

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

June 12, 2018

8:30 AM

ATTENDANCE

Robert Gregory, John Lechner, Pat Suhrie, Dave Swartz, Walt Darraugh, Dan Goncz, Karen Shipton, Jim Riddle, Tim McGonigle.

*A list of others in attendance is available in the Administrator's office.

****The Meeting Opened with the Pledge to the U.S. Flag at 8:30 AM****

APPROVAL OF MINUTES FROM THE 05/08/2018 MEETING AS PRESENTED

****A motion was made by John Lechner and seconded by Dave Swartz to approve the minutes from the 05/08/2018 meeting. Motion carried unanimously.***

APPROVAL OF AGENDA

****A motion was made by John Lechner and seconded by Walt Darraugh to approve the agenda as presented. Motion carried unanimously.***

PUBLIC COMMENT

None.

TREASURER'S REPORT

Balance as of 05/31/2018: \$189,929.52. The \$100 fee for the line of credit is a Loan Origination Fee. The USDA loan payments will be coming out this month. There was a question on the amount of the invoice submitted by McGill, Power & Bell. The quote we received and accepted for the 2017 audit was \$8000.00. If there was Single Line Audit performed, another \$2000.00 would be billed. We have already paid \$6000.00 and they sent another invoice for an additional \$4000.00. We were not required to have a Single Line Audit for 2017. We will hold payment until Karen checks with MPB on the additional \$4000.00.

****A motion was made by Walt Darraugh and seconded by Dave Swartz to approve the treasurer's report and payment of bills (except the \$4000.00 to McGill Power & Bell until clarity is made on what it is for) submitted for payment. Motion carried unanimously.***

INVOICES SUBMITTED FOR PAYMENT

06/12/2018

PAYEE	SERVICE/PRODUCT	AMOUNT
FNB	Line of Credit/Processing Fee	100.00
Universal Blower Pac	Felt Filter Element	295.07
Record Argus	Advertising/New Meeting Time	38.35
McGill, Power, Bell & Associates, LLP	Final Audit Invoice/2017	4000.00
M. Davidson & Associates Inc.	Plant Operations	5624.00
M. Davidson & Associates Inc.	Countryside Pump/#2 Repair	300.00
M. Davidson & Associates Inc.	Fuel Reimb.	49.88
Tri-County Industries	Trash/845 Perry Hwy.	57.75
Tri-County Industries	Trash/57 Thompson Rd.	31.50
Penn Power	Electric/845 Perry Hwy.	2368.67
Penn Power	Electric/835A Perry Hwy.	94.04
Penn Power	Electric/57 Thompson Rd.	118.51
Barber's Chemicals	Sodium Hydroxide Solution	436.50
USA Blue Book	Synthetic Blower Lubricant	479.50
Findley Township	Reimb. For Norton Antivirus Software	95.39
Plantation Park	Reimb. For Electric	190.49
Homer Sanitary	Pump Tank/Thompson Rd.	200.00
Gannett Fleming	Engineering Services/June/2018	250.00
Ace fix-it Hardware of Mercer	Maintenance Supplies	86.40
Tepco Trombold Equipment Co. Inc.	Annual Telemetry Service	2400.00
Tepco Trombold Equipment Co. Inc.	100ft Power Cable/Countryside	297.00
Tepco Trombold Equipment Co. Inc.	Stator/Countryside	76.98
Tepco Trombold Equipment Co. Inc.	Grinder Pump/Mausser	5281.00
Kelley, Pat	Inspections	850.00
Kelley, Pat	Inspections/Mileage Reimb.	125.82
Total Invoices:		\$23,846.85

ENGINEER'S REPORT

Thompson Rd. Pump Station – Jim Riddle reported that the maintenance workers at the County Jail don't believe that the bar screen is working. Jim felt that it was working. They want it pulled out. The garbage being dumped into the system is still an issue. We are having it pumped approx. every (6) weeks. It was pretty bad on the last day it was pumped. It probably needs pumped once a month. It is being cleaned out in (3) different locations every day. Jim has tried to talk to the jail officials and they have responded they will stop the black gloves, but that has not happened. Commissioner Tim McGonigle asked if they can gather the debris in a bag so he can take it to a Prison Board meeting. Jim will set up with Homer Sanitary to pick one day a month and have them come and pump the tank on a regular basis.

Plantation Park – Dan attached a flow report, they are still at 60 EDU's. Plantation Park has been put on notice there will be an increase in their monthly sewer bill next year if this doesn't decrease.

NPDES Permit Application – Will take until November/2018 to be completed/submitted.

DEP Complaint/Sewage Overflowing Manhole on Hope Mill Rd. – Dan could find nothing there. The complaint was made by an anonymous customer. The beaver dam is causing a problem, but there is nothing coming out of the manhole.

OPERATORS REPORT

Everything is operating within the effluent limits for the month of April/2018.

The pump was pulled at 441B Shenango St. since the house was torn down.

816 Mercer-G.C. Rd. – There were some previous issues here and currently had numerous calls there this past month. Dan will contact Pat Kelley and talk to him about this.

OLD BUSINESS

Mausser, Eric – Eric Mausser was given a \$600.00 credit on the purchase of the grinder pump. Our resolution for the cost of the tap fee was not clear so we are adopting a new resolution later today to clarify what the cost is for the tap fee.

Jim & Lori Amon – 441A S. Shenango St./Mercer, PA – House at 441B was torn down, the pump removed and the panel and cable removed and placed in storage at the plant.

They are questioning paying the monthly user fees for the property at 441B since they tore the house down. They acquired a demolition permit May/2016 but it didn't come down until the Fall of 2017. The board would like the Amon's to submit a letter stating their case and what action they are requesting the board to take.

Aqua Water - No action taken. Still waiting on Aqua Water to respond with the paperwork necessary.

Customer Liens – Shaffer, Link & Moser. Each of these property owners made payment on their account but not yet paid in full.

**A motion was made by John Lechner and seconded by Dave Swartz to move forward with liening these properties. Motion carried unanimously.*

Non-Customer Question – Gerald Swartz property at 772 Mercer-G.C. Rd.; Mercer was inquiring if there were any plans to extend the sewer lines down toward Mercer. The board responded that there were no plans to extend the line to her property.

Pulling Grinder Pumps – Karen will cross check the list with Pat Kelley's list, send one final letter to customers giving them until 7/15/18 to either connect, or let me know they have a contractor lined up to make the connection.

Premier Power Solutions - **A motion was made by John Lechner and seconded by Walt Darraugh to accept a 48 month renewal agreement from CHAMPION ENERGY at a contract rate of \$.05657 w/o GRT (rate with GRT is \$.05907) which means the rate with GRT is \$.06011 starting on the JULY 2018 meter read provided there are no fees attached to this. Should that be the case, the second choice is CONSTELLATION at a contract rate of \$.06140 for 48 months. Motion carried unanimously.*

Dehan Courtney – Dehan purchased property at 942 Butler Pike; Mercer, PA at a tax/Sheriff sale at the courthouse. There was a mix-up and the property may go up for sale again. There is a grinder pump installed, but the line is not connected. Dehan is still awaiting word from the courthouse what they are doing. No action will be taken.

NEW BUSINESS

Resolution 01-2018 A Resolution Clarifying Tapping Fee - **A motion was made by John Lechner and seconded by Walt Darraugh to approve Resolution 01-2018 clarifying that the tapping fee increased to \$3900.00/EDU as of January 1, 2017. Motion carried unanimously.*

McGill, Power & Bell Audit/2017 - **A motion was made by John Lechner and seconded by Dave Swartz to advertise the 2017 Audit in the Record Argus. Motion carried unanimously.*

PA DEP NPDES Permit Letter – They are informing us that we have until 12/2/2018 to submit our NPDES Permit Renewal. There will be a \$500.00 application fee.

Lien Removal – **A motion was made by Dave Swartz and seconded by Walt Darraugh to establish a protocol of the following for removing a lien: Delinquent customer pays their account in full. Administrator brings a letter stating this action to the Authority Board for the purpose of removing the lien and once it is approved by the Board, this will be taken to the courthouse and have the lien removed at the property owner's expense. Motion carried unanimously.*

Emergency Contact – Mike Davidson's contact number is on the answering machine at the Authority office. Karen will make stickers to put on the grinder pumps giving Mike Davidson's number in the case of an emergency.

ADJOURNMENT

A motion was made by John Lechner and seconded by Dave Swartz to adjourn the meeting. Motion carried. Meeting adjourned at 10:00 AM.

The next meeting is scheduled for 07/10/2018 at 8:30 AM

Respectfully Submitted;

Karen B. Shipton
Administrator