

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes
November 13, 2018
8:30 AM

ATTENDANCE

Robert Gregory; John Lechner; Patrick Suhrie; Walt Darraugh; Daniel Goncz; Karen Shipton; Jim Riddle.

*A list of others in attendance is available in the Administrator's office.

The Meeting Opened with the Pledge to the U.S. Flag at 8:30 AM

APPROVAL OF MINUTES FROM THE 10/09/2018 MEETING AS PRESENTED

**A motion was made by Walt Darraugh and seconded by Robert Gregory to approve the minutes from the 10/09/2018 meeting as presented. Motion carried unanimously.*

PUBLIC COMMENT

None.

TREASURER'S REPORT

Balance as of 10/31/2018: \$225,562.78. Deposits: \$30,963.26. Payments: \$15,237.93. Interest Earned/Checking Account: \$141.06.

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY
INVOICES SUBMITTED FOR PAYMENT
11/13/2018

<u>PAYEE</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
M. Davidson & Associates Inc.	Plant Operations	5624.00
Cummins Sales and Service	Generator Repair	577.66
Penn Power	Electric/845 Perry Hwy.	2702.69
Penn Power	Electric/835A Perry Hwy.	70.13
Penn Power	Electric/57 Thompson Rd.	109.27
Plantation Park Campers Assoc.	Electric Reimb.	124.99
Tri-County Industries	Trash/845 Perry Hwy.	62.37
Tri-County Industries	Trash/57 Thompson Rd.	34.02
Tri-County Industries	Sludge Hauling	640.08
Gannett Fleming	Engineering Services/Through 10/26/2018	250.00
USA Blue Book	Locator & Plant Log Book	741.18
Homer Sanitary	Pump/Jail	240.00
PA One Call System, Inc.	Monthly User Fee	12.65
Findley Township	Reimb. For Envelopes/2019	2413.33
Ace fix-it Hardware	Maintenance Supplies	34.69
Barr and Shaffer	Solicitor Retainer/2018	2500.00
Total Invoices:		\$16,137.06

**A motion was made by Walt Darraugh and seconded by John Lechner to approve the treasurer's report and payment of bills (listed above) submitted for payment. Motion carried unanimously.*

ENGINEER'S REPORT

Plantation Park Pump Station – Their average daily flow for October was about 40 edu's, down from the previous month at 62 due to the fact they closed the park down halfway through October.

OPERATORS REPORT

Dan reviewed the report with the Board.

The NPDES Permit renewal was submitted back in August bringing us ahead of the 11/30/2018 deadline.

OLD BUSINESS

Magee, Shawn & Jenna – 816 Mercer-G.C. Rd. – Shawn and Jenna were present and presented an invoice from Finley Construction for the work he did on the Magee's property to correct their issue. The Magee's went over some of the issues they have been dealing with. They presented a breakdown of the charges incurred and their desire of who is to pay this. There was much discussion back and forth over statements that were made. The invoices in question are \$2110.00/Finley Construction; \$1483.00/half the cost of the tank. The Board decided to enter into Executive Session to discuss this issue and reach an agreeable outcome.

**The Board Entered into Executive Session at 9:00AM.*

**The Board Came out of Executive Session at 9:20AM.*

The Board regrets that the Magee's have been inconvenienced and agreed that the Authority will have their Solicitor draft a letter to the Magee's that will state that the Authority will not require payment from them of the \$1483.00 invoice for the half of the cost of the tank, and any other invoices not related to the tank/parts will be their (Magee's) responsibility. The Magee's will accept this but would like it to be on record that they still feel the Authority should pay the Finley Construction invoice of \$2110.00. The Magee's stepped outside to discuss this amongst themselves.

The Magee's agreed to accept the offer pending the review of the letter and also have Bill Finley review the letter.

Reeher, Jared L. – 897 Butler Pike – There is a pump on the property and Jim pulled the pump along with the others not connected and it is stored at the treatment plant. He has not paid the tap fee and his property has been liened for this. Also, he is delinquent on monthly user fees in the amount of \$2076.90. Part of this is liened also. There is no electric currently at this property. Karen sent a letter to him on 2/5/2016 stating that is was our (Authority) understanding that he was going to remove the mobile home on the property and he was eventually going to build a home at the same site, and that the sewer project was moving forward and if this was still his plan he needed to have the mobile home removed before May 1, 2016. We also stated that we needed informed of where he would like the

grinder pump placed. He was given Gannett Fleming's phone number and he needed to contact Karen Shipton at Findley Township to obtain a permit to remove a mobile home. There has been no response from Mr. Reeher to date. Mr. Reeher did place a stake in the ground of where he wanted the grinder pump placed. The property is currently under a Article of Agreement with Walter Reeher and Walter does not believe he is responsible for the charges. No action taken at this time.

Aqua Water – Still no response from James Willard. No action taken at this time.

NEW BUSINESS

Budget/2019 – There was (1) change from the budget that was presented last month. The insurance package is \$7055.00, not \$4200.00 as originally presented. The amount of \$15,000.00 for Supplies, Equipment and Grinder pump Repair Costs was changed to \$12,145.00 to allow for this. The monthly user fee will be raised to \$72/EDU/Month.

**A motion was made by Walt Darraugh and seconded by John Lechner to approve the 2019 Budget as revised. Motion carried unanimously.*

Diraimondo, Dennis – 8323 Lamor Rd. – Mr. Diraimondo connected himself to the sewer laterals without paying a tapping fee and without paying any monthly user fees to date. His property is liened for both. He claimed he didn't know he had to pay a tapping fee.

**A motion was made by John Lechner and seconded by Walt Darraugh to direct Solicitor Roger Shaffer to send him a letter informing him that he has committed theft of service and legal action will be taken to file criminal charges unless the lien is satisfied immediately. Motion carried unanimously.*

White, James C., Jr. – 128 Schaffer Rd. – James Minner, Schaffer Rd., is buying Mr. White's property. He is planning on tearing the house down and may or may not build something there in the future. Mr. Minner is asking, moving forward will he have to pay a monthly user fee after the house is gone. The Board will require that the \$758.60 in outstanding monthly user fees be paid and a letter will be sent explaining that once the house is gone, the monthly user fees will cease. The tank will stay, but everything else will come out.

**A motion was made by John Lechner and seconded by Walt Darraugh to send a letter to James & Taryn Minner stating that the Board will require that the \$758.60 in outstanding monthly user fees be paid and that once the house is gone, the monthly user fees will cease. The tank will stay, but everything else will come out. Motion carried unanimously.*

Rogers (Reeher), Linda M. – 254 Hope Mill Rd. – A letter was sent to her (10/24/2018) informing her that unless she makes connection by 11/27/2018 the Authority will pull her pump and store it. She has no outstanding balance and received the CDBG funds for the tap fee.

Stevens, Christian – 8315 Lamor Rd. – Karen received a phone call from Justin at Tepco asking who is responsible for the pump at this address. A new home installed by Warner's has been there recently. Karen explained to Justin that is the homeowner does something to damage it they are responsible, otherwise the Authority will take care of it. I asked why he was there when if there was a problem, it should have been Jim from M. Davidson to do the service call. He stated that Warner's called him. The tray cable has a nick in it. Karen informed Warner's that the contractor who did the installation would

be responsible. He then asked who was going to pay Tepco for the service call. Karen informed him the Authority did not call Tepco and that whoever called them would be responsible. Jim lent them a 100' cable and ordered them a 75' cable. The homeowner will be billed for this. She informed Jim that she was not paying for the cable.

AJOURNMENT

A motion was made by John Lechner to adjourn the meeting. Motion carried. Meeting adjourned at 10:08 AM.

The next meeting is scheduled for 12/11/2018 at 8:30 AM

Respectfully Submitted;

Karen B. Shipton
Administrator