

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**  
**Phone: (724)748-4808 Fax: (724)748-5668**  
**369 McClelland Road**  
**Mercer, PA 16137**

**MEETING MINUTES**

**October 14, 2015**

**8:15 AM**

*The Authority meets the second Wednesday of each month at 8:15 AM in the County Commissioner's Meeting room at the Mercer County Courthouse, Mercer, PA.*

**THE NEXT MEETING IS SCHEDULED FOR NOVEMBER 10, 2015 AT 8:15 AM**

**ATTENDANCE**

Bob Gregory, John Lechner, Paul Minner, Roger Shaffer, Pat Suhrie, Jerry Johnson, Dan Goncz, Karen Shipton, Debbie Plant, Debbie Shaulis.

**\*The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM\***

**APPROVAL OF MINUTES FROM THE 09/09/15 MEETING AS PRESENTED**

*\*A motion was made by Pat Suhrie and seconded by John Lechner to approve the minutes from the September 9, 2015 meeting as presented. Motion carried unanimously.*

**PUBLIC COMMENT**

None.

**ENGINEER'S REPORT**

**Project Status Report**

**A. Sewage Facilities Project Status Report**

The construction job conferences for the Sewage Facilities Project were conducted on 9/24/15 at the offices of Gannett Fleming. The next job conferences are scheduled for 10/22/15 beginning at 9:00 AM at the offices of Gannett Fleming. Meeting minutes are on file with the Authority. As of 9/25/15, construction is approximately 25% complete.

Contract No. 1: Klinginsmith Enterprises has installed the pressure sewer along Butler Pike, Thompson Rd., Shaffer Rd., and State Route 58. Work is continuing on the installation of the service lateral kits and manholes. There are three (3) crews working on-site. The Contractor anticipates directional drilling under Neshannock Creek in October.

**Officers:**  
**Chairman:**  
Paul Minner  
**Vice**  
**Chairman:**  
Patrick J. Suhrie  
**Treasurer:**  
John Lechner  
**Secretary:**  
Bob Gregory  
**Rec Sec'y:**  
Karen Shipton

**Board**  
**Members:**  
**Mercer**  
**County:**  
John Lechner  
**Coolspring**  
**Twp:**  
Paul Minner  
**East Lack**  
**Twp:**  
Robert Gregory  
**Findley Twp:**  
Patrick J. Suhrie  
**Mercer Boro:**  
Jerry Johnson

Contract No. 2: J.S. Bova Excavating has completed the pressure sewer installation along Lamor Rd., Court St., Walker St., Graham Lane, State Route 62, Autumn Lane, Dogwood Dr., and is working on Mercer Area School District property. Work is progressing along State Route 158 and State Route 318. There are three (3) crews working on-site. The Mercer Area School District did not approve the sewer line relocation proposed by Brandy Springs Park. Therefore, the sewer line will be installed in accordance with the original design.

Contract No. 3: An additional 112 service lateral kits will be delivered in October along with the five (5) spare lateral kits. The triplex grinder pump unit was ordered for the Countryside Nursing Home.

Contract No. 4: Mortimer's Excavating is continuing to install grinder pumps and pressure service sewer lines to customers. Several of the pressure service sewer lines are going to be longer than anticipated because of where property owners have requested their grinder pumps be installed. This is a result of the number of customers that did not attend the Open Houses last year. Approximately 50 grinder pump units have been installed. Attached to the Engineer's Report is a photograph of an uninstalled grinder pump unit.

Contract Nos. 5 & 6: Construction activities on the pump station contracts are anticipated to begin the week of 10/19/15 at the Plantation Park Pump Station. During September Gannett Fleming staked out the center of each wetwell. There appears to be a potential interference with an Atlas (Williams) gas line that was not located during the design PA One-Call. We will move the wetwell to avoid any conflict. A photo is attached to the Engineer's Report. The access road is complete to the Interchange Pump Station and restoration along the side of the road has been completed. Two (2) photos are attached to the Engineer's Report showing the access road.

Contract Nos. 7 & 8: Jack Gibson Construction has poured the foundation and concrete slab for the sludge drying beds and has excavated for the control building foundation. Excavation began for the treatment units. The well was drilled for the potable water supply. The well will be cased at 75 feet and will produce approximately 80 GPM. As anticipated, the water hardness and iron content will require treatment but only for water fixtures inside the control building. Photos are attached to the Engineer's Report.

Anticipated work in October includes completing the excavation for the treatment tank units and the installation of the outfall sewer.

The project milestone schedule has been updated and is attached to the Engineer's Report. The current grinder pump agreement status report is also attached to this report, with no changes in the past month, along with a copy of the current customer list.

A copy of the Construction Observation Services Budget Report is also attached.

## **B. Change Orders**

Gannett Fleming is recommending the Authority approve the following change orders:

Contract No. 1 Change Order No. 1 in the amount of \$600.00 for five (5) sewer line markers to be installed on the Bochy Property.

***\*A motion was made by John Lechner and seconded by Bob Gregory to approve Contract No. 1 Change Order No. 1 in the amount of \$600.00. Motion carried unanimously.***

Contract No. 7 Change Order No. 1 in the amount of \$209.07 for the installation of a set-up transformer from 208 volt to 240 volt for the E/One test facility. The testing facility was specified for the project but since the E/One pumps operate off of 230 volt a transformer should be installed in order to provide the proper voltage for testing.

***\*A motion was made by Bob Gregory and seconded by Pat Suhrie to approve Contract No. 7 Change Order No. 1 in the amount of \$209.07. Motion carried unanimously.***

Contract No. 7 Change Order No. 2 in the amount of \$12,019.53 for the installation of a gabion basket rip-rap mat for the outfall sewer in lieu of dumped rip-rap. This substitution is recommended to give the outfall sewer into Neshannock Creek a reduced maintenance installation and better appearing finish. With the steep bank into Neshannock Creek the concern is that high creek levels could remove some of the dumped rip-rap and cause erosion.

***\*A motion was made by Pat Suhrie and seconded by John Lechner to approve Contract No. 7 Change Order No. 2 in the amount of \$12,019.53. Motion carried unanimously.***

Future Change Orders anticipated for the Authority's consideration include:

Contract No. 6 – Additional costs for underground conduit and conductor from the Penn Power electrical service to the Interchange Pump Station as Penn Power will be stopping short of where the electrical service was to be installed. This is a result of Penn Power requiring a transformer to be installed on the main power line to the pump station.

Contract No. 7 – Credit for the deletion of the self-priming water traps.

Contract No. 7 – Credit for the reduction in excavation required for establishing grade at the sewage treatment plant.

Contract No. 7 – Credit for the reduction in the amount of work associated with the installation of the roadways for the Sewage Treatment Plant and the Interchange Pump Station. The roadways were shorter than planned.

### **C. Project Funding**

Similar to how the Authority has been paying the interest payments to Mercer County State Bank on the Local Share, Northwest Savings Bank is able to make automatic payments for the interest on the Interim Share based on the Authority's approved requisition.

***\*A motion was made by John Lechner and seconded by Pat Suhrie to approve automatic interest payments to Northwest Savings Bank. Motion carried unanimously.***

Requisition No. NW-2 in the amount of \$800,176.54 for the Sewage Facilities Project to be withdrawn from the Northwest Savings Bank Loan. Note that payment to MCSB for interest must now be paid by check by the 20<sup>th</sup> of each month.

***\*A motion was made by John Lechner and seconded by Pat Suhrie to approve payment of Requisition No. NW-2 in the amount of \$800,176.54. Motion carried unanimously.***

A copy of the Project Cost Summary is attached to the Engineer's Report.

#### **D. Community Development Block Grant**

Property owner interviews were conducted in September. The preliminary results are that Mercer County Regional Planning Commission anticipates approximately 50 property owners will qualify for the grant. Grant funds are available for approximately 77 property owners.

USDA Rural Development reports that they have had many inquiries regarding their funding program for low interest loans that can be used for the installation of the sewer line from the home to the grinder pump units.

Property owners must present an actual quotation for the installation of this segment of sewer line before they can be considered for qualification for the program.

#### **E. Service Connection Specifications**

The Authority should consider establishing the qualifications and/or requirements for contractors that would like to perform work on this part of the project as we are beginning to get inquiries from local contractors who have been asked to provide quotations to property owners for this part of the project. Sample information is attached to the Engineer's Report relative to specifications, contractor lists and grinder pump maintenance information.

#### **TREASURER'S REPORT**

John Lechner reported the following: Citizen's Account: Previous Balance 08/31/15: \$8371.54. Expenses: \$0.00. Income: \$71.98. Ending Balance 09/30/15: \$8443.52.

***\*A motion was made by Bob Gregory and seconded by Pat Suhrie to approve the treasurer's report as presented. Motion carried unanimously.***

#### **OLD BUSINESS**

MCSB – John talked to Dave Houck at MCSB. Dave assured John we can keep the account open and fees will be waived.

#### **NEW BUSINESS**

Springfield Township – They may consider rejoining the Authority.

Billing Program – Karen will research different billing programs.

Tapping Fee Resolution – Needs to establish the tap in fee amount per edu so we can collect funds through CDGB.

Sewer User Fee Resolution – Board needs to consider a format but not necessarily a dollar amount yet.

**ADJOURNMENT**

*\*A motion was made John Lechner and seconded by Pat Suhrie to adjourn the meeting. Motion carried unanimously.*

Meeting adjourned at 9:23 AM.

Respectfully Submitted;

Karen B. Shipton  
Recording Secretary