

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

09/12/17

8:15 AM

ATTENDANCE

Bob Gregory, Jerry Johnson, John Lechner, Pat Suhrie, Dave Swartz, Karen Shipton. List of others present available in the Authority office.

****The Meeting Opened with the Pledge to the U.S. Flag at 8:15 AM****

APPROVAL OF MINUTES FROM THE 08/08/17 MEETING AS PRESENTED

****A motion was made by John Lechner and seconded by Bob Gregory to approve the minutes from the 08/08/17 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

Juanita Badger, Caregiver for Harry Tyson, 25 Wright St.; Mercer, PA - Requested the Board waive the additional \$900.00/tap fee for Mr. Tyson due to the nature of his illness and he did not make her aware of the fees/schedule.

****A motion was made by John Lechner and seconded by Jerry Johnson to waive the additional \$900.00 for the tap fee for Harry Tyson of 25 Wright St.; Mercer, PA. Motion carried unanimously.***

John Busatta, President of Plantation Park – He is asking how we come up with the reimbursement amount each month on the electric bill. John will talk with Dan Goncz about the formula he uses.

There was some discussion on the location of the pump station being in a flood zone at Plantation Park.

TREASURER'S REPORT

Balance as of 8/31/17: (FNB) \$124,841.60

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY
INVOICES SUBMITTED FOR PAYMENT
09/12/17

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
Ace fix-it Hardware	Repair/Maint. Supplies	\$107.66
Barber's Chemicals	Chemicals	\$466.50
Charles Enterline Septic Tank Cl.	Pump Thompson Rd.	\$180.00
Davidson, M. & Associates, Inc.	Plant Operations	\$5457.00
Gannett Fleming, Inc.	Engineering Services	\$230.00
Lang Concrete Products, Inc.	Clean Wet Well/Pump Manhole	\$850.00
LB Water	Repair/Maint.	\$108.73
Penn Power/57 Thompson Rd.	Electric	\$123.62
Penn Power/835A	Electric	\$ 69.78
Penn Power/845	Electric	\$3323.45
Plantation Park Camper's Assoc.	Reimb. For Electric	\$120.90
Selective Insurance	Insurance	\$1188.00
Tepco Trombold Equipment	Sewer Repair/Maint.	\$494.30
Tri-County Industries, Inc.	Waste Removal/57	\$ 31.50
Tri-County Industries, Inc.	Waste Removal/845 Perry Hwy.	\$ 57.75
Total Invoices:		\$12,809.19

**A motion was made by Jerry Johnson and seconded by John Lechner to approve the treasurer's report as presented and to pay the bills submitted for payment. Motion carried unanimously.*

ENGINEER'S REPORT

A. Sewage Facilities Report

1. Repair was made on a cracked fitting on Rt. 58.
2. Commissioner Tim McGonigle will find out why the jail needed pumped twice in one month.
3. Finance committee needs established to put figures together for the 2018 Budget so it can be adopted at the October or November meeting. It was decided John, Pat, Karen and Dan G. would get together to work on this.

OPERATOR'S REPORT

Number 3 blower was removed for repairs. It is under warranty so no bill should be paid.

OLD BUSINESS

1. **Liens** – A list of liens to be filed for delinquent tap fees and monthly user fees was presented to the Board for review.
2. **Customers Not Connected** – A list was provided for the Board to review of customers that have not made connection yet to the sewer mains. These pumps will be pulled and put back in as connections are made.
3. **Line of Credit** – **A motion was made by John Lechner and seconded by Dave Swartz to establish a line of credit in the amount of \$35,000.00 with First National Bank. Motion carried unanimously.*

NEW BUSINESS

1. **Vulnerability Assessment/Emergency Response Plan** – Check this with Dan Goncz.
2. **Marcella Edwards/6 Landis Dr./Mercer, PA** – Marcella's daughter called and stated her mom passed away about 2 weeks ago. Nothing has been paid on this property (tap or monthly user fee) at all and is on the lien list. She is asking us to hold off on the lien until she can go through all of the paperwork and come up with a plan to pay. No motion was made but we will put a hold on the lien for the time being.

ADJOURNMENT

**A motion was made by Pat Suhrie and seconded by John Lechner to adjourn the meeting. Motion carried unanimously.*

Meeting adjourned at 9:05AM.

Respectfully Submitted;
Karen B. Shipton/Administrator