# MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS September 11, 2014

Members Present: John N. Lechner, Matthew B. McConnell, Brian Beader

Pledge of Allegiance: Was held

Others Present: Tom Amundsen, Jeff Greenburg, Tim Hofius, Susan Holsopple, John Logan, Bill

Madden, Media Caleb Stright

**Public Comment on Agenda Items: None** 

Motion to approve August 27, 2014 Chief Clerk's Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve September 3, 2014 Chief Clerk's Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve August 28, 2014 Commissioners' Meeting minutes.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to submit Mercer County's grant application to the Pennsylvania Department of Environmental Protection (DEP) for the 2014 Municipal Recycling Program Performance Grant (904 Grant). This grant is available to municipalities with a recycling program. DEP calculates the award based on the amount of material that is recycled during the previous calendar year, so this application will be based on 2013 collected tonnage. There is no County match.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

## Motion to approve the following financial investments as listed:

INVESTMENTS DATED 8/15/14 FROM	то	AMOUNT	
Treas Tax Collector Citizens Bank Checking w/interest	Treas Tax Collector Farmers Bank MMKT2		\$44,875.40
INVESTMENTS DATED 8/18/14 FROM	то		AMOUNT
MH/DS PNC Bank Checking	MH/DS FNB Bank IMM	OS \$43,191.00	
Capital Reserve PNC Bank Checking	Capital Reserve Farmers Bank Checking w/interest	\$ 351.00	
Treas Tax Collector Citizens Bank Checking w/interest	Treas Tax Collector \$ 9,372 Farmers Bank MMKT		\$ 9,372.30
INVESTMENTS DATED 8/29/14 FROM	то	AMOUNT	
General Fund Citizen's Ckg	General Fund \$ Farmers CKWI		50,000.00
Treas.Tax Collector Fund Citizen's CKWI	Treas. Tax Collector Fund Farmers MMKT2		246,996.00
INVESTMENTS DATED 8/20/14 FROM	ТО		AMOUNT
Treas Tax Collector Citizens Bank Checking w/interest	Treas Tax Collector \$5 Farmers Bank MMKT2		\$35,254.00
INVESTMENTS DATED 8/22/25/26/ FROM	<u>72014</u> TO		AMOUNT
General Fund Citizens Bank Checking	General Fund Farmers Bank Checking w/interest	\$ 400,000.00	
2001 Capital Bond Sinking PNC Bank Checking	2001 Capital Bond Sinking FNB Bank IMM	\$ 13,036.00	
Treas Tax Collector Citizens Bank Checking w/interest	Treas Tax Collector Farmers Bank MMKT2	\$ 54,862.00	
Clerk of Court Automation PNC Bank Checking	Clerk of Court Automation Northwest Savings MMKT	\$ 443.00	
Retirement PNC Bank Checking	Retirement PNC Bank MMKT	\$ 126,000.00	
Treas Tax Collector Citizens Bank Checking w/interest	Treas Tax Collector \$ Farmers Bank MMKT2		\$ 16,575.63

Tax Lien Tax Lien \$48,582.00

PNC Bank Swp FNB Bank IMM

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve a contract with GAI Consultants, Inc., civil engineers, DuBois, PA 15801, to perform the required annual dam inspections of the seven county-owned flood control dams for a fee of \$5,000. This includes inspection, reporting deficiencies to the County so repairs can be effected, submission of the required reports to Pennsylvania DEP, and meeting with County officials when requested. All contract elements to be completed by December 31, 2014.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

#### Motion to approve the following 2015 Holidays:

### **2015 HOLIDAYS**

DAY	DATE	<b>HOLIDAY</b>
Thursday	January 1, 2015	New Year's Day
Monday	January 19, 2015	Martin Luther King, Jr. Day
Monday	February 16, 2015	Presidents' Day
Friday	April 3, 2015	Good Friday
Monday	May 25, 2015	Memorial Day
Friday	July 3, 2015	Independence Day
Monday	September 7, 2015	Labor Day
Monday	October 12, 2015	Columbus Day (Observed)
Wednesday	November 11, 2015	Veterans' Day
Thursday	November 26, 2015	Thanksgiving Day
Friday	November 27, 2015	Day after Thanksgiving
Friday	December 25, 2015	Christmas Day

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to approve the Human Resources action(s) as follows:

NAME/POSITION EFFECTIVE LEVEL/STEP/GRADE

**NEW HIRES:** 

**DISTRICT ATTORNEY:** 

Kathy Kettering 8/28/2014 No Salary/No Benefits

Intern

Ken Ham 8/28/2014 No Salary/No Benefits

Intern

JUDGE WALLACE:

Carole J. Grolemund 10/1/2014 CRPD1-20-00 (\$73.00/day)

Tip Staff

**CHILDREN & YOUTH:** 

Elizabeth Hollobaugh 9/2/2014 No Salary/No Benefits

Intern

**SHERIFF:** 

Jonathan Oden 9/8/2014 No Salary/No Benefits

Intern

**SEPARATION FROM EMPLOYMENT:** 

**JUDGE YEATTS:** 

Gary Kern 8/15/2014

Law Clerk

**E-911 CENTER:** 

Heather Simonik 8/24/2014

Part-Time Telecommunicator

Terri Cwynar 9/5/2014

Telecommunicator

Ashley Ivan 9/7/2014

Part-Time Telecommunicator

**SHERIFF:** 

Brent Zane 8/27/2014

Part-Time Deputy Sheriff

**FISCAL:** 

Mary Ammann 9/5/2014

Senior Accountant - Grants

TREASURER:

Karen Madden 9/26/2014

First Deputy

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

Motion to ratify the attached previously approved expenditures dated 8/26/14 to 9/08/14 in the amount of \$ 2,061,302.38.

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

### Motion to approve the following exoneration(s) being granted as listed:

Tax Collector	Taxing District	County <u>Per Capita</u> <u>Tax</u>	County Per <u>Capita Tax -</u> <u>TBC</u>	<u>Tax</u> <u>Year</u>
Lori M McKnight	Clark Boro	\$ 55.00		2014
Lori M McKnight	Clark Boro	\$ 5.00		2014
Leona McIntire	Jackson Twp	\$ 70.00		2014
Robin Snyder	Jefferson Twp	\$ 40.00		2014
Nancy Riethmiller	Lackawannock Twp	\$ 30.00		2014
Jill A Niddel	Wheatland Boro	\$ 15.00		2014

**Total** \$ 215.00

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

### Motion to approve the following refund(s) as listed:

Real Estate Refund - Delaware Twp - Ronald & Cynthia Crawford, 615 E Crestview Dr. Transfer PA 16154 - Over Payment in the amount of \$59.78

Real Estate Refund - Perry Twp - James A Speir, 3399 Hadley Rd. Hadley PA 16130 - Over Payment in the amount of \$43.05

Moved: Mr. Beader Seconded: Mr. McConnell

Vote: Yes Mr. Beader, Mr. McConnell, Mr. Lechner

**Old Business:** 

**New Business:** 

**Recess to Salary Board:** 

Public Comment: None	
Questions of the Media: None	
Motion to adjourn.	
Moved: Mr. McConnell	Seconded: Mr. Beader
	Mercer County Board of Commissioners
Attest:	
Chief Clerk	