

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

December 7, 2023

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	<input type="checkbox"/>	<input type="checkbox"/>	✓
Scott Boyd	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	✓	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance: Was held.

Others Present: Peter Acker, Kate Aiken, Ruth Bice, Nicki Biles, Jennifer Hamilton, Mac McDuffie, Ann Morrison, Stephen Sherman, Dee Dee Zickar, Roni Shilling, Lisa Miller, Joanie Micsky, Melissa Klaric, Brooke Hoover, Megan Gahring, Angela McConnell, Mia McConnell, Matt Winder, Deb Sherman, Candy Hardisky, Bill Finley

General Discussion Items: No Discussion.

Public Comment on Agenda Items: None.

2023-557 RESOLUTION to approve **11/30/2023** Commissioners’ Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

ADMINISTRATIVE APPROVALS

2023-558 RESOLUTION to approve ADMINISTRATIVE ACTIONS executed by the Chair on behalf of the Board of Commissioners for the period of 11/01/2023–11/30/2023.

- CDBG 2020 Mercer County Housing Rehabilitation Contract-\$38,910.56
- CDBG 2021 MC Admin, OBO Greenville Admin, OBO Grove City Admin-\$32,219.75
- Professional Services Agreement with Quality Assurance, Resource Management Software Program & General Maintenance-Department of Public Safety
- MC Settlement Documents & Payment Request Bridge No. 0213
- Access Easement Agreement – FamilyLinks Inc.
- Estimate for Left Side Wall Repair of Citizens Bank, Mercer with Alex Restoration & Masonry Services
- Estimate for back wall repair of Citizens Bank with Alex Restoration & Masonry Services

- Estimate for Front Wall (N. Diamond St) repair of Citizens Bank – with Alex Restoration & Masonry Services
- Estimate for Right Side Wall repair of Citizens Bank – with Alex Restoration & Masonry Services
- Online Terms Acknowledgement with Motorola Solutions Inc – Public Safety
- Letter to Mr. Matthew Kieper on behalf of Farrell DJ Court-Judge Odem
- Sales & Service Agreement with ComDoc for 2 Xerox Machines
- 2024-25 PCoRP Renewal Payment Options & Renewal Commissioner Selection
- Worker Protection and Investment Certification Form
- Proposal for Ford Office Technologies to deliver an HP DesignjetXL3600 MFP w/maintenance and supplies-\$9,285.00
- Application for Reimbursement – Mosquito Borne Disease Control Grant-\$30,266.09
- MCRPC CDBG Contract #C000082754 FY 2021-\$14,452.94
- Purchase Order for Procomm Systems Inc. new furniture for 911/EMA Building-\$329,354.10
- Disclosure of Lobbying Activities
- New Agreement in RAS for the Local Bridge Inspection for Mercer County

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

REFUNDS

2023-559 RESOLUTION to approve the following REFUNDS(s) listed effective 12/07/2023.

NAME/ADDRESS	DISTRICT	R. E.	REFUND	REASON
Groce, Ronnie L 368 Mercer Rd Greenville, PA 16125	Greenville Borough	X	\$ 85.14	Assessment Appeal

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2023-560 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
E-911 CENTER:		
Michael Kilcoyne Part-Time Telecommunicator	12/4/2023	TCE 00-01 (\$16.17/hr.)
ELECTIONS:		
Floyd McCluskey Part-Time Machine Custodian	1/2/2024	ELHR1-10-00 (\$13.90/hr.)
COMMISSIONERS:		
Erin Fosgreen Intern	1/17/2024	No Salary/No Benefits
DISTRICT ATTORNEY:		
William Caye II Assistant District Attorney	12/11/2024	ATTY 08-01 (\$86,051/yr.)

SEPARATION FROM EMPLOYMENT

E-911 CENTER:	
Angela McElhinny Telecommunicator	11/22/2023

INTERMEDIATE PUNISHMENT:	
Tiffany Spangler Direct IP/ARD Supervisor	12/15/2023

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

APPOINTMENTS

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
2023-561 N/A N/A Effective 12/07/2023

Confirm the following Appointments to the MERCER COUNTY CONSERVATION DISTRICT BOARD for the term as specified:

Trent Canon Farmer 01/01/2024—12/31/2027
Troy H. Hill Public 01/01/2024—12/31/2027

RESOLUTION adopted:

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Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

BRIDGE

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
2023-562 Pennsylvania Department of Transportation and Mercer County/R23010009 \$1,880,500.00 (80% incoming) 2024-2028

Enter into Reimbursement Agreement R23010009 in the amount of \$1,880,500.00 for the inspection of locally owned bridges in Mercer County in accordance with National Bridge Inspection Standards (NBIS). This is a five-year agreement to reimburse Mercer County for direct and staff costs associated with performing bridge safety inspections, load ratings and related tasks. This effort is funded using 80% federal funds and 20% local liquid fuels tax funds.

DISCUSSION: On behalf of Bridge Engineer Elder, it was announced that conducting these inspections in-house gives the County a direct understanding of project and funding needs, and it generates savings of more than \$99,000.00 versus hiring a consultant. Mercer County owns 244 bridges and culverts.

RESOLUTION adopted:

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Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

FISCAL

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
2023-563 N/A N/A Effective 12/07/2023

Adopt resolution fixing the real estate tax rate for the year 2024, appropriating specific sums estimated to be required for the specific purpose of the County Government during the fiscal year. The real estate tax rate for general County purposes is fixed at Twenty-Two and One-Quarter (22.25) mills on each dollar of assessed valuation, or the sum of \$2.225 on each one hundred dollars of assessed valuation of real property subject to taxation by the County, to be deposited in the General Fund of Mercer County, and at One and Forty-Hundredths (1.40) mills on each dollar of assessed valuation, or the sum of \$0.140 on each one hundred dollars of assessed valuation, to be deposited into the Capital Bond Sinking Fund of Mercer County.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

FISCAL

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE
2023-564 N/A N/A Effective 12/07/2023

Adopt resolution authorizing the transfer of any unencumbered balance, or any portion thereof within the 2023 County Budget(s), to accounts that are overdrawn, pursuant to Section 1784 of the County Code.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

MIS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-568	CDW-Government 75 Remittance Drive Suite 1515 Chicago, IL 60675	\$3,362.00	Effective 12/07/2023

Approve ADO GOV CC All App Renewal for MIS at \$832.00 and ADO GOV Adobe Acrobat Renewals as listed:

QUANTITY	DEPARTMENT	AMOUNT
1	HR	\$115.00
2	MIS	\$230.00
2	Commissioners	\$230.00
3	Bridge	\$345.00
2	Register of Wills	\$230.00
1	Prothonotary	\$115.00
7	Tax Assessment	\$805.00
1	District Attorney	\$115.00
1	Voter Registration/Election	\$115.00
2	Public Defender	\$230.00

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
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Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISPOSITION OF ASSETS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2023-569	N/A	\$0.00	Effective 12/07/2023

Approve for disposal. No bids received.

- 1 box of plain smead card guides, assorted tabs, manila, 8x6, item 57030
- 15 blue letter size acco 2 prong report cover, item 25072
- 38 Blue pressboard file guides, legal size, assorted tabs and letters/numbers

RESOLUTION adopted:

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Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2023-570	U. S. Housing and Urban Development Office of Administration CPD, Congressional Grants Division 451 7 th Street, SW, Rm 7146 Washington, DC 20410	\$3,000,000.00	Effective 12/07/2023

Accept FY 2023 Economic Development Initiative - Community Project Funding (CFP) Grant B-23-CP-PA-1301 for the US Route 62 Railroad Tunnel project. Completion of the project is joint with PennDOT, which will supply additional funding, project design, management, and construction services. Performance period ends 08/31/2031. No County match required.

DISCUSSION: Commissioners announced that the total project cost is \$17MM. The \$3MM grant funds will be the last dollars to be spent on the project. This will protect the County from any liability to complete the project. PennDOT has started preliminary engineering. It is expected to take a few years to finish the construction. The Commissioners recognized and thanked Mr. Boyd for his initiative and efforts to secure the funding from Congressman Kelly.

RESOLUTION adopted:

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Scott Boyd	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Matthew B. McConnell	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: Commissioner McGonigle asked about the status of the software purchased from Pension Technology Group, Inc. in September 2022, to manage retirement system data. Controller Sherman said his office is working on the project. The vendor offered an updated version of the software, at no additional cost to the County. There is no “go-live” date at this time.

New Business: None.

Recess to Salary Board

Public Comment: Debbie Sherman, representing USW members from the Courthouse and 911 Center, stated that members were short two days of pay following the Thanksgiving holiday. Members were at the union hall and the Courthouse attending to union business on Monday and Tuesday after the holiday. The payroll issue was referred to Human Resources to investigate how Supervisors entered and approved payroll for those members. Any necessary adjustments would be resolved.

Questions of the Media: Topics discussed included the appointment of a new Solicitor for 2024. It was referred to the incoming Board of Commissioners. Questions asked and answered.

Motion to adjourn.

Moved: Mr. McGonigle

Seconded: Mr. Boyd

Attest:

Chief Clerk

Mercer County Board of Commissioners