

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

July 10, 2008

Members Present: Brian Bader, Kenneth R. Ammann, John N. Lechner

Pledge of Allegiance:

Others Present: Tom Amundsen, Jeff Greenburg, Jennifer Hamilton, Tim Hofius, John Logan, Cathy Main, John Nicklin, Bill Romine, Janet Reeher, Dave Fox, Chief Deputy Gary Hartman, Deputy Eric Garrett Media: Frank Stratiff, Mary Grzebieniak

Public Comment on Agenda Items: None

Commissioners publicly thanked the Sheriff's Department the E-911 and EMA staff for the professional manner they handled a Bomb Threat and the evacuation of the Courthouse on July 9, 2008.

Motion to approve June 25, 2008 Chief Clerk's Meeting minutes.

Moved: Mr. Ammann **Seconded: Mr. Lechner**
Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Bader

Motion to approve June 26, 2008 Commissioners' Meeting minutes.

Moved: Mr. Ammann **Seconded: Mr. Lechner**
Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Bader

Motion to reappoint Mark D. Smith to the Mercer County Housing Authority Board of Commissioners for an additional five year term from 09-01-08 until 8-31-13.

Moved: Mr. Ammann **Seconded: Mr. Lechner**
Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Bader

Motion to approve the purchase of a Lektriever for the Registration & Election Office: Model 77 in the amount of \$17,405.60 from Record Systems of Youngstown, OH. They are the sole provider in Western Pa.

Moved: Mr. Ammann **Seconded: Mr. Lechner**
Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Bader

Motion to enter into a letter of engagement for audit services with Black, Bashor & Porsch LLP Certified Public Accountants of Sharon, Pa. to complete an audit of Children & Youth Services for the year ended 6-30-08. Contract was previously approved 12-13-2007 with the fee not to exceed \$10,800.00.

Moved: Mr. Ammann

Seconded: Mr. Lechner

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to approve the following financial investments as listed:

<u>FROM:</u>	<u>TO:</u>	<u>AMOUNT:</u>
General Fund	General Fund	\$ 5,000,000.00
Citizens Bank Savings Account	Citizens Bank Checking W/Interest	
General Fund	General Fund	\$ 5,000,000.00
Citizens Bank Checking W/Interest	Citizens Bank 180 day C of D	

INVESTMENTS DATED 6/30/08:

<u>FROM:</u>	<u>TO:</u>	<u>AMOUNT:</u>
General Fund	General Fund	\$ 1,000,000.00
Citizens Bank Checking W/Interest	Citizens Bank Savings Account	
Economic Development Capital Reserve	Economic Development Capital Reserve	\$ 30,775.00
Citizens Bank Checking W/Interest	Citizens Bank Savings Account	
Capital Reserve	Capital Reserve	\$ 67,430.00
National City Checking Account	Citizens Bank Savings Account	
2001 Capital Bond Sinking	2001 Capital Bond Sinking	\$ 265,660.00
National City Bank Money Market	Citizens Bank Savings Account	

Moved: Mr. Lechner

Seconded: Mr. Ammann

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to enter into agreement with Penn Power for the power pole relocation at Mercer County Bridge 1915 on Clay Furnace Road in Jefferson Township at a cost of \$4,106.50. (This is funded 100% Liquid Fuels.)

Moved: Mr. Lechner

Seconded: Mr. Ammann

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to declare an emergency repair order for County Bridge 125 on Tower Road Greene Twp. Corrective action to consist of resetting the gabion wall and backfilling the eroded area behind the wing and abutment.

Moved: Mr. Lechner

Seconded: Mr. Ammann

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to approve the Personnel action(s) as follows:

NAME	POSITION	EFFECTIVE	LEVEL / STEP
<u>TRANSFERS:</u>			
BRIDGE DEPARTMENT:			
William Miller	Bridge Inspector (From current position of Bridge Maintenance Leader Replacing B. Parsons who resigned)	6/30/08	TC&S 8- Entry
Herbert Bagenstose, Jr.	Bridge Maintenance Leader (From current position of Housekeeper to replace W. Miller)	6/30/08	TC&S 7-Entry
HOUSEKEEPING:			
Lauri Galentine	Full Time Housekeeper (From current PT position of Housekeeper to Replace H. Bagenstose)	6/30/08	TC&S 2-Entry
MERCER COUNTY JAIL:			
Brooke Beinhardt	Full Time Correctional Officer (from PT position)	6/25/08	Current Rate 7-12 months
Ross Livermore	Full Time Correctional Officer (from PT position)	6/25/08	Current Rate 7-12 months
Tiffany Spangler	Full Time Correctional Officer (from PT position)	6/25/08	Current Rate 7-12 months
Erik Vasconi	Full Time Correctional Officer (From PT position)	6/25/08	Current Rate 7-12 months
Glen Hedglin	Correctional Counselor (From Correctional Officer)	8/3/08	P&A 6 Step 4
(All recommendations of the Prison Board Meeting of 6/24/08)			
CLERK OF COURTS:			
Monarae Hunter	Assistant Cost Collections Coordinator (From current position of Second Deputy & new position to Replace J. Heiderman who resigned)	7/7/08	PA 4- Step 7
Joyce Jackal	Second Deputy (From current position of Sr. Procedure Clerk to replace M. Hunter)	7/7/08	PA 3- Step 7
JUVENILE PROBATION:			
Sharlee T. Beatty	Community Court Director (Title Correction) (Replace C. Davis who resigned)	7/14/08	P&A 7-6
CHILDREN & YOUTH SERVICES:			
Kathryn Cammerata	Assistant Administrator (Replace J. Hamilton who was previously promoted)	7/14/08	P&A 8- Entry

NEW HIRES:

CLERK OF COURTS:

Lisa Maniscalco Sr. Procedure Clerk 7/21/08 TC&S 6- Entry
(Replace J. Jackal who was promoted)

HOUSEKEEPING:

Terri L. Eddinger Part Time Housekeeper 7/7/08` 90% TC&S 2- Entry
(Replace L. Galentine who transferred to FT)

JUVENILE PROBATION:

Cristen M. Burns School Based Juvenile Probation Officer 7/14/08 P&A 6- Entry
(Replace S. Beatty who transferred to open Community Court Director)

SOIL CONSERVATION:

Donald Koontz Part-time Temporary Services Equipment Operator 7/14/08 90% C&S 1 – Entry
& Maintenance Munnell Run Farm

RESIGNATIONS:

TREASURER’S OFFICE:

Karen Nissly Clerical Assistant 7/18/08

JUVENILE PROBATION:

Moriah E. Shallenberger Juvenile Probation Officer 8/1/08

Moved: Mr. Ammann

Seconded: Mr. Lechner

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to ratify the attached previously approved expenditures dated 6-24-08 to 7-07-08

Moved: Mr. Ammann

Seconded: Mr. Lechner

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Motion to approve the following refund(s) as listed:

<u>Name</u>	<u>District</u>	<u>Amount</u>	<u>Year</u>
Guy M. John	Perry Twp.	\$ 170.81	2008
Anthony M & Susan Nicoletto	Liberty Twp.	\$ 93.03	2007
Cranberry Park Nancy L. Lange	Pine Twp.	\$ 118.96	2008
Janet E. & John I. Cuzubeck	Lackawannock Twp.	\$ 103.71	2008
Herman Leukhardt	Greene Twp.	\$ 120.99	2008
Northeast Industrial Properties Inc.	Hempfield Twp.	\$ 399.59	2008
	Total	\$1,007.09	

Moved: Mr. Lechner

Seconded: Mr. Ammann

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Old Business: None

New Business:

Motion to approve the new MR Waiver contract with Acumen Fiscal Agent, MPI #102094214 for FY 2008-2009 on behalf of the MH/MR Program. Acumen is the State Office of Developmental Programs identified statewide Vender Fiscal/Employer Agent Financial Management Service Organization. Counties are required to contract with this agency to perform payment-related employer responsibilities for specific services and supports which have been arranged for and managed by qualified individuals with mental retardation and/or their families/surrogates. The following are the services and their respective unit rates:

Funding Source	Provider	Type of Service	08/09 Unit Rate
MR Waiver	*Acumen Fiscal Agent Mesa, AZ	Unlicensed Home and Community Hab. 1:1 Unlicensed Home and Community Hab. Group Unlicensed Home and Community Hab. Enh. 1:1 Unlicensed Respite Respite 24 Hours Transportation	\$2.52 to \$5.00 / 15-min. \$1.54 to \$2.46 / 15-min. \$4.62 to \$9.24 / 15-min. \$2.20 to \$3.50 / 15-min. \$35 to \$60 / day \$0.40 / mile

Moved: Mr. Lechner

Seconded: Mr. Ammann

Vote: Yes Mr. Lechner, Mr. Ammann, Mr. Beader

Recess to Salary Board.

Public Comment:

Questions of the Media:

Motion to adjourn.

Moved:

Seconded:

Mercer County Board of Commissioners

Attest:

Chief Clerk