

**MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS**

**September 1, 2022**

| <b>Attendance</b>    | <b>Present</b> | <b>Absent</b>            | <b>By Phone</b>          |
|----------------------|----------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓              | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | ✓              | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | ✓              | <input type="checkbox"/> | <input type="checkbox"/> |

**Pledge of Allegiance:** Was held.

**Others Present:** Bill Madden, Tim McGonigle, Ann Morrison, John Nicklin, Stephen Sherman, Amber White, Joe Sebestyen, Mitchel Henderson, Dominic Ventura, John Caulfield, Eric Hawkins, Joe Campbell, Melissa Klaric, Caleb Stright

**General Discussion Items:** See Below.

Commissioners announced that efforts of the PA General Assembly resulted in increasing the budgets of Pennsylvania Department of Environmental Protection (DEP) and Pennsylvania Department of Agriculture (PDA) by \$6.8 million. By including an increase in the state budget for conservation districts, the PA General Assembly is investing in the conservation district mission of clean water and healthy soil for all Pennsylvanians.

The Mercer County Conservation District received an increase in funding to the Conservation District Fund Allocation Program for FY 2022-2023. The FY 2021-2022 allocation was \$84,866.00 and the FY 2022-2023 allocation is \$209,140.00.

The Conservation District Fund Allocation Program provides funding each year to support the cost of Conservation District staffing and administrative assistance for conservation programming. This year's increase of \$124,274.00 will allow the District to offset county budget funds and increase the ability of the District to use other funds to support local conservation projects.

The Emergency Rental Assistance Program (ERAP 2.0) updates on processing of eviction notice applications will be sent to the five Municipal District Judges in Mercer County. The program has maintained the cap on late fees of \$25.00 per month. This is the same as the established guidelines for ERAP 1.0. Certain Eviction Court Orders list a higher amount for tenant late fees for non-payment of rent.

Treasurer White thanked the Employee Activity Committee for hosting "Hot Dog Days" for the benefit of County employees. It is always appreciated when employees are able to gather together.

**Public Comment on Agenda Items:** None.

# **2022-415** RESOLUTION to approve **8/25/2022** Commissioners' Meeting MINUTES.

RESOLUTION adopted:

|                      | <b>Moved</b>             | <b>2<sup>nd</sup></b>    | <b>Yes</b> | <b>No</b>                | <b>Abstain</b>           |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓                        | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | <input type="checkbox"/> | ✓                        | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |

### **ADMINISTRATIVE APPROVALS**

# **2022-416** RESOLUTION to approve ADMINISTRATIVE ACTIONS executed by the Chair on behalf of the Board of Commissioners for the period of 08/01/2022–08/31/2022.

- Application for Election Integrity Grant Program
- Act 14 Notification – DEP for U.S. Army Corp of Engineers, Shenango Lake-NPDES permit for sewage
- Worker Protection & Investment Certification Form for Pennsylvania workers
- CDBG Progress Report July 2021-July 2022
- HRV Proposal Mercer County Bridges #0613& 2113
- CDBG Flagged Activities Reporting schedule for DCED contracts
- MDC Amendment Request for Conservation District
- S.A. Comunale MC Jail Service Work
- GIS Consulting Agreement with Jessica Gotch
- MaherDuessel SEFA Reconciliation
- PA Single Audit Certificate to be submitted by 9/30/22
- ESG-CV1 Invoice #12

RESOLUTION adopted:

|                      | <b>Moved</b>             | <b>2<sup>nd</sup></b>    | <b>Yes</b> | <b>No</b>                | <b>Abstain</b>           |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓                        | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | <input type="checkbox"/> | ✓                        | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |

### **REFUNDS**

# **2022-417** RESOLUTION to approve the following REFUNDS(s) listed effective 09/01/2022.

| <b>NAME/ADDRESS</b>  | <b>DISTRICT</b> | <b>R. E.</b> | <b>REFUND</b> | <b>REASON</b>             |
|--|-----------------|--------------|---------------|---------------------------|
| Greenville Senior Housing, LP<br>Attn: Madison French<br>2450 Shenango Valley Freeway<br>Hermitage, PA 16148 | Greenville Boro | X            | \$6.96        | Parcels combined per deed |

| NAME/ADDRESS   | DISTRICT        | R.E. | REFUND     | REASON                          |
|--|-----------------|------|------------|---------------------------------|
| Greenville Senior Housing, LP<br>Attn: Madison French<br>2450 Shenango Valley Freeway<br>Hermitage, PA 16148 | Greenville Boro | X    | \$6.96     | Parcels combined per deed       |
| Greenville Senior Housing, LP<br>Attn: Madison French<br>2450 Shenango Valley Freeway<br>Hermitage, PA 16148 | Greenville Boro | X    | \$6.96     | Parcels combined per deed       |
| Greenville Senior Housing, LP<br>Attn: Madison French<br>2450 Shenango Valley Freeway<br>Hermitage, PA 16148 | Greenville Boro | X    | \$13.91    | Parcels combined per deed       |
| Greenville Senior Housing, LP<br>Attn: Madison French<br>2450 Shenango Valley Freeway<br>Hermitage, PA 16148 | Greenville Boro | X    | \$10.43    | Parcels combined per deed       |
| Greenville Cobblestone LLC<br>980 American Dr<br>Neenah, WI 54956  | Hempfield Twp   | X    | \$4,468.53 | Court ordered Assessment Appeal |

RESOLUTION adopted:

|                      | Moved                    | 2 <sup>nd</sup>          | Yes | No                       | Abstain                  |
|----------------------|--------------------------|--------------------------|-----|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓                        | <input type="checkbox"/> | ✓   | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | <input type="checkbox"/> | ✓                        | ✓   | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓   | <input type="checkbox"/> | <input type="checkbox"/> |

**HUMAN RESOURCES**

# 2022-418 RESOLUTION to approve the following HUMAN RESOURCES actions.

| NAME/POSITION                            | EFFECTIVE | LEVEL/STEP/GRADE |
|--|-----------|------------------|
| <b><u>SEPARATION FROM EMPLOYMENT</u></b> |           |                  |
| <b>JAIL:</b>                             |           |                  |
| Anthony Viscusi<br>Corrections Officer   | 8/21/2022 |                  |



RESOLUTION adopted:

|                      | <b>Moved</b>             | <b>2<sup>nd</sup></b>    | <b>Yes</b> | <b>No</b>                | <b>Abstain</b>           |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓                        | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | <input type="checkbox"/> | ✓                        | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |

**CLERK OF COURTS**

| RESOLUTION | VENDOR/CONTRACT  | AMOUNT      | DATE RANGE           |
|------------|--|-------------|----------------------|
| # 2022-421 | Datum Storage Solutions<br>89 Church Road, Box 385<br>Emigsville, PA 17318 | \$21,900.00 | Effective 09/01/2022 |

Approve purchase of one 36" 4 Post Quad-Slider Track Assembly unit and Freestanding Shelving units. Vendor is low apparent responsible quote. Unit replaces 4 lektriever units. Cost to be paid from Clerk of Courts Automation Account.

RESOLUTION adopted:

|                      | <b>Moved</b>             | <b>2<sup>nd</sup></b>    | <b>Yes</b> | <b>No</b>                | <b>Abstain</b>           |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓                        | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | <input type="checkbox"/> | ✓                        | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |

**PUBLIC SAFETY**

| RESOLUTION | VENDOR/CONTRACT  | AMOUNT     | DATE RANGE           |
|------------|--|------------|----------------------|
| # 2022-422 | JH Consulting, LLC<br>29 East Main Street, Ste 1<br>Buckhannon, WV 26201 | \$6,825.00 | Effective 09/01/2022 |

Approve agreement to conduct a commodity flow study in Mercer County. Study is related to the HazMat program through PEMA.

RESOLUTION adopted:

|                      | <b>Moved</b>             | <b>2<sup>nd</sup></b>    | <b>Yes</b> | <b>No</b>                | <b>Abstain</b>           |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓                        | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | <input type="checkbox"/> | ✓                        | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |

**DISPOSITION OF ASSETS**

|                              |                     |                     |                                 |
|------------------------------|---------------------|---------------------|---------------------------------|
| RESOLUTION # <b>2022-423</b> | VENDOR/CONTRACT N/A | AMOUNT < \$1,000.00 | DATE RANGE Effective 09/01/2022 |
|------------------------------|---------------------|---------------------|---------------------------------|

Approve notice of sale for items listed in “as is”, “where is” condition. Items are being sold with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

- 4 binders from 2” to 4”

RESOLUTION adopted:

|                      | <b>Moved</b>             | <b>2<sup>nd</sup></b>    | <b>Yes</b> | <b>No</b>                | <b>Abstain</b>           |
|----------------------|--------------------------|--------------------------|------------|--------------------------|--------------------------|
| Timothy M. McGonigle | ✓                        | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Scott Boyd           | <input type="checkbox"/> | ✓                        | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew B. McConnell | <input type="checkbox"/> | <input type="checkbox"/> | ✓          | <input type="checkbox"/> | <input type="checkbox"/> |

**Old Business:** None.

**New Business:** None.

**Recess to Salary Board**

**Public Comment:** Attorney Joe Sebestyen representing the Mercer County Bar Association requested permission of the Commissioners to purchase and display a video presentation in the atrium near Courtroom #2 as a memorial display of Attorneys and Judges who have served in Mercer County. The Bar Association will pay the cost from its Memorials Committee fund and President Judge Wallace approved the display. The Commissioners thanked him and said they will consider it at the next public meeting.

**Questions of the Media:** Topics discussed included the new positions created for the Bridge Department and Conservation District. Questions asked and answered.

**Motion to adjourn.**

**Moved:** Mr. Boyd

**Seconded:** Mr. McGonigle

**Attest:**

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**Chief Clerk**

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**Mercer County Board of Commissioners**