

**Sheriff**  
**BRUCE ROSA**



**Chief Deputy**  
**RONI SHILLING**

**Solicitor**  
**JAMES NEVANT II**

205 South Erie Street, Mercer, PA 16137

Telephone: (724) 662-6135 • Fax: (724) 662-1603

## **APPLICATION INSTRUCTIONS FOR A LICENSE TO CARRY A FIREARM NEW OR RENEWAL**

1. Applicant must be **at least 21 years of age and a resident of Mercer County.**
2. Application must be filled out completely (typed or in black or blue ink) including two references with their **full address and telephone number.**
3. Make a **photo copy of your driver's license.** (If there are changes to your driver's license, such as address or name, make a **photo copy of your update card**). If you are submitting a renewal application, make a **photo copy of your License to Carry Firearms.**
4. Issue a **Check or Money Order** in the amount of **\$20.00** to the **Mercer County Sheriff.**
5. Mail completed application, required photo copies, and check or money order to:

**Mercer County Sheriff's Office**  
**205 S Erie St**  
**Mercer, PA 16137**

**Attn: Firearms Division**

Once your application has been received, and initially processed, you will be called and given a date and time to appear at the Sheriff's Office to complete your application process for a License to Carry Firearms. Processing may take up to 45 days.