#### MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

### February 8, 2024

Members Present: Ann Coleman, William Finley Jr., Timothy McGonigle

Prayer: Pastor Jim Sanderbeck, Antioch International, West Middlesex

Pledge of Allegiance: Was held.

**Others Present:** Nicki Biles, Christian McElhaney, Thad Hall, Jennifer Hamilton, Bill McConnell, Stephen Sherman, Amber White, Chad Rowe, Dorothy Hillman, Larry Werner, John Ernsthausen, Jim McClusky, Dan Little, Melissa Klaric, Caleb Stright, Roni Shilling

**General Discussion Items:** None

Public Comment on Agenda Items: None

# 2024-63 RESOLUTION to approve the 2/1/2024 Commissioners' Meeting MINUTES.

Moved: Mr. McGonigle Seconded: Mr. Finley

**Vote:** Yes- Mr. Mr. McGonigle Yes-Mr. Finley Yes- Dr. Coleman

### **ADMINSTRATIVE APPROVALS**

#2024-64 Resolution to approve ADMINISTRATIVE ACTIONS executed by the Chair on behalf of the Board of Commissioners for the period of 01/01/2024 - 01/31/2024.

- Lins Elevator Service Inc. \$3,264 for work done at 5 Court House
- Lins Elevator Service Inc. \$775 for work done at 120 S. Diamond St
- Mercer County Unconventional Gas Well Fund Grant Proposal Application
- Certification of County Funds for 2024 Program Year \$75,000
- Unconventional Gas Well Fund Usage Report for 2023 \$260,098.19
- Grantee Authorized Disclosure Statement
- Final Financial Report for our EMPG funds
- PDAI Agreement with Mercer County
- BEARCOM Service Agreement Mercer County 911 \$2,833.05 monthly/\$33,996.60 yearly
- CYS Child Accounting & Profile System AFCARS Upgrade & Maintenance
- Environmental Form for Greenville Borough's CDBG Program (contracted with PADCED)
- 2022 Emergency Solutions Grant Invoice \$24,655.46
- EMA Financial Status FFY-2022 EMPG \$90,961.00
- Letter to Harsh Patel denying Tax Abatement Request
- Keystone Communities Program Payment Request \$12,850
- McCutcheon Enterprises Inc General Contract for Public Safety Building

2/8/2024

Moved: Mr. McGonigle Seconded: Mr. Finley

**Vote:** Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

#### **HUMAN RESOURCES**

**#2024-65** Resolution to approve the following HUMAN RESOURCES actions for Departments reporting to the Courts.

NAME/POSITION EFFECTIVE LEVEL/STEP/GRADE

**NEW HIRES** 

JUDGE MCEWEN:

Jeffrey Schindel 5/28/2024 LCLK1-10-00 (\$54,080/yr.)

Law Clerk

**DISTRICT JUSTICE STRAUB:** 

Michelle Ricketts 2/12/2024 TCN06-00-01 (\$18.32/hr.)

Senior Procedure Clerk

**DISTRICT JUSTICE DAVIS:** 

Linda Young 3/4/2024 TCN06-00-01 (\$18.32/hr.)

Senior Procedure Clerk

Moved: Mr. McGonigle Seconded: Mr. Finley

**Vote:** Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

#### **COMMISSONERS**

**RESOLUTION** 

**#2024-66** Approve sale of real estate property at 75 South Dock Street, Sharon, PA 16146 from the County of Mercer, 125 South Diamond Street, Suite 103, Mercer, PA 16137 to Community Action Partnership of 75 South Dock Street, Sharon, PA 16146 for the amount of \$190,000.00.

**Moved:** Dr. Coleman **Seconded:** Mr. Finley

Vote: Abstain-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

# **COMMISSIONERS**

**RESOLUTION** 

**#2024-67** VENDOR/CONTRACT AMOUNT DATE RANGE

Mercer Community Band N/A 06/21/2024 – 08/02/2024

Approve the 47<sup>th</sup> season of the Mercer Community Band to provide free concerts on the Courthouse Square during the summer months.

Moved: Mr. McGonigle Seconded: Mr. Finley

**Vote:** Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

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#### JUVENILE PROBATION

RESOLUTION VENDOR AMOUNT DATE RANGE

**#2024-68** White Oak Shooting Club \$325.00 11/01/2023-10/30/2024

26 Amasa Road Greenville, PA 16125

Approve membership for thirteen (13) Juvenile Probation Officers at a cost of \$25.00 per person for completion of firearms training. Cost remains the same as prior year.

Moved: Mr. McGonigle Seconded: Mr. Finley

**Vote:** Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

## **VOTER REGISTRATION AND ELECTIONS**

RESOLUTION VENDOR/CONTRACT AMOUNT #2024-69 Election Systems & Software LLC \$48,500.00

1128 John Galt Blvd. Omaha, NE 68137

1. 100 Standard 4GB Memory Devices \$11,500.00
 2. 200 EXV, DS2, 18.5V Batteries \$37,000.00

Approve payment of \$9,023.15 for the Memory Devices to be paid from the Election Security Grant with remaining balance of \$2,476.85 to be paid from General Fund.

Approve payment of \$37,000.00 for the EXV, DS2, 18.5V Batteries to be paid from Fund 255 of the Election Integrity Grant.

Moved: Mr. McGonigle Seconded: Mr. Finley

**Vote:** Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

**Old Business:** Commissioner Finley discussed the tour of the tower sires for the County Radio Project. Controller Sherman discussed updates on the Oracle System for County Offices.

**New Business:** Commissioner Finley discussed future EMS training and recruiting needs in the County. Commissioner Coleman and Thad Hall of Voter Registration discussed the new envelopes for mail-in ballots this year. Commissioner Coleman advised the deadline for Veterans Affairs employment applications is 02/09/2024.

**Public Comment:** Dorothy Hillman expressed her appreciation for receiving her Proclamation and discussed the Home Builders Assoc., Larry Werner discussed the beginnings of the Home Builders Assoc. in the County, and the need for it to continue. Mr. Matt McConnell discussed the previous Board of Commissioner's accomplishments and the media articles on the Veterans Affairs Office.

Questions of the Media: None

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Motion to Adjourn	
Moved: Mr. McGonigle	Seconded: Mr. Finley
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Chief Clerk	Mercer County Board of Commissioners

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