577	154.33
Penn Power/835A/Acct. 502	94.92
Penn Power/845/Acct. 628	2,398.35
Pennwest Specialized Contracting, Inc.	833.93
Plantation Park Camper's Assoc.	148.00
Selective Insurance	13,111.00
Tri-County Industries, Inc./57	54.97
Tri-County Industries, Inc./845 Perry Hwy	887.33
<b>TOTAL</b>	<b>32,669.76</b>
<b>TRANSFER TO ASSET RESERVE RESTRICTED ACCOUNT:</b>	<b>1,636.88</b>
<b>TRANSFER TO SHORT LIVED ASSET RES. RESTRICTED ACCOUNT:</b>	<b>3,582.25</b>
<b>TOTAL TRANSFERS:</b>	<b>\$5,219.13</b>
<b>TOTAL INVOICES AND TRANSFERS:</b>	<b>\$37,888.87</b>

All accounts balance and were reconciled. Karen stated she had copies of all bank statements and invoices

should anyone like to review them.

*\*A motion was made by Dale Bestwick and seconded by Robert Gregory to approve the treasurer's report and the payment of bills for January 2024 as presented. Motion carried unanimously.*

### **ENGINEER'S REPORT**

**Countryside Estates** – Jim and Dan discussed the Authority sending Countryside Estates Director in Butler, a letter that they now own the grinder pumps because of their lack of cooperation with the discharge and not heeding to the Authority's directions, they can own them from now on. *\*A motion was made by Dale Bestwick and seconded by Clifford Hughes to send a letter to Countryside Estates as described above. Motion carried unanimously.* Dan will put together the letter.

**Plantation Park** – They had some really high flows last year. They are balancing out at 53 edu's.

The NPDES Permit Renewal is due at the end of the month. Pat will sign the application.

Wasteload Management Report is done and was submitted to PA DEP.

**Thompson Rd. Pumpstation** – We had some freezing issues last month. Dan stated that one of the problems was that the water pressure increased a lot. No one seems to know why. Dan is suggesting they put on a pressure reducing valve. We received a quote from Pennwest Specialized Services in the amount of \$833.93 for the work on the valve. Dan received a list of rates from Pennwest for different services offered. *\*A motion was made by Dave Swartz and seconded by Clifford Hughes to approve the quote of \$833.93, #2237.3 for the placement of a pressure reducing valve by Pennwest Specialized Services at the Thompson Rd. Pumpstation. Motion carried unanimously.*

### **OPERATOR'S REPORT**

The flow meter was online for the month. 65,000/gal/day.

Everything operated within the permit limits for the month of December/2023.

Our NPDES Permit expires at the end of August 2024. The renewal application is almost complete. Just waiting on lab results.

There was (1) pump repaired.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

**Opiod Bankruptcy Class Action Suit** - *\*A motion was made by William Finley, Jr. and seconded by Dale Bestwick to take no action and disregard the request to respond to the Class Action Suit. Motion carried unanimously.*

### **ADJOURNMENT**

*\*A motion was made by Dale Bestwick and seconded by William Finley, Jr. to adjourn the meeting. Motion carried unanimously.* Meeting adjourned at 8:36AM.

Respectfully Submitted;

Karen B. Shipton  
Administrator