

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

December 1, 2022

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance:

Others Present:

General Discussion Items: See Below.

Two meetings are scheduled for next week. Special Commissioners Meeting at 6 PM on Tuesday, 12/06/2022, in the old election office and regular Commissioners Meeting at 3 PM on Thursday, 12/08/2022, in the Assembly Room.

Public Comment on Agenda Items:

2022-540 RESOLUTION to approve **11/17/2022** Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ADMINISTRATIVE APPROVALS

2022-541 RESOLUTION to approve ADMINISTRATIVE ACTIONS executed by the Chair on behalf of the Board of Commissioners for the period of 11/01/2022–11/30/2022.

- Verizon Services Order – GPS services
- CDBG Activities Reports C000072002, C000072002, C000073789, C000075552
- Pesticide Business License renewal – Conservation District
- Keystone Communities Payment Form – C000080532
- Connection sales quote – HPI Desktop workstations
- Daikin Applied Service and Repair Proposal – valve repairs
- Landfried Paving, Inc. Agreement for 104 Mortensen Road and 14 N. Race St.
- ESG 2021 – Invoice #3 for Rapid Rehousing
- CDBG re-evaluation form – C000066180

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2022-542 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION

EFFECTIVE

LEVEL/STEP/GRADE

NEW HIRES

RECORDER:

Grace Eisengart
Clerical Assistant

12/5/2022

TCC04-00-01 (\$16.18/hr.)

CHILDREN & YOUTH:

Marisa Torok
Caseworker I

11/28/2022

YCW 00-01 (\$19.18/hr.)

TRANSFERS

CHILDREN & YOUTH:

Brock Biggart
Case Aide/Independent Living

11/20/2022

YFI 04-01 (\$19.45/hr.)
Transfer from Caseworker I

CLERK OF COURTS:

Nicole Vaughan
First Deputy

12/19/2022

PA04-07-01 (\$22.06/hr.)
Transfer from Second Deputy

Kelly Knight
Second Deputy

12/19/2022

PA03-06-01 (\$19.18/hr.)
Transfer from Senior Procedure Clerk

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2022-543 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION

EFFECTIVE

LEVEL/STEP/GRADE

NEW HIRES

JUDGE AMRHEIN:

Matthew Rodgers
Law Clerk

12/5/2022

LCLK1-10-00 (\$41,927.25/yr.)

TRANSFERS

DOMESTIC RELATIONS:

Michelle Papay
Court Conference Supervisor

11/21/2022

PA06-01-01 (\$22.10/hr.)
Transfer from Conference Officer

Leila Joseph
Conference Officer

11/21/2022

PA05-01-01 (\$19.71/hr.)
Transfer from Enforcement Officer

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ORDINANCES

ORDINANCE TITLE
2022-544 N/A

AMOUNT DATE RANGE
N/A Effective 12/02/2022

Authorize advertising Ordinance 2023-001 of the Board of Commissioners County of Mercer setting forth a schedule of fees to be effective January 1, 2023; repealing all Ordinances or Resolutions inconsistent herewith; making the provisions hereof severable and providing for future adjustments by Resolution.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-545	HDR, Inc. 11 Stanwix St., Suite 800 Pittsburgh, PA 15222-1357	N/A	Effective 12/01/2022

Re-issue notice to proceed for Engineering Services related to Agreement No. 010P96 for Mercer County Bridge 803, Ohl Street, Greenville. The FHWA has rescinded the previous agreement time requirement to complete the project. Continue with the remaining tasks for the demolition process and design of cul-de-sacs at each end, including potential right-of-way acquisition.

RESOLUTION adopted:

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Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BUILDING & GROUNDS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-546	Mission Pest Management 139 Williamson Road Greenville, PA 16125	See below	Effective 12/01/2022

Approve service agreement for quarterly pest control management as listed. Vendor is low apparent responsible quote.

Location	Cost
Courthouse - Mercer	\$240.00
Bridge Department - Greenville	\$155.00
MDJ Office - Farrell	\$ 70.00
Independent Living - Farrell	\$ 70.00

RESOLUTION adopted:

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Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BUILDING & GROUNDS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-547	Lins Elevator Service, Inc. 207 Gist Street Pittsburgh, PA 15219	\$8,700.00 (Year 1)	12/01/2022–11/30/2027

Approve commercial elevator service agreement for routine inspection, cleaning, and lubricating services of elevators at the Courthouse and South Annex. Contract term is five (5) years with 90-day notice of cancelation. Cost is \$725.00 per month (\$490.00/Courthouse and \$235.00/South Annex), payable quarterly. Fee is adjusted annually on December 1st based on straight time rate for elevator technicians. Vendor is low apparent responsible quote.

RESOLUTION adopted:

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Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BUILDING & GROUNDS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-548	Lins Elevator Service, Inc. 207 Gist Street Pittsburgh, PA 15219	\$7,780.00	Effective 12/01/2022

Approve agreement to furnish and install refurbished regulator armature and check for floor-leveling accuracy in compliance with Department of Labor & Industry, Elevator Division requirements. Vendor is low apparent responsible quote.

RESOLUTION adopted:

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Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BUILDING & GROUNDS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-549	Equipment Rental Options #2 2976 East State Street Hermitage, PA 16148	\$3,650.00	Effective 08/22/2022

Amend 2022-527 to adjust amount from \$3,605.00 for the rental of Boom, Wheel Biljax for maintenance work at the Courthouse and South Annex.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMMISSIONERS/DISTRICT ATTORNEY/COURTS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2022-550	N/A	N/A	Effective 12/01/2022

Amend 2021-462 to revise Memorandum of Understanding to coordinate the shared use of a County Detective for use by the Domestic Relations Department and the District Attorney Office. Costs of position to be split 50%/50% between Domestic Relations Department and the District Attorney Office, supported by detailed time records of assigned tasks for each department. The County shall receive 66% reimbursement for the costs associated with the County Detective position DRS work from the Bureau of Child Support Enforcement (BCSE).

RESOLUTION adopted:

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Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION # 2022-552	GRANTOR Pennsylvania Emergency Management Agency (Agent for Commonwealth of PA) 1310 Elmerton Avenue Harrisburg, PA 17110	AMOUNT \$90,961.00	DATE RANGE 10/01/2021–09/30/2022
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Apply for the FFY 2022 Emergency Management Performance Grant (EMPG). The allocation is to support “Personnel” salaries and benefits for the approved staff positions identified. The performance period is as listed.

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Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Old Business:

New Business:

Recess to Salary Board

Public Comment:

Questions of the Media:

Motion to adjourn.

Moved:

Seconded:

Attest:

Chief Clerk

Mercer County Board of Commissioners